

**ERASMUS + AND EUROPEAN SOLIDARITY CORPS PROGRAMMES<sup>1</sup>**  
**NATIONAL AGENCY WORK PROGRAMME**  
**PERIOD: 1 JANUARY 2019 - 31 DECEMBER 2019**  
**Version : 2**

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<b>National Agency</b> <i>"I hereby acknowledge that for the implementation of the present NA work programme the NA commits itself to applying the rules set out in the 2019 General Call for Proposals for the 2019 Erasmus + and European Solidarity Corps<sup>1</sup> (if applicable) Programme Guides, the 2019 Guide for NAs or other rules set out at EU level".</i>		
<b>NA</b>	<b>Legal Representative</b>	<b>Signature</b>
Erasmus+ Juventude em Ação	Mendes Alves Luis André	

<b>National Authority(E+)</b> <i>"I hereby declare that I agree with the attached work programme and will ensure that the NA receives the necessary national matching resources to realise the proposed work programme successfully as well as to comply with the requirements incumbent on it upon signature of the corresponding Delegation Agreement between the Commission and the NA".</i>			
<b>NAU</b>	<b>Representative</b>	<b>Signature</b>	<b>Sign Date</b>
Instituto Português do Desporto e Juventude	dos Reis Alves Pereira Carlos Manuel		

<sup>1</sup> Only for the NAs implementing European Solidarity Corps (ESC)

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Visa Date	Status	Description	Visa By	On Behalf of
04/01/2019	Submitted	Submitted by NA	ALVES Luis	
<b>Visa History Version 1</b>				
15/10/2018	Submitted	Submitted by NA	ALVES Luis	

## INTRODUCTION

This document reflects the template of the NA Work Programme that will be developed in the IT tool Lifecard. Lifecard shall be used by National Agencies to draft their programme of activities. They will be asked to present updates on their multiannual strategy and plans as well as information about operational objectives to be pursued and activities to be carried out in the year 2019. Where relevant, National Agencies will also present the annual activities of the Erasmus+ Networks and to European Solidarity Corps (the ESC) run by or linked to them.

The sections of this Work Programme that relate to updates of the Multiannual Strategy and Plans are not always compulsory (for more details with specification on compulsory section please check the ToR). However, the National Agency shall provide such updates as well if significant developments to these strategies and plans have occurred or will occur in 2019 or if specific changes were requested by the Commission (e.g. in the approval letter of the 2018 NA Work Programme or/and evaluation conclusions letter of the 2017 Yearly NA Report).

For more explanations on how to fill in this Work Programme, National Agencies are invited to consult the Specifications for the E+ and ESC NA Work Programme provided by the Commission.

## VISION AND MISSION OF THE NATIONAL AGENCY

The NA's vision and mission of its organisation, including its responsibilities or mandate beyond its role as a National Agency, together with its long-term goals and their impact on/contribution to the management of the programme by the NA and how these goals are reflected concretely in the objectives of the NA staff.

No update for WP 2019.

## PART A - ERASMUS +

### PART A.I - STRATEGIC FRAMEWORK FOR PROGRAMME IMPLEMENTATION

N.B. National Agencies are invited to complete or revise Part I of the Work Programme only if significant changes have been introduced in their multiannual strategies, compared to previous years.

#### NA Multiannual strategy for the implementation of Erasmus+

##### I.1. National policy context

Overall description of the state of play of national policy context in view of the specific objectives of the Erasmus+ Programme in the fields of education, training and youth (as applicable)

The 1st National Youth Plan was approved recently (Resolution no. 114-A/2018, published on September 4/2018), being a milestone in this field and representing the commitment of the government to invest in Youth in a structured, visible and concerted way, concentrating efforts and giving a guiding principle to existing, but sometimes fragmented measures and other new efforts of different policy fields. This way, the cross-sectoral approach to youth policy was strengthened with more inter-ministerial coordination and cooperation. To address the different needs of young people, the Plan provides for measures in fields such as Education, Employment and Entrepreneurship, Housing, Health and Quality of Life, Culture, Environment, Inclusion, Migration and Participation (among others). The ultimate objective was to assure the youth mainstreaming at national level, designing a rights-based approach strategy that involved young people in its conception and will continue to engage them in all phases (implementation, evaluation). The Plan is also based in international references such as the 2030 Agenda for Sustainable Development and the EU Youth Strategy 2010-2018 – “Investing and Empowering”. The aims of “Engage, Connect and Empower”, presented in the Commission proposals for the new EU Youth Strategy 2019-2027 (Communication from the Commission “Engaging, Connecting and Empowering young people: a new EU Youth Strategy”, May 2018) are also principles of the National Plan, with the promotion of participation and citizenship, volunteering, inclusion and capacity building of young people. So, it can be said that the 1st National Youth Plan is also in line with the objectives of Erasmus + Programme.

The promotion of the civic and political participation of young people has been a priority dimension in the context of national youth policy and it has been promoted through initiatives within the scope of formal, non-formal and informal education. The Government and the Portuguese Institute of Sport and Youth, (IPDJ, I.P.) have guided their action with measures that promote the participation of young people, such as: support programmes to youth organisations (ex: PAJ, PAE, PAI and Training Programme - Programa Formar), the Volunteering Programmes "Agora Nós" and “Geração Z”, the Volunteering Programme for Nature and Forests, the Youth Parliament, the 70 Now! Campaign about the rights of young people, the Youth Participatory Budget or the Schools Participatory Budget.

It also worth mention the work developed on the recognition process of the learnings acquired through non-formal education in the context of the Portuguese Youth and Sport Institute (IPDJ, I.P) programmes with the Youth Pass. It is a certificate that works as complement (optional) to the diploma of the basic and secondary education, where it is listed the learnings achieved in activities and projects developed in the field of non-formal education within the school context. The young person sets learning objectives, with the support of the Institute or the partner organization that is responsible for the implementation of the project. In the end of the project, learning outcomes are identified, having as reference the European framework of key competences, as it happens in the Youthpass from Erasmus + YA.

In 2016, the professional profile of the Youth Worker (“Técnico de Juventude) was created in Portugal. The establishment of the Youth Worker's professional profile has been developed by a Work Group in the field of Youth, under the coordination of the State Secretariat for Youth and Sports and developed by the Portuguese Institute of Sport and Youth, I.P. (IPDJ, I.P.) with the collaboration of the National Agency for Qualification and Professional Education - Education and Employment and Qualification ANQEP, I.P. It counted with the collaboration of associations and representative youth platforms - National Youth Council (CNJ) and the National Federation of Youth Associations (FNAJ).

In the light of the high rates of unemployment, prevalence of NEETs, risk of poverty or school failure, the inter-ministerial coordination and cross-cutting policy measures are essential, corresponding to the need of cross -sectoral approach to Youth Policies. For example, within the scope of action of the Youth Guarantee Programme, and according to the type of measures, the coordination between sectors happens among Education, Economy, Youth, the Ministry of Foreign Affairs (for international mobility) and the Presidency of Council of Ministries, which integrates the Directorate General for Local Authorities. Also, the involvement of the representatives of workers, employers and young people in the creation of policies and search for solutions through a social dialogue must be highlighted.

In recent years, the policies for youth social inclusion have been targeted to sectors of the youth population living in more vulnerable socio-economic contexts, which makes them more susceptible to structural conditions of poverty, unemployment and education, with effects on their safety, health, training, education or development. Among these groups, we can find children of immigrants, young people from Roma communities, children and young people who live in households of single-parent families or large families. Another particularly vulnerable group is children and young people who live in households where there is a low intensity of work or where unemployment is present. These situations increase the reproduction of intergenerational poverty, making school and professional paths of youth more complex, so particular attention should be given.

It should be highlighted that European Solidarity Corps has been received with great enthusiasm, engagement and commitment from all the stakeholders of the Youth policy field in Portugal. The NA and its National Authority have made well succeed efforts to promote the new Programme which can be demonstrated by the high number of Portuguese young people registered in ESC, big interest of organisation and Portuguese media.

To close, for the National Youth Policy it is essential to invest in the integral training and development of young people, which will allow them to create conditions for their autonomy, enabling them to make their choices, actively participating in the strengthening of democracy. The exercise of a full citizenship demands knowledge and awareness of the rights and duties of citizens, as well as the conditions to exercise them. In this context, the Erasmus + YA is an essential support that contributes to the national and European aims of strengthening democracy and its values, such as citizenship, tolerance, diversity and respect for human rights, giving opportunities to all young people to develop skills and competences of big value.

#### **I.1.1. European Erasmus+ priorities in the national context (optional)**

If relevant, please list those Erasmus+ horizontal and/or field-specific priorities - as approved in the 2019 Erasmus+ Annual Work Programme and reflected in the Terms of Reference of this Work Programme – which are particularly relevant to your national context and which will be emphasised within the framework of the selection of decentralised projects in your country.

Not applicable

#### **I.2. Needs analysis**

Overall analysis of needs in the national context

In the national context there is a need to invest and empower young people to work towards the renewal of society and to contribute to national and EU values and goals. Based on the knowledge of the current situation of the Portuguese youth there is a need to create more opportunities for young people in education and employment and improve the access to full participation of all in society. There is a need to put more emphasis on the recognition and importance of informal and non-formal learning in a cross-sectorial approach and the potential impact it has economically and socially. Being Portugal in the top ten EU countries with the highest unemployment rate amongst young people there is the need to facilitate the youth transition from school, unemployment and inactivity to the labour market that can be done through the development of youth work as a support instrument to youth employment, the promotion of mobility opportunities as well as through the improvement of the level of social and professional competences and skills of young people in non-formal learning contexts. The alarming levels of youth unemployment, the high and very variable percentage of young people who are not working, not studying and not following training (NEET rate), as well as the challenges they face, poverty and social exclusion of young people; stresses that the causes of youth unemployment should be tackled- such as early school leavers - by promoting entrepreneurship among young people and investing in education, training and Youth. Youth unemployment is a major concern in the Portuguese society. PTNA will promote every project available to change youngsters' lives, through the acquisition of innovative skills, development of entrepreneurship ideas, share of best international practices, improvement of self-employment activities or expansion of social focused projects.

The recognition of the outcomes and skills obtained through Non-Formal Education, integrates the national Youth Policy strategic pillar. Namely, to foster a better recognition from society and enterprises, it seems clear to leverage the 3 key actions: Mobility for Learning, Strategic Partnerships and Support to Political Reforms.

The strengthening of the Social Economy on societal development, needs to be achieved through transversal cooperation. In particular, trainings and cooperation activities are critical tools to enlarge the scope through a cross-sector framework with NGOs, social enterprises or municipalities giving na international label to this learning process. In concrete, PTNA wants to foster international trainings, mix stakeholders and build sustainable strategies at local, regional or international levels.

PTNA objective is to create a spill over effect on economic level through the investment in Youth, social sector, national authorities or education institutions.

Resources pillar is critical to sustain the overall strategy through a sustainable performance. It is essential to choose the most trained and experienced staff in order to prepare applicants to develop step-change projects and serve thousands of young people with focus on those with fewer opportunities. Regarding the financial dimension, it is critical to correctly allocate financial resources to the best projects, through objective and measurable criteria, eliminating any financing bottleneck.

Adequate infrastructures - on a global perspective, beyond premises, include websites, communication tools, social networks and/or IT tools. These infrastructures are critical elements to allow more organisations to apply and to deliver better outcomes for young people.

In Portugal, PTNA will bring Young People to the center of our decision to ensure policies reflect and address their needs.

In order to address particular idiosyncratic issues, PTNA and PTNAU will sustain an integrated strategy based on 5 critical policies, based on the Portuguese White Paper on Youth with Inclusion as a major framework. These 5 policies involve (i) Citizenship and Participation, (ii) Non-Formal Learning, (iii) Volunteering and leisure, (iv) Employment and Entrepreneurship and (v) Healthy lifestyles.

#### **I.3. NA Operational objectives, indicators and targets**

Overall description of the NA operational objectives, indicators and targets expected in the short and long term.

No update for WP 2019.

##### **I.3.1. Foster participation in Key Action 1 mobility projects in order to improve the level of key competences and skills of participants**

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative)	Indicative annual targets <i>info</i> for 2019
I.3.1.1.a	Number of participants in awarded mobility projects for Key Action 1: I.Learners Higher education within Programme Countries	N/A	N/A
I.3.1.1.b	Number of participants in awarded mobility projects for Key Action 1: I.Learners VET	N/A	N/A
I.3.1.1.c	Number of participants in awarded mobility projects for Key Action 1: I.Learners Youth	2.800	2500
I.3.1.1.d	Number of participants in awarded mobility projects for Key Action 1: II.Staff/Youth workers Higher education within Programme Countries	N/A	N/A
I.3.1.1.e	Number of participants in awarded mobility projects for Key Action 1: II.Staff/Youth workers VET	N/A	N/A
I.3.1.1.f	Number of participants in awarded mobility projects for Key Action 1: II.Staff/Youth workers School education	N/A	N/A
I.3.1.1.g	Number of participants in awarded mobility projects for Key Action 1: II.Staff/Youth workers Adult education	N/A	N/A
I.3.1.1.h	Number of participants in awarded mobility projects for Key Action 1: II.Staff/Youth workers hYouth	1200	1100
I.3.1.2.a	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects in: Higher education within Programme Countries	N/A	N/A
I.3.1.2.b	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects in: VET	N/A	N/A
I.3.1.2.c	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects in: School education	N/A	N/A
I.3.1.2.d	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects in: Adult education	N/A	N/A
I.3.1.2.e	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects in: Youth	105%	105%

In relation to the indicator I.3.1.2 above, please justify, if relevant, the reasons for a low NA budget take up and elaborate on the type of activities that you intend to carry out during the year in order to improve the situation in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

Concerning the youth mobilities, in our opinion, we cannot compare the realized target of 2017 with target of 2019, once from 2019 on the programme does not include volunteering activities. The initial target predicted by our NA is based on the natural progression of the figures along the years concerning youth exchanges and Volunteering activities taking the increase in budget into account.

### I.3.2. Raise the level of recognition of learning outcomes in mobility activities

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative) in %	Indicative annual targets <i>info</i> for 2019 in %
I.3.2.1.	% share of HE students from Programme Countries who have received full recognition of their learning outcomes acquired through their participation in the programme, using ECTS for study periods	N/A	N/A
I.3.2.2.	% share of HE students from Programme Countries who have received full recognition of their learning outcomes acquired through participation in the programme in a Partner Country, using ECTS for study periods	N/A	N/A
I.3.2.3.	% share of HE students from Partner Countries (out of the total number of students in your Programme Country) who have received full recognition of their learning outcomes acquired through their participation in the programme, after studying in your Programme Country for study periods	N/A	N/A
I.3.2.4.	% share of VET learners from Programme Countries who have received a certificate, diploma or other type of recognition/validation of their learning outcomes acquired through their participation in the programme, using tools such as Europass, ECVET, etc.	N/A	N/A

In relation to the indicators above, please describe (on the basis of the information gathered in participants' reports and final beneficiary reports from previous years, as well as other sources) the general level of recognition of learning outcomes of participants in mobility projects selected by your National Agency (give information about any type of mobility managed by your NA). If relevant, please elaborate on the type of activities that you intend to carry out during the year in order to improve the situation in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

N/A

### I.3.3. Foster the cross-sectoral dimension of Strategic Partnerships

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative)	Indicative Annual targets for 2019
I.3.3.1.a	% share of cross-sectoral <i>info</i> projects awarded through in the relevant sectors: Higher education	N/A	N/A
I.3.3.1.b	% share of cross-sectoral <i>info</i> projects awarded through in the relevant sectors: VET	N/A	N/A
I.3.3.1.c	% share of cross-sectoral <i>info</i> projects awarded through in the relevant sectors: School education	N/A	N/A
I.3.3.1.d	% share of cross-sectoral <i>info</i> projects awarded through in the relevant sectors: Adult education	N/A	N/A
I.3.3.1.e	% share of cross-sectoral <i>info</i> projects awarded through in the relevant sectors: Youth	20%	10%

In relation to the indicator above please describe (on the basis of the information gathered in final beneficiary reports from previous years, as well as other sources) the extent to which Strategic Partnerships are an instrument to promote cooperation between different profiles of organisations and institutions as well as an instrument to "open" the fields of education, training and youth to synergies and cooperation with other fields. If relevant, please elaborate on the type of activities that you intend to carry out during the year in order to improve the situation in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

The Strategic Partnerships in the youth sector come from contexts of non-formal education, not always opened to other sectors. That is why most of the projects submitted by the main actors of the youth field normally do not include partners and activities in other fields. Even so, in order to fulfil this particular objective of the programme, considering that the cross-sectoral dimension of the Strategic Partnerships is a win-win process and can benefit the youth sector, the National Agency has been carrying out activities, that will continue in 2019, in order to promote these type of project, such as information activities outside the traditional contexts of the youth sector, valorization of the applications with this component, participation in activities with the other NA in Portugal in the fields of training and education.

### I.3.4. Through Strategic Partnerships, foster synergies and cooperation between the fields of education, training and youth and the world of work

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative) in %	Indicative Annual targets for 2019 in %
I.3.4.1.a	% share of awarded projects in Strategic Partnerships involving enterprises or other socio-economic players active in the world of work as participating organisations: Higher education	N/A	N/A
I.3.4.1.b	% share of awarded projects in Strategic Partnerships involving enterprises or other socio-economic players active in the world of work as participating organisations: VET	N/A	N/A
I.3.4.1.c	% share of awarded projects in Strategic Partnerships involving enterprises or other socio-economic players active in the world of work as participating organisations: School education	N/A	N/A
I.3.4.1.d	% share of awarded projects in Strategic Partnerships involving enterprises or other socio-economic players active in the world of work as participating organisations: Adult education	N/A	N/A
I.3.4.1.e	% share of awarded projects in Strategic Partnerships involving enterprises or other socio-economic players active in the world of work as participating organisations: Youth	60%	60%

If any of the above share is not satisfactory, please elaborate on the type of activities that you intend to carry out during the year in order to increase the participation of these actors in the action in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

Indicator I.3.4.1.e : We continue to consider that the target for this indicator is quite ambitious. In the last years only once have we managed to perform above 60%. The number of awarded projects in Strategic Partnerships by the PT NA is very low and this indicator can suffer big variations according with the nature of the approved projects. Considering these facts, it is very difficult to perform activities that with a big deal of certainty can change the indicator.

### I.3.5. Enhance the international dimension of education, training and youth activities and the role of youth workers and organisations as support structures for young people by encouraging mobility projects with Partner Countries.

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative)	Indicative annual targets for 2019
I.3.5.1.a	Number of participants in awarded mobility projects in Key Action 1: Higher education with Partner Countries	N/A	N/A
I.3.5.1.b	Number of participants in awarded mobility projects in Key Action 1: Youth with Neighbouring Partner Countries	700	650
I.3.5.2.a	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects with Partner Countries in: I.Higher education: IPA2	N/A	N/A
I.3.5.2.b	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects with Partner Countries in: I.Higher education: ENI	N/A	N/A
I.3.5.2.c	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects with Partner Countries in: I.Higher education: DCI	N/A	N/A
I.3.5.2.d	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects with Partner Countries in: I.Higher education: PI	N/A	N/A
I.3.5.2.e	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects with Partner Countries in: I.Higher education: EDF	N/A	N/A
I.3.5.2.f	% of NA budget take-up (commitment rate) <i>info</i> for Key Action 1 mobility projects with Partner Countries in: I.Higher education: Any applicable geographic window	N/A	N/A

In case the NA wishes to provide additional information, please inserted it in the text box below

N/A

In relation to the indicator I.3.5.2, please justify, if relevant, the reasons for a low NA budget take up and please elaborate on the type of activities that you intend to carry out during the year in order to improve the situation in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

N/A

### I.3.6. Foster participation of people with special needs or fewer opportunities in the programme

#### Education and Training/Youth

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative) in %	Indicative annual targets for 2019 in %
I.3.6.1.a	% share of learners with special needs participating in awarded Key Action 1 mobility projects in (no matter whether they receive the special needs support or not): Higher education within Programme Countries	N/A	N/A
I.3.6.1.b	% share of learners with special needs participating in awarded Key Action 1 mobility projects in (no matter whether they receive the special needs support or not): VET	N/A	N/A
I.3.6.1.c	% share of learners with special needs participating in awarded Key Action 1 mobility projects in (no matter whether they receive the special needs support or not): Youth	6%	5%

#### Youth

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative) in %	Indicative annual targets for 2019 in %
I.3.6.2.a	% share of young people with fewer opportunities participating in: Key Action 1 (mobility projects)	70%	65%
I.3.6.2.b	% share of young people with fewer opportunities participating in: Key Action 3 (meetings with decision-makers)	50%	45%
I.3.6.3.a	% share of awarded projects with topics related to inclusion of people with fewer opportunities in: Key Action 1 (mobility projects)	75%	72%
I.3.6.3.b	% share of awarded projects with topics related to inclusion of people with fewer opportunities in: Key Action 2 (strategic partnerships)	67%	65%
I.3.6.3.c	% share of awarded projects with topics related to inclusion of people with fewer opportunities in: Key Action 3 (meetings with decision-makers)	60%	50%

If any of the above share is not satisfactory, please elaborate on the type of activities that you intend to carry out during the year in order to improve the participation of people with special needs/fewer opportunities in the action in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

For the indicator I.3.6.1.c “% share of learners with special needs participating in awarded Key Action 1 mobility projects in Youth”, the objectives for 2019 and 2020 should be revised downwards. The percentage of young people with fewer opportunities has increased year after year, however, the rate of direct participants with special needs has not followed the same trend. The NA will further invest in projects that promote the participation of young people with special needs, thus reinforcing this specific indicator.

**I.3.7. Foster active participation of young people in democratic life of their communities, through participation in Key Action 3 meetings between young people and decision-makers**

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative)	Indicative annual targets for 2019
I.3.7.1.	Number of young people directly participating in Key Action 3 awarded projects	2500	2000

If the above share is not satisfactory, please elaborate on the type of activities that you intend to carry out during the year in order to improve the participation of young people in this key action in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

N/A

**I.3.8. Efficient, effective and compliant programme management**

Indicator ID	Indicators	Provisional targets by 2020 (noncumulative) in %	Indicative annual targets for 2019
I.3.8.1.	% share of applications for KA1 (excluding Higher Education) reaching the minimum quality threshold for selection	97%	96%
I.3.8.2.	% share of applications for KA2 reaching the minimum quality threshold for selection	95%	94%
I.3.8.3.	% share of applications for KA3 reaching the minimum quality threshold for selection	95%	90%
I.3.8.4.	% share of final reports reaching the minimum quality threshold for acceptance without grant reduction based on quality grounds	95%	98%
I.3.8.5.	% share of timely received final beneficiary reports	100%	80%
I.3.8.6.	% share of final beneficiary reports with financial adjustments below 2%	100%	90%

In relation to the indicator I.3.8, please justify, if relevant, the reasons why any of the above shares is not satisfactory. Please elaborate on the type of activities that you intend to carry out during the year in order to improve the situation in the following years. Please ensure coherence with Part A.II of this work programme and provide more details about these activities in the section below.

To improve the % share of timely received final beneficiary reports PTNA will continue to develop awareness-raising actions specifically to address this need and it will be a subject to be more recalled in other scheduled information and training sessions. The close contact between project owners and beneficiaries will continue and will also have a strong focus on this purpose.

**I.3.9. Additional NA operational objectives**

The NA may develop any additional operational objectives, which should be outlined below.

If the NA had defined additional NA operational objectives in previous Work Programme, please follow them up in 2019 Work Programme as well. If the NA has decided to discontinue monitoring any of these objectives from previous Work Programme, please provide the explanation.

Additional NA operational objectives	Indicator ID	Indicators	Provisional targets by the 2020	Indicative annual targets for 2019
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Please add below any comments if necessary, concerning your additional objectives.

N/A

**I.4. Monitoring and evaluation of progress and realisation of objectives**

How will the NA in close cooperation with the NAU monitor and evaluate its progress towards achieving the defined targets and raising the policy relevance of the programme results in the country?



PTNA has a Balance Scorecard to adjust performance measures to its long-term objectives. Thus, a monitoring system is implemented on a quarterly basis to evaluate strategic objectives with an additional time frame on a round basis to measure short term goals. In 2019 the Balance Scorecard encompasses 10 objective dimensions:

1. Participation and Democratization - measuring the dimension of the participation and the quality of democratization procedures in order to create an accessible and easy Programme specially through trainings and dissemination activities;
2. Social Inclusion - evaluating the impact of the inclusion of youngsters with fewer opportunities and the number/quality of projects fostering inclusion of minorities, handicapped people, economic/cultural/educational disadvantaged youngsters;
3. Regional Balance - analyzing the regional distribution of applications, granted applications, granted amounts, number of participants, number of participants with fewer opportunities, investment per participant and several objective measures in the 3 areas previously defined: urban centers, non-urban areas and rural areas;
4. Trainings and Dissemination - checking the scope of trainings, the quality of partnership activities developed with youth/social fields, the satisfaction of participants and the regional balance of distribution in terms of hours and participation;
5. Efficiency on Procedures and Exigency on Financials — examining the number and relevance on non-compliance observations, studying alternative approaches to efficiently deal with each issue, implementing internal innovative tools and procedures to diminish the lead-time on process management, accounting for reduce the financial risk, diminishing past recoveries, moralizing granting applicants responsibilities, eliminating future recoveries, and promoting efficiency investments to what regards project implementation;
6. Project Typology - scoring project typologies in face of national/European priorities, defending Programme grassroots such as mobility and non-formal learning and enhancing outcomes with concrete outcomes on youngsters' lives;
7. Simplicity and Innovation - counting the number of applications submitted through online innovative tools, measuring the number of e-learning tutorials logins, evaluating the quality of the follow-up procedures;
8. Service Level - defining high quality service level agreements and evaluating their rate of implementation, treating homogeneously complaints, implementing a service model centering the applicants/youngsters in the core of our attitudes;
9. Visits/Audits and On-field assessment - implementing a pedagogic framework to train granted applicants, improving quality performance during implementation, strengthening visits and audits, eliminating long lasting wrong practices, avoiding monopolies in these fields and finishing with permanente grants used as organizational subsidies;
10. Intellectual outcomes and knowledge transference - measuring the quantity, quality and relevance of intellectual outcomes, assessing the quality of partnerships and creating concrete and objective key figures to judge knowledge transference.

Most of these Balance Scorecard dimensions are compared with a European framework in order to evaluate peer-to-peer performance and regional idiosyncrasies. Our objective is to define the best performers in each dimension, detailing a clear network priority and boosting our outcomes.

In brief, those 10 dimensions give to PTNA, PTNAU and European Commission an accountable, reliable and timely picture of Programme implementation. Just with quarterly balance scorecards is possible to redefine policies, fine tune implementation methods and foster innovative practices to assure a transformational impact.

Data will be collected from E+ Link. A staff member, in conjunction with the IT officer, will collect the information after each round of applications. The data will then be used to monitor progress in the achievement of the stated goals and to adopt additional strategic measures in case not enough progress is being made towards the intended results.

#### **I.5. Cooperation with the National Authority**

Portuguese National Agency has a close partnership with Portuguese National Authority which we intend to maintain for an effective and sound management of the E+ Programme. Additionally, a control/audit methodology needs a close contact and interaction to fine tune procedures and improve performance.

Concretely, PTNA will cooperate on 3 different levels:

1. Promotion and Dissemination - Portuguese National Agency wants to make use of regional delegations of Portuguese Institute for Sport and Youth in order to promote the Erasmus+ using their premises as a 'point of dissemination' / 'point of information' of the E+ Programme.
2. Controls and Audits - PTNAU will perform secondary checks to PTNA. Additionally, at central level, PTNAU nominated a team to follow procedures assurance and quality standards. This team has regular meetings with PTNA directors and staff to oversee management and follow critical strategic areas.
3. The PTNAU is working in close collaboration with PTNA regarding the collection and updating of information on the PT national policies in the Youth field to be upload and made available online on the European encyclopedia platform— Youth Wiki.
4. The Sport Chapter of the E+ Programme is also another field where there is a close collaboration with the PTNAU as its mission is directly linked to the promotion of sports amongst young people and there is a will to develop an integrated network to support applications from Portuguese entities. Both entities will assume the promotion, communication, dissemination and monitoring of activities carried out within the Sport chapter.

Furthermore, the PTNA is going to seize the structures on the dependence of the National Authority in order to spread as much as possible the Erasmus + opportunities, namely the “PONTO JÁ” Youth stores network. This network of 52 stores around the country has the mission of providing information, counselling and support to the youngsters, youth workers and leaders in all the matters concerned to the life of organizations and participants.

These stores network is part of the Portuguese Institute for Youth and Sports strategy and E+ Youth in action NA will, in 2019, prepare and deliver moments of training and information for this network, preparing the professionals to be multipliers of the E+ information and opportunities.

#### **I.6. Cooperation with other NAs in the country**

If the Erasmus+ programme is implemented by more than one NA in the country, what will be the NA's strategy for a coordinated management of the programme at national level and for co-operation with the other NAs in order to reach its operational objectives and targets?

PTNA continues to develop a coordination mechanism at two layers: national level with Erasmus+ Education and Training stated at Portuguese legal basis and at international level with other national agencies following complementary network platforms. The coordination mechanism between National Agencies, Erasmus+ Education and Training and Erasmus+ Youth in Action, is stated in the Council of Ministers Presidency Resolution nr. 15/2014, article 12, line m), "Commit to Erasmus + Education and Training and the National Agency Erasmus National Agency Youth in Action + the following competencies in the respective areas: m) Articulate their activity in cooperation with the departments and agencies involved in the program, with a view to full coordination and synergy in the development of sectorial policies". Additionally, the coordination mechanism for National Agencies is detailed on articles 16 and 17, respectively, stating the concrete areas of cooperation. Portuguese representatives defined 6 critical areas to share efforts in order to achieve best quality implementation; namely:

- Communication and Dissemination Tools: a single portal entrance, promotion of activities and information, selection of best practices and dissemination activities;
- Trainings and TCA activities: integration of the previous TCA methods to education, employment and training sectors through an integrated and complementary plan;
- Financial and Accounting: risk assessment to avoid possible double funding will be carried out between both NAs
- Audits and Visits: the national plan for audits and visits will be shared to assure a crosssectorial approach to beneficiaries that apply to more than one sub-programme;
- Work Plan implementation: both Agencies are sharing work plan priorities, complementing activities and structuring programmes involving several common stakeholders;
- Strategic Events and Initiatives: promote collaborative activities to co-organize the 2019 European Youth Week and the Portuguese annual Erasmus+ Best Practice Awards Ceremony.

#### **I.7. Synergy with other programmes and initiatives**

The list of programmes and initiatives in synergy with Erasmus+ was provided in the NA Work Programmes of previous years. If there are any changes or update to this section, please introduce them in the below table.

Name of the Programme/Initiative	Description of actions ensuring synergy	Expected impact on Erasmus+	Actions taken for the prevention of double funding
Bilateral Cooperation	In particular with the Spanish NA in regards to trans-border activities, euro-regions development, Iberian youth networks, as well as training and cooperation courses;	To foster the transnational projects between the involved countries	All the rules to prevent the double funding will be applied
Job-shadowing	PTNA aims to send staff members to participate in job-shadowing with other NAs in order to not only to improve the quality of our internal procedures but also to better support our applicants/beneficiaries;	Development of the staff skills and competences	All the rules to prevent the double funding will be applied
Strategic partnerships	The PTNA will continue to collaborate with other NAs in the strategic partnerships established within TCA, namely SPI (Strategic Partnership on Inclusion) and Strategic partnership for Youth Work on Municipal Level.	Improve the concerned areas of the programme	All the rules to prevent the double funding will be applied
RAY Network	RAY Network - Portugal is a member of RAY network and aims to foster research in the Youth field in order to create accountable and reliable indicators to evaluate the impact of the Programme and project outcomes.	Contribute to a proper evaluation of the Programme results	All the rules to prevent the double funding will be applied
Becoming a Part of Europe	BPE – “Becoming a Part of Europe” – The PTNA together with 8 more national agencies is developing, since the beginning of 2017, the project “Becoming a part of Europe”(BPE) financed under the Key Action 3 that intends to develop and share non-formal education methodologies and new inclusion practices through youth work, to promote the integration and social inclusion of refugees, asylum seekers and migrants and to foster understanding, tolerance and respect amongst people.	Positively influence the youth work toward the inclusion of migrants, refugees and asylum seekers	All the rules to prevent the double funding will be applied
INFORMAL NETWORK OF SOUTH EUROPEAN ERASMUS+ YOUTH NAs - Hosting the Annual meeting	The Network of South Agencies (hereinafter referred to as "Youth South Network" or its acronym YSN) was conceived in 2007, in the framework of the activities to promote youth national policies under the Youth in Action Programme, with the main objective of promoting the European cooperation in the field of Youth, and the support in the decision-making processes, in an effort to join the various common interests of National Agencies located in the Mediterranean fringe of Europe.	The main objective of the Network of South Agencies is to promote European cooperation in the field of Youth, and the support to take common decisions, as well as to promote the information exchange from time to time between National Agencies located in the Euromediterranean area, for the purpose of collaborating in the Erasmus+ Programme management, and implementing joint youth projects.	All the rules to prevent the double funding will be applied

General description of the planned synergies in 2019:

N/A
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## PART A.II - PROGRAMME IMPLEMENTATION ACTIVITIES AND PROGRAMME MANAGEMENT

### II.1. Communication, information and dissemination and exploitation of results

#### II.1.1. Multiannual NA Plan

Please detail the NA's multiannual plan for communication, information and dissemination and exploitation of results according to the points below. In the remaining years of Erasmus+, the NAs are requested to focus on dissemination and exploitation of programme results.

##### II.1.1.1. Objectives and targets

Overall description of the objectives and targets

PTNA fosters a long-term objective to create a top of mind awareness of 20% in the Youth field to the positive recognition of Erasmus+ Programme. To measure that objective, PTNA will resort to many tools to provide the best information about the Programme to young people and organizations. We will organize between online and offline tools – online such as Facebook and Google Analytics and Mailchimp reports; offline as surveys and public inquiries. Actors, partners and multipliers PTNA will also promote strategic partnerships with the National Youth Council (CNJ) and the National Federation of Youth Associations (FNAJ) in order to develop roadshows to stimulate youth policy projects. Moreover, PTNA will organise annual roadshows with stakeholders' type focus to improve the number and quality of applications, disseminate good benchmarks and highlight awarded projects. As a global perspective, PTNA is going to consider each beneficiary as a dissemination actor. To make it concrete, PTNA will create sessions to present project outcomes at community, local, regional or national level. Each beneficiary will be given the responsibility of becoming an ambassador of the Programme and spread over project outputs. Good practice projects will be also disseminated in order to promote high quality and impactful projects as an inspiration to organizations and young people. Specific partners such as decision-makers at European and national level will be invited to take part of the Programme dissemination giving concrete information to citizens. Moreover, PTNA pool of trainers will be a workforce to communicate the Programme, support newcomers and disseminate critical outcomes. Its relevance, international experience and knowledge are 3 critical elements that need to be considered to enhance Programme quality. PTNAU Secretary of State for Sport and Youth and Portuguese Institute for Sport and Youth are key actors with a role on communication and dissemination. Due to their media coverage and the relevance of their public speeches, it is possible to amplify the Programme's awareness and top-of-mind recognition. Being 2019 the year of the European Elections and also of the European Youth Week, we will also be focusing on the active participation and citizenship themes in particular not only during our road shows or presentations but also on our social media, such as posts on Facebook/Instagram, newsletters or special information (such as flyers, booklets) dedicated to this theme. Always focusing that, by doing that, we will be helping to build stronger societies.

### II.1.1.2. Monitoring and impact measuring of the activities on communication/dissemination and exploitation of results

To what regards PTNA communication activities, we intend to measure the use, acceptance, quality and relevance of each platform on a regular basis. Each month we will collect the main information / results of our actions in order to produce a complete and certain report every semester. The idea is to understand where PTNA needs to invest more time/resources and which are the concrete outcomes of these investments. Concerning dissemination activities, PTNA will continue to use surveys and paper inquiries to evaluate effectiveness and satisfaction of training participants. In what has to do with online tools, we will use the statistics provided in the systems to know what we must improve. PTNA will use different communication tools to achieve concrete objectives. Each tool needs to be used as relevant support to project implementation, to record project outputs, enhance quality and assure knowledge transference to multiple stakeholders.

1. Website ([www.juventude.pt](http://www.juventude.pt)) PTNA Erasmus+ Youth in Action website is up to date with all news and useful documents related with Erasmus+ Youth in Action. Namely:
  - a. Youth in Action Key Figures - PTNA will remain its legacy and foster the dissemination of projects previously approved and granted in order to diminish disruption and maintain a relevant heritage.
  - b. Erasmus+ 2014-2020 - Step by Step application model with easy tips and examples to promote new applications and diminish entry barriers.
  - c. Key Actions Sectorial Approaches - detailed information about each Key Action with definitions, procedures, objectives and concrete outcomes. Not only were the 3 Key Actions encompassed but also were Sport Chapter area and Training and Cooperation Activities space included.
  - d. How to Apply? – A step by step-based framework teaching candidates how to develop new applications.
  - e. Staff Curricula and Expertise - more than organizations, people are critical to successful implementation. Thus, PTNA shares its team and expertise field with direct contacts and profiles.
  - f. Pool of Trainers - similarly to PTNA staff, each member of the Pool of Trainers has a personal area. PTNA goal is that each trainer can describe his/her interests and areas of expertise. Additionally, it is also possible to publish some intellectual outputs or demand for knowledge transference or a benchmark research.
  - g. Beneficiaries' area - PTNA will disclose each beneficiary track record in Youth in Action Programme to what regards applications, granted amount, number of participants and inclusion key figures, creating a public scorecard model for each beneficiary. Moreover, in this area, it will also be possible to consult project summaries, look for activities schedule and foster communication among different stakeholders. There is also the common Erasmus+ website, co-managed with the PTNA for Education and Training, where everybody can learn more about the Programme and how both NAs work. The website also automatically contains the news published in each AN's website.
2. Facebook ( [www.facebook.com/erasmusmaisjuventudeemacao](http://www.facebook.com/erasmusmaisjuventudeemacao) ) - PTNA will continue to invest in its Facebook page in order to use this platform to easily reach new people. Besides the site, this is our main tool to communicate with both young people and organizations. There we communicate events we are taking part / organizing, photos of our and/or our beneficiaries activities and share the national and international opportunities for young people and youth workers. Every Monday we share on project that stands out and every Friday we share one Eurodesk opportunity. From now on, we will be trying to reach more people scheduling the posts to the better time / day. The idea is to produce constant content in a solid and logic basis
3. Instagram - PTNA uses Instagram to create photo galleries of the best moments of PTNA events. We also share short videos with testimonies of young people who participate in the Programme. From now on, we want to take it some steps further. In order to increase the followers and the outcome of the tool, we will start to use insta stories and insta directs to captivate young people, the main target of this social media.
4. Youtube – Until now, PTNA uses Youtube as an archive of the videos of the programme and activities developed by the NA. We intend that everyone who wants to know more about the programme can go there and watch the videos very easily. We hope to go a little further during 2019, filming and sharing more customized contents such as online trainings/tutorials, best practices to applicants or some “inside” views to non formal ways to teach.
5. Blog – PTNA will produce and share contents in a regular way. In the blog, we will share the testimonies of young people and organizations that benefited from the programme. The idea is to create awareness and also discussion of the impact of the Erasmus+ in people's lives. Each quarter of the year we will also have a post about some specificities of the program in order to help people applying / getting to know it. Those texts will be written by PTNA's experts or trainers. The current idea is to start producing the new contents here: <https://erasmusmaisja.wordpress.com/>
6. Erasmus+ YiA e-news – We will keep with the monthly newsletter. In there, we explain shortly the main news / opportunities and try to engage people to visit our site / social media. In 2019 we plan to start two different newsletters for a more customized service: one for the organizations and other for young people.
7. Press - The relationship between PT NA and the press will be even deeper. There is a space on the website for the press where press releases, announcements and other relevant information are included. We will start to use our e-news tool (Mailchimp) to send specific information to the press that we think would be interesting in sharing the news. We will still carry out press releases to national, regional and local press of all the National Agency responsible for events or where it participates as a partner.

### II.1.2. Yearly planning of NA activities – update annually

Please list the concrete NA activities planned for the 2019 programme period to achieve the objectives set under point II.1.1.1 and II.1.1.2, including the minimum required activities.

\*If the NA wishes to set objectives additional to those set at European level, they should also be defined in Part I as Additional NA Operational Objectives.

NA activities planned for 2019 (minimum required activities in 2019)	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools/Theme of the event	Indicative calendar 2019 (month or quarter of the year)
Maintenance of the Erasmus+ website compliant with the requirements of the Guide for NAs <i>info</i>	Provide communication and information tools in order to empower democratic access to the programme – 1.3.6.2 & 1.3.6.3	Beneficiaries and youth organizations, young people, stakeholders, general population, press & media	Online Platform	Permanent
Annual selection of national good practices	Increase quality in Erasmus+ projects and share best practices; Promote further conditions to multisectorial work within Erasmus+ in Portugal	Beneficiaries with projects considered good practices under Erasmus+ in Portugal	Celebration and Public presentation of the best practices in a common public ceremony co-organized with NA Erasmus+ Educação e Formação	3rd quarter
One national Erasmus+ event for the dissemination and exploitation of programme results (all E+ fields managed by NA)	Celebrate European Youth Week Provide communication and information in order to empower the access and knowledge of the programme	Beneficiaries and youth organizations, young people, stakeholders, general population, Press & media	Stakeholders network events and meetings;	May
Use/reinforcement of a structured framework for dissemination and exploitation of programme results and impact to policy makers in education, training and youth; promotion of the Erasmus+ Project Results platform, good practices and success stories	Provide information and training for youngsters, youth workers and organizations about Erasmus+; Increase quality in Erasmus+ Projects and share best practices; Provide communication and information tools in order to empower democratic access to the programme	Beneficiaries and youth organizations, young people, stakeholders, general population, press & media	Stakeholders network events and meetings	Permanent
Use/reinforcement of a structured framework for dissemination of programme results through press/social media at national, regional and local level	Provide information and training for youngsters, youth workers and organizations about Erasmus+; Provide communication and information tools in order to empower democratic access to the programme – 1.3.6.2. & 1.3.6.3.	Beneficiaries and youth organizations, young people, stakeholders, general population, press & media	Training and information events	Permanent
Provision of good practice examples and training to beneficiaries on how to organise dissemination and exploitation of results effectively and on the use of the Erasmus+ Project Results platform	Increase quality in Erasmus+ Projects and share best practices and inspiring projects	Beneficiaries	Training and information events; Share of good practices on social media (videos) and exploitation of the results	Permanent
For the higher education field: Information/promotion activities including international mobility of HE staff and students to and from Partner Countries offered by Erasmus+	N/A	N/A	N/A	N/A

#### For School Education

Additional NA activities planned for 2019	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Information/promotion activities on the online platforms offered by Erasmus+ for school education (eTwinning, School Education Gateway (SEG)), addressed to all relevant stakeholders at national, regional and local level. (in cooperation with the eTwinning National Support Service (NSS)).	N/A	N/A	N/A	N/A
Contribution to the content of the online platforms (eTwinning, SEG), in the form of good practice examples; information on major news; facilitating contact with national thematic experts that would be willing to author articles/blog posts; and suggesting online materials for use in the Teacher Academy of the SEG (in cooperation with the Ministry of Education and the eTwinning NSS).	N/A	N/A	N/A	N/A

#### For Adult Education

Additional NA activities planned for 2019	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Promotion of EPALE, including of the specific features which are particularly relevant for Erasmus+ (potential) applicants and beneficiaries (e.g. partners search tool, collaborative spaces) in cooperation with relevant EPALE NSS.	N/A	N/A	N/A	N/A
Contribution of content to EPALE with NA material and information to beneficiaries on possibilities offered by the platform to upload content and promote their work and results (e.g. through the calendar, the blog, the resource centre) in cooperation with relevant EPALE NSS.	N/A	N/A	N/A	N/A

Additional NA activities planned for 2019	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Display the Erasmus+ Project Results banner with tracking codes on the NA website	Provide communication and information tools in order to empower democratic access to the programme – 1.3.6.2 & 1.3.6.3	Beneficiaries	Online Platform; Ask beneficiaries to include a link to their project card in Erasmus+ projects results platform in all their communication and dissemination materials	Permanent
Information/promotion activities on cross-sectoral cooperation opportunities offered by Erasmus+	Encourage applications to the program, mainly in rural areas of Portugal – 1.3.6.2 & 1.3.6.3	Beneficiaries and youth organizations, young people, stakeholders, general population, press & media	Local & regional events, partnerships	Permanent

## II.2. Monitoring and support to programme beneficiaries

In view of monitoring the implementation of the granted programme activities and providing support to the beneficiaries, please describe the NA monitoring and guidance plan, ensuring a structured and systemic approach, and taking into account the needs of the various target groups of the programme, in particular small organisations and potential applicants, covering both policy relevant and project management issues.

### II.2.1 Multiannual NA plan

Please detail the NA's multiannual plan for monitoring and support to programme beneficiaries in terms of:

#### II.2.1.1. Needs analysis

No update for WP 2019

#### II.2.1.2. Objectives and targets

Overall description of the objectives and targets.

No update for WP 2019

#### II.2.1.3. Monitoring of objectives and targets

No update for WP 2019

### II.2.2 Yearly planning of NA activities – update annually

Please list the concrete NA activities planned for the 2019 programme period to achieve the objectives set under point A.II.2.1.2 including the minimum required activities.  
 \*If the NA wishes to set objectives additional to those set at European level, they should also be defined in Part A.I as Additional NA Operational Objectives.

NA activities planned for 2019 (minimum required activities in 2019)	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools/Theme of the event	Indicative calendar 2019 (month or quarter of the year)
Kick-off/project management meetings for all project beneficiaries for the Strategic Partnerships	Foster the cross-sectoral dimension of Strategic Partnerships Foster synergies and cooperation between the fields of education, training and youth and the world of work	Project beneficiaries for the Strategic Partnerships	Non Formal and informal education. Workshops, seminars, working groups, energizers, icebreaking games. This non formal approach will be complemented when suitable, with more formal methods.	2nd quarter 2019
For the school field: Pre-departure training for long-term mobilities of pupils	N/A	N/A	N/A	N/A
For the school education field: Pre-departure training for long-term mobilities of pupils	N/A	N/A	N/A	N/A
Thematic monitoring meeting/s (all fields managed by NA)	N/A	N/A	N/A	N/A

NA activities planned for 2019	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Mandatory trainings for granted applications round 1	Efficient, effective and compliant programme management; Providing an effective support to project applicants and participating organizations throughout the project life cycle, in particular to newcomers and less advantaged target groups. Bringing the Erasmus+ as close as possible to its beneficiaries; Delivering a quality monitoring and evaluation of the implementation of the Programme in Portugal.	Beneficiaries	Non Formal and informal education. Workshops, seminars, working groups, energizers , icebreaki ng games. This non formal approach will be complemen ted when suitable, with more formal methods, webinar.	April 2019
Mandatory trainings for granted applications round 2	Efficient, effective and compliant programme management; Providing an effective support to project applicants and participating organisations throughout the project life cycle, in particular to newcomers and less advantaged target groups. Bringing the Erasmus+ as close as possible to its beneficiaries. Delivering a quality monitoring and evaluation of the implementation of the Programme in Portugal	Beneficiaries	Non Formal and informal education. Workshops, seminars, working groups, energizers , icebreaki ng games. This non formal approach will be complemen ted when suitable, with more formal methods, webinar.	July 2019
Mandatory trainings for granted applications round 3	Efficient, effective and compliant programme management; Providing an effective support to project applicants and participating organisations throughout the project life cycle, in particular to newcomers and less advantaged target groups. Bringing the Erasmus+ as close as possible to its beneficiaries. Delivering a quality monitoring and evaluation of the implementation of the Programme in Portugal	Beneficiaries	Non Formal and informal education. Workshops, seminars, working groups, energizers , icebreaki ng games. This non formal approach will be complemen ted when suitable, with more formal methods, webinar.	December 2019
Visits and audits	Efficient, effective and compliant programme management; Providing an effective support to project applicants and participating organisations throughout the project life cycle, in particular to newcomers and less advantaged target groups.	Beneficiaries	Visits, meetings, personal contact with organizati ons	Monthly basis
Benchmark Best Projects	Promoting the programme and its values at national level; Providing appropriate information on the Erasmus+ Programme.; To achieve more young people	Youth organizations, informal groups of young people, organizations that work in the youth sector and others with a strong social responsibility	Social media, seminars and other events	2nd semester 2019
Innovative Best Practices	Promoting the programme and its values at national level; Providing appropriate information on the Erasmus+ Programme; To achieve more young people	Youth organizations, informal groups of young people, organizations that work in the youth sector and others with a strong social responsibility	Social media, seminars and other events	2nd semester 2019
Info sessions about the ERASMUS + Programme	Promoting the programme and its values at national level; Providing appropriate information on the Erasmus+ Programme.; To achieve more young people	Youth organizations, informal groups of young people, organizations that work in the youth sector and others with a strong social responsibility	Non Formal and informal education. Workshops, seminars, working groups, energizers , icebreaki ng games. This non formal approach will be complemen ted when suitable, with more formal methods.	During 2019
Dissemination of the Inclusion and Diversity Strategy	Inclusion of young people with fewer opportunities	Youth organizations, informal groups of young people, organizations that work in the youth sector and others with a strong social responsibility	Seminars, meetings and other events; social media	During 2019
Promotion of Youthpass	Recognition of non formal education	Youth organizations, informal groups of young people, organizations that work in the youth sector and others with a strong social responsibility; organizations that work in the education and employment sectors.	Communicat ion materials , seminars, social media.	1st semester 2019
Trainings for candidates with unsuccessful/rejecte d applications	To capacitate these candidates with skills and competences to improve their applications and understand why they weren't approved.	Youth organizations, informal groups of young people, organizations that work in the youth sector and others with a strong social responsibility	Non Formal and informal education. Workshops, seminars, working groups, energizers , icebreaki ng games. This non formal approach will be complemen ted when suitable, with more formal methods, webinar	2sd semester 2019

### II.3. Evidence-based analysis of programme results

In order to enhance the quality and impact of the programmes results (including LLP and YiA programmes) and to provide a foundation for the NA activities in support of Erasmus+ programme implementation by the beneficiaries, the NA is encouraged to carry out analyses (studies, polls, etc.) of the programmes results, complementing the formal programme evaluations at European and national level. If the NA decides to carry out such activities at transnational level jointly with Erasmus+ NAs from other countries as part of its Transnational Co-operation Activities with other NAs, they should be described in more detail in part A.III.2.3.

The NA is requested to specify any changes, which have been introduced compared to the previous year, and if relevant to take into account results of the programme mid-term review.

#### II.3.1. Multiannual NA plan

Please detail the NA's multiannual plan for evidence-based analysis of the programmes results in terms of:

##### II.3.1.1. Needs analysis

The growing volume of international youth activities has resulted in an increased interest in the (learning) processes and effects of international youth activities and youth learning mobility. The PTNA participates in the program research-based analysis and monitoring of Erasmus+/ Youth in Action (RAY MON and RAY CAP). It has been established that both projects have been able to contribute to:

1. the quality assurance and quality development in the implementation of E+/YiA,
2. the evidence-based and research-informed youth policy development;
3. a better understanding of learning mobility in the youth field.
4. the exploitation of competence development among youth workers and youth leaders through their participation in training and support activities in the youth field.
5. the exploitation of learning outcomes from such activities;
6. the exploitation of long-term systemic effects in training and support activities on the organizations involved in Erasmus+: Youth in Action.
7. the exploitation of potential synergies between training/support activities in different sectors of Erasmus+, with a view to a potential added value of cross-sectorial training activities.

Nevertheless, existing research instruments are not still able to analyze differences of outcomes of RAY surveys by countries. Therefore, there's a need to deepen country-specific characteristics which might affect the results of the Programme. Such differences could be caused by country-specific socioeconomic, demographic, cultural or political characteristics as well as by differences in youth work policies, structures and practices. In this context we observe as necessary a better understanding of the systemic impact of training and support activities within Erasmus +: Youth in Action in terms of participation and active citizenship.

##### II.3.1.2. Objectives and targets

With this new chapter, in which it enters "LONG TERM EFFECTS OF ERASMUS+: YOUTH IN ACTION ON PARTICIPATION AND ACTIVE CITIZENSHIP", the following aims and targets are proposed:

- to explore competence development of youth workers and youth leaders through their participation in training and support activities in the youth field, in the framework of Erasmus+: Youth in Action (including TCA);
- to explore how learning outcomes from such activities are transferred into practice;
- to explore long-term systemic effects of training and support activities on the organizations involved in Erasmus+: Youth in Action.
- explore potential synergies between training/support activities in different sectors of Erasmus+, with a view to a potential added value of cross-sectorial training activities.
- To raise impacts concerning the following presumptions:
  - a) "Which key competences and (international) youth work competences are developed through training/support activities within Erasmus+: Youth in Action? To which extent are they developed?"
  - b) How does the development of key competences and (international) youth work competences focused on quality standards and professionalism take place in training/support activities within Erasmus+: Youth in Action?"
  - c) Which training approaches, methodologies and other factors are successful in developing these competences? What stimulates the development of these competences?"
  - d) What are the differences of training processes and outcomes depending on different types of training providers, training formats and types of training and support activities?"
  - e) How does participation in Erasmus+: Youth in Action contribute to inclusion of young people with fewer opportunities?"
  - f) What triggers the participation of youth workers and youth leaders in training and support activities?"
  - g) How does Erasmus+: Youth in Action contribute to the development of citizenship competence (awareness, attitudes, values, skills, knowledge) and the ability to participate as active citizens, thus to apply the developed competences?"
  - h) What are long-term effects (i.e. 1 to 3 years) related to participation and active citizenship on participants and project leaders resulting from their involvement in Erasmus+: Youth in Action?"

##### II.3.1.3. Monitoring of objectives and targets

Concerning "COMPETENCE DEVELOPMENT AND CAPACITY BUILDING in ERASMUS +: YOUTH in ACTION" the mindset of this project aim the following

- to explore competence development through on-formal and informal learning in Erasmus+: Youth in Action projects, with a focus on participation and active citizenship competences, in particular in the framework of youth exchanges, European voluntary service projects, structured dialogue projects and youth worker mobility projects;
- to explore long-term effects with respect to participation and active citizenship practice as well as concerning educational and professional pathways.

In terms of exploitation of results the project's modules aim the following:

Module on competence development  
Standardized multilingual surveys are conducted with project participants and project leaders as well as with control groups. The same participants and project leaders are surveyed at different stages before and after the Youth in Action project.

Module on long-term effects  
Selected participants (around 10 to 15 per partner country) are interviewed individually at different stages before and after the Youth in Action project

#### II.3.2. Yearly planning of NA activities – update annually

Please list the concrete NA activities for the 2019 programme period to achieve the objectives and targets set under point A.II.3.1.2.



NA activities planned for 2019	Please provide the ref. nr of the relevant objective from point A.II.3.1.2.	Target	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Triangular summit between NA, practitioners and research	Enhancing the quality and impact of the programme's results and strengthening our activities in support of Erasmus+ programme implementation by the beneficiaries	Research, practitioners	Seminar/ex change of results	2nd semester of 2019

#### II.4. Other activities

##### II.4.1. Yearly planning of NA activities

Please list any other concrete activity that will be carried out by the NA in 2019 to achieve the objectives and targets set under point I.3.

NA activities planned for 2019	Please provide the ref. nr of the relevant objective from Part A.I* including additional NA operational objectives	Target Group	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
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#### II.5. Quality of the NA management system

##### II.5.1. Quality assurance and compliance

###### Please describe the system that ensures:

,reliability of reporting and indicators for monitoring progress and achievement of results in terms of effective and efficient programme management,  
,respect of compliance with the EU requirements for the NA organisation and the management of the Erasmus+ programme.

In case the NA has an external quality certification and will build its assurance on relevant elements of this certification, it can refer to these elements in II.4.1 and describe them in II.4.2.

Please describe how the NA will ensure the quality of the NA management system, taking into account

###### a.proper planning and management of activities.

No update for WP 2019

###### b.monitoring progress.

No update for WP 2019

###### c.adequate supervisory arrangements

No update for WP 2019

###### d.risk management.

PTNA risk management is made by external entities. Namely, risk is monitored by an external accountant, external supervisors for informatics systems and external auditors. Notwithstanding, several internal risks are being addressed such as elimination of physical servers and use of cloud servers, roll-out of laptops and substitution of previous old CPU towers.  
The major risk regarding NA staff training is concerned with funding availability. If so, PTNA will foster for Public Administration training solutions or internal trainings. Peer-to-peer learning and learning on job are also solutions as remedy actions.

The PT NA has in place a plan that integrates the organizational model and its procedures, described in processes, activities and tasks, in order to improve practices, safeguard assets, prevent / detect fraud and errors, and ensure the correct accounting record of the transactions carried out.

The Code of Ethics and Conduct is also a fundamental element that is taken into account in the internal control of the NA.

In view of the segregation of duties, the verification and checking of operations is carried out by staff who have not intervened in their realization or registration.

The PT NA also has a Manual of Procedures that describes the NAs procedures and includes the responsibilities, functions and procedures of all NA Areas, describing the tasks of authorizations and approvals. The NA has also in place an accountable / financial structure appropriate to its management model, allowing the preparation and presentation of the financial statements, taking into account the accounting principles in force;

Staff from the financial department control the life-cycle phases of the projects in order to validate that they are being carried out, in accordance with the Manual of Procedures and guidelines of the Commission.

The PT NA staff has access to the manual of procedures on a shared file and any update or change is notified by e-mail.

## II.5.2. Allocation of Funds

If relevant, please explain how the NA plans to set up the grant allocation policy following the established rules. In that respect the NA attention is drawn to the fact that while granting only quality projects, the NA has to allocate funds with a view to respect the initial budgetary allocation.

No updates for 2019

### a)KA2 – Strategic Partnership

If the NA opts for carrying out distinct selection panels for the two types of Strategic Partnerships, the indicative grant allocation policy shall be indicated in the table below:

Strategic Partnership in the field of:	% of KA2 funds allocated to the Strategic Partnerships for innovation	% of KA2 funds allocated to Strategic Partnerships for exchanges of good practices (please note that for VET, AE, and Youth, the allocation to SPs for good practices exchange is limited to 35%)
Higher education	Not Applicable	Not Applicable
VET	Not Applicable	Not Applicable
School education	Not Applicable	Not Applicable
Adult education	Not Applicable	Not Applicable
Youth	70	30

Please stress the reasons for proposing the allocation policy indicated above.

Our proposal for the funds allocation policy indicated is to contribute to the increase of the implementation of transnational youth initiatives projects in KA2 and enhancement of the importance of these type of projects. Nevertheless, taking into account also the relevance of cross-sectorial projects with intellectual outputs, the NA sets a percentage close to the maximum possible, but with some caution due to the lack of a track record that would allow us to make low risk decisions.

### b)Youth

Please describe how the NA will distribute funds for Youth actions across the various selection rounds. If in section "a) KA2 – Strategic Partnership" above, the NA opted for a single panel, it should select option 1 in this section. If the NA opted for a split panel, it should opt for option 2 in this section

Round	KA1(%)	KA2(%) option 1: one selection panel	KA2(%) option 2: two selection panels SPs for innovation	KA2(%) option 2: two selection panels SPs for exchanges of good practices	KA3(%)
Round 1	35	n/a	35	35	35
Round 2	35	n/a	35	35	35
Round 3	30	n/a	30	30	30

Please stress the reasons for proposing the allocation policy indicated above.

The strategy about allocation policy continues the same. PT NA will distribute funds for Youth actions across the various selection rounds in the following way: R1 – 35%, R2 – 35% and R3 – 30%. Our proposal allocation policy is based on the existing record number of submitted applications and number of applications rejected due to lack of funding all year round but specially in the first semester. The PTNA also intends to allocate the respective funds in equal percentage in all three Key Actions to facilitate the management of the funds, meet the expectations of the potential candidates and provide equal opportunities in each round of the year.

### c) Education and Training

Are you planning to carry out the additional (optional) selection round, as described in the E+ Programme Guide? If so, please list below which actions will benefit from this optional deadline.

Not Applicable

### d)KA2 - Strategic Partnerships in the field of school education

Please choose one of the two available options for allocation of funds between different selection panels for Strategic Partnerships in school education under the 2019 Erasmus+ Call for proposals.

Please note that at least 50% of available funds will be reserved for School Exchange Partnerships. The National Agencies may propose a higher percentage based on their needs analysis at country level.

Exceptionally, if allocating 50% of the total available funds under Strategic Partnerships for school education to the School Exchange Partnerships results in less than 450000 EUR remaining at disposal for selection in the other selection panel(s), the NA concerned may propose a lower allocation for School Exchange Partnerships.

Option 1: two selection panels

Share of KA2 funds allocated to School Exchange Partnerships (%)	Share of KA2 funds allocated to joint selection panel of other Strategic Partnerships in school education (%)
0	0

Option 2: three selection panels

Share of KA2 funds allocated to School Exchange Partnerships (%)	Share of KA2 funds allocated to joint selection panel of other Strategic Partnerships in school education (%)
0	0

Please briefly explain the reasons for proposing the above indicated allocation policy.

N/A

**II.5.3 External quality certification – the update only if necessary.**

Does the NA have an external quality certification? YES/NO (please choose as applicable)

If YES: Please describe which areas are covered, and how it will support the NA quality assurance system in the programme management.

[Yes]

The Portuguese National Agency has been implementing a certified Quality Management System that will be finalised by the end of 2018. This strategic NA Management decision intends not only to create quality awareness in all organizational processes, but also to obtain recognition by an external and independent entity that the National Agency satisfies its beneficiaries and the legal and regulatory requirements, in an effective way. The implementation of Quality Certification of the Management System is an opportunity for the AN to ensure the satisfaction of the Beneficiaries and potential candidates proving our dedication and commitment to satisfy their needs and requirements; improve the reliability of internal operations and processes for better performance; improve employees' motivation, involvement and awareness of their responsibilities. The objectives to be achieved with the implementation of a Quality System, according to ISO 9001, are among others:

1. Penetration into new audiences (new users), or maintenance of existing ones;
2. Increased confidence, both internal and external, in working methods;
3. Reorganization of the NA;
4. Increased NA Staff motivation;
5. Prestige;
6. Increased control of non-quality costs and their reduction;
7. Increased beneficiary satisfaction;
8. Recognition.

**II.5.4. Risk management – updated annually**

•Please describe any potential risks which may jeopardise the realization of the NA operational objectives and targets.

•What current and potential risks does the NA anticipate if any in terms of compliance with EU requirements for the NA organisation and the management of the Erasmus+ programme? Please detail the corresponding mitigating actions.

**Potential risks related to the realisation of the NA operational objectives and targets**

Risk description	Cause	Potential consequences	Mitigating actions	Responsible for implementation	Deadline for implementation
% share of beneficiary reports with financial adjustments above 2%	Lack of knowledge regarding the grounding rules of the programme	recovery procedures and mismanagement of the project's results	on spot visits, training sessions for beneficiaries	Beneficiaries/ Board of Directors / NA Staff	December 2019 (in an annual basis)

**Potential risks related to the programme management**

Risk description	Cause	Potential consequences	Mitigating actions	Responsible for implementation	Deadline for implementation
Internal Operational Risks	Some clerical errors may be performed in a wrong way by staff member	Non-compliance with the programme rules	Enhance the role of Internal Auditor/ and improve the communication between staff	Staff/Board of Directors	in an annual basis

**II.6. NA staff development and training, training of external evaluators**

**II.6.1. Overview of NA staffing – update annually**

Please complete the table below by indicating the actual number of staff in place in the NA in full time equivalents (FTE) as per 1 January 2019.

Activity	Number of staff /FTE
Management (to be completed ONLY for NAs where the Manager is not directly in charge of any of the below activities)	2.00
Administrative support	0.25
Communication information, dissemination and exploitation of results	1.00
Project evaluation and grant award, issuing of grant agreements	5.00
Monitoring and support to beneficiaries	1.00
Evidence-based analysis of programme results	1.00
Analysis and checking of project reports	2.00
Execution of payments, recoveries	0.25
On-the-spot checks of projects	1.00
Human resources	0.50
Finance, accounting	1.00
Archiving	0.25
Internal audit / quality verification	1.00
IT support	0.75
<b>Total</b>	<b>17.00</b>

a) Are there any vacant posts? Please indicate the number of vacant posts (FTE) (if there are no vacant posts, put 0)

0

b) If there are vacant posts, which areas of NA activity are concerned and what is the impact of the vacancy on the programme management?

N/A

c) If there are vacant posts, which measures are/will be taken to fill the vacancy?

N/A

#### II.6.2. Multiannual NA plan for NA staff and expert training

No update for WP 2019

Please detail the NA's multiannual plan for NA staff training in terms of:

##### a) needs analysis

PTNA identified 5 critical areas to develop staff competencies: linguistic proficiency, accountability – new approach for SNC AP, administrative procedures, business-oriented objects/solutions and soft skills. Those areas of knowledge are being trained on a continuous basis and through external certificated entities and through job-shadowing when relevant

##### b) objectives and targets

The PTNA has always implemented intensive trainings to increase the transversal competencies of the PTNA staff. Our goals are to upskill and capacitate our Staff continuously to improve the overall performance of the PTNA and the quality of our work, focusing on the staff's needs, namely: English language (written/oral); soft skills mainly related to time and conflict management, communications skills, team work and dissemination; administrative procedures and accounting system. In 2019 we expect our staff to be more prepared to implement the new Accounting Normalization System for Public Administration, the revised Portuguese Public Procurement Code, attain higher proficiency in the English language, and improve the soft skills abovementioned.

##### c) methodology

The PTNA hires national certified training organisations to carry out staff trainings and sends staff to participate in relevant job-shadowing activities and study visits. The main goal is to prepare people to achieve high level quality standards. The PTNA carries out annually a needs analysis consulting every member of its staff to make sure that the staff trainings are tailor-made and meet the real needs.

##### d) monitoring

The monitoring of staff trainings is carried out by external evaluators that assess the quality as well as the learning results and count with the personal presence of PT directors. Following the needs analysis carried out annually the PTNA discusses with its staff which competences should be improved and how.

#### II.6.3. Multiannual NA plan for external evaluators

Given the importance of adequately trained external evaluators in relation to the assessment of both, grant applications and final reports, please outline briefly:

**a) needs analysis**

In 2018, in order to respond to the new ESC programme, the PTNA decided to open 2 calls, where 2 training sessions were carried out, addressing the most relevant aspects of the Expert Guide as well as the Erasmus + and ESC programme guides. These actions were complemented by evaluation sessions, namely through webinars and through an application assessment, thus making the recruitment process more robust. For 2019 the PTNA will continue to carry out training sessions for external experts to update them on the revised 2019 Erasmus+ Programme Guide and ESC and to assess the quality of their work, identify eventual needs or possibly increase or change the respective pool. Due to the broad scope of Erasmus+, specific specialists on the new topics and qualified youth / social researchers may help on the monitoring and collection of the results/intellectual outputs and processing relevant related information.

**b) objectives and targets**

With the involvement of external experts, the PTNA wants to achieve a higher quality and transparent assessment procedure, continue to comply with the requirements set out by the Commission in regard to KA205 and continue to strictly comply with the calendar for management of decentralised actions and use of funds for grant support by National Agencies. Due to the continuous increase in the Erasmus + budget which has led to an increase in the number of applications, in addition to the launch of the new ESC programme, the NA understands that it should involve external evaluators also in the KA105, KA347 and ESC applications, in order to continue applying the good practice of 2 evaluators per application, thus providing, at the same time, appropriate feedback to the candidates. Also, they provide relevant feedback and conclusions regarding the evaluation and contribute to a more reasoned assessment decision and help evidence collection and research analysis.

**c) methodology for training of external experts**

The training methodology for experts will involve 2 methods: common specific trainings and peer-to-peer learning. The trainings may be on-site or in a webinar format, through the needs identified by the NA, and will focus on the evaluation rules, procedures and updates that may exist in the Erasmus + and ESC programmes. The peer-to-peer learning will be based on working groups facilitated by PTNA Staff regarding the same topics and will contribute to share knowledge and experience between experts.

**d) monitoring and evaluation of quality of assessment by external experts**

Experts will be regularly monitored by PTNA board of directors and the appointed coordinator of the evaluation process to whom they report for guidance in the assessment process. PTNA will evaluate experts' performance during 2019 and create a ranking to help the PTNA assess the quality of their work. The evaluation carried out by external experts are an additional element to internal assessment; consequently, the PTNA will evaluate their standard deviation of opinions and feedback against internal assessments. Time, quality and feedback are the key drivers of external assessment.

**PART A.III-TRANSNATIONAL COOPERATION ACTIVITIES BETWEEN NATIONAL AGENCIES**

**III.1. Overall objectives**

Please describe the NA's overall aim and the related objectives for the Transnational Cooperation Activities which it intends to undertake jointly with Erasmus+ NAs from other programme countries, in the following areas:

1. Transnational training, support and contact seminars of potential programme participants
2. Transnational thematic activities linked to the objectives, priority target groups and themes of the programme, including the role model initiative.
3. Evidence-based analysis of programme results

The main goal of TCA in the last years and for this year is to foster the implementation of the Programme and support transnational cooperation between NAs, institutions, associations, groups of young people and other cross-sectorial actors and stakeholders, in the field of Social Inclusion, participation, democratization, innovation and creativity, employment and entrepreneurship, in order to provide more and equal opportunities for young people in integration, education, training and in the job market, to foster the European Union values and to encourage young people to be active participants in society.

In TCA 2019 Plan PT NA wants to give a strong focus on the strategic use and qualitative implementation of the TCA in Erasmus + Youth in Action, with special emphasis in Intercultural Dialogue, Inclusion of young migrants and refugees, prevention of exclusion and radicalisation, participation, promotion and support of digital youth work, quality implementation of Erasmus + Actions and Activities and development of competences of youth leaders, youth workers and project managers to increase participation of young people in decision-making and European citizenship and to highlight the paper of youth worker at municipal level.

TCA aims also support the specific objectives of Erasmus + and support the cooperation between NAs and between organisations active in the field, calling newcomers to the Programme, improving and developing trainers, youth leaders and youth workers skills and competences, and helping associations in the exchange of best practices, development of networks, increasing the visibility of youth and their organisations and recognition of outcomes and skills as result of the participation in the programme, achieving the aimed impact.

Portuguese National Agency of Erasmus+ Yia will promote in cooperation of other NA's, Strategic Partnerships and Network members, SALTO Resource Centres and other stakeholders, several activities, in the frame of TCA 2019, linked with the general objectives, specific themes and features of Erasmus + Youth in Action, and the specific aim and objectives defined by PT NA taking into account the social and economic context of the country, his participants and potential applicants. Through the Transnational Cooperation activities PT NA wants change youngsters' lives, improve the development of new projects and entrepreneurship ideas, share international practices and assure the quality of youth work.

Social exclusion, unemployment and poverty among young people has grown due especially to the economic crisis and the actual social scenario in Europe with the refugee's crisis, migration processes, the radicalisation of youngster's thoughts and attitudes. PT NA wants to give special attention to the potential of youth work, youth organisations, youth centres and youth programmes as a means of inclusion of young people with fewer opportunities, prevention of radicalization and conflicts, fostering social cohesion through the involvement of this target group in the activities carried out by the Programmes, meeting their needs.

TCA Plan wants to promote the equal access of opportunities to young people, developing the opportunities of youth work and certified non-formal learning, providing links between formal and non-formal learning, reducing early school leaving and the transition between training, education and job market.

The overall objectives for TCA 2019 are:

- Promote Social Inclusion and Integration, special of youngsters with fewer opportunities, refugees and migrants, foster intercultural learning, promote intercultural dialogue, prevent exclusion and radicalisation as well as encourage participation, active citizenship and commitment to European values;
- Encourage European Cooperation and partnerships to foster quality youth work in Europe and its recognition through strategies for capacity building;

- Develop youth work quality and highlight the paper of youth worker at municipal level;
- Support the exchange best practices and concepts from different countries, regions and realities;
- Education to Employment and Entrepreneurship, contributing to Emigration reverse process;
- Promote opportunities for young people to train, work and develop skills and competences, giving focus to the added value that is the participation of young people in sending TCA activities;
- Encouraging young people to live healthy life styles, promoting mental and physical health, through sports and outdoor activities;
- Youth work certification, validation and recognition of non-formal learning, intellectual outcomes and knowledge transfereces – YouthPass;
- Develop the capacity of Erasmus + YiA potential applicants and target group in the youth field to use strategically the E+ YiA programme in reaching the European and national objectives;
- Contribute to the development, maintenance and reinforcement of democratic youth participation structures for dialogue, co-decision and co-management as well as the mutual integration of the European Structured Dialogue cycle;
- Increase the number of Benchmarking Activities, promoting teamwork and responsibility;
- Fosters the Programme awareness and incentive newcomer's participation, to fosters new projects, entrepreneurship and innovation
- Support the Youth Work at Municipal Level;
- Promoting the Digital youth work /integration of digital tools on youth work
- Enhancing youth participation in local and regional life and community
- To foster Youth Leadership for Sustainable Development

The target group for TCA is the same of all the strategy designed to Portugal: activities focus on new applicants, newcomers, youngsters with fewer opportunities or coming from rural areas or those who are economically or socially less supported or youth workers, trainers, youth workers, youth leaders, programme actors, multipliers, researchers who works with this target groups. PT NA intends to implement activities that could contribute to the development of competences of potential applicants, beneficiaries of the programme, youth organizations, and other eligible institutions. We want also upgrade the quality of PT NA Pool of Trainers in order to implement the Portuguese Training strategies' successfully and with the best benchmark course models. This plan is trying also to improve the quality of projects submitted by applicants to the KA's of the Programme and help the applicants with non granted to projects in the improvement of their skills, competences and proposals.

Through the implementation of TCA Plan 2019 and development of good quality TCA projects PT NA would like to achieve a real impact on participants, their organisations, structures and projects, contributing to the development of competences, producing high-quality learning results and capability for co-operation between organisations, supporting also the internationalisation and development of youth work and reinforcing the capacities and international scope of the organisations.

IN THE FRAME OF THIS COOPERATION BETWEEN NA'S PT NA TAKES PART IN 2 STATREGIC PARTNERSHIPS, 1 BILATERAL PARTNERSHIP AND THE NETWORK OF SOUTH EUROPEAN ERASMUS + YOUTH NAs:

- Strategic Partnership (SP) for inclusion of young people with fewer opportunities (YPFO)

The Strategic Partnership on Inclusion (SPI) between NA's aims to include more young people with fewer opportunities and special needs in the Erasmus+ youth programme and European Solidarity Corps, in line with the Erasmus+ Inclusion and Diversity Strategy in the field of Youth. The partners will continue to set up new approaches to foster sustainable engagement and capacity building of organizations that are either already working with or who want to start to work with young people with fewer opportunities and special needs in international activities. The SPI partners will, through 3 different strands, implement a coherent set of national and transnational capacity building activities. The 2019-2020 SPI CYCLE is focusing on 3 strands: I. Young people with disabilities & health issues; II. Young people from disadvantaged areas and III. Young people in NEET situation. The PT NA acts as hosting and sending partner within SPI.

- NA'S STRATEGIC PARTNERSHIP EUROPE GOES LOCAL – SUPPORTING YOUTH WORK ON MUNICIPAL LEVEL

EUROPE GOES LOCAL is a strategic partnership of 22 NAs and external partners (European Youth Form, POYWE, InterCity Youth, EU-CoE youth partnership). The core aim of the project is to raise the quality of local youth work in particular through enhanced cooperation between various stakeholders that are active at the municipal level. The partnership currently involves about 200 members via national working groups, who represent around 120 municipalities in the participating countries. EGL is a platform for multi-level initiatives. Large-scale events, mapping exercises and network-wide actions are coordinated at the European level while National Agencies develop national plans to respond to the needs of their partners and create different types of learning opportunities with a transnational dimension. In the framework of this SP, PT NA plan to implement a coherent set of national and transnational activities.

- Partnership with Spanish National Agency in the Iberian Context

Erasmus+ YiA PT NA will foster the quality of training activities also through the development and implementation of projects in cooperation with Spanish National Agency. Some projects are also open for cooperation of other NA's of the Programme. This 2 NA's agreed to establish a working strategy at the Iberian Peninsula level, working together in the development and organisation of activities according to the following objectives: to promote partnerships and youth initiatives between Portugal and Spain, through a reliable, cooperative and supportive partnership between NA's; to empower Portuguese and Spanish organisations to the main priorities of both countries (such as Inclusion; Sports; Employment and Entrepreneurship and Development of Competences of Youth Workers, Institutions and Trainers, Non Formal Education); to foster the development of common Erasmus + Youth in Action projects between organisations from Portugal and Spain. This synergy between the 2 NA's aims to bring an added value to both TCA Plans, creating partnerships to implement common priorities, increasing the impact of the activities.

-NETWORK OF SOUTH EUROPEAN ERASMUS + YOUTH NAs (YSN)

PT NA is also part of the relaunched YSN, together with Spain, France, Italy, Malta, Cyprus, Turkey, Croatia and Greece, and this network is also open to other NAs from southern countries. The main objective of the Network of South Agencies is to promote the European cooperation in the field of Youth, and the support to take common decisions, as well as to promote the information exchange from time to time between National Agencies located in the Euromediterranean area, for the purpose of collaborating in the Erasmus+ Programme management, and implementing joint youth projects. Another objective is to contribute in the implementation and evaluation of the current programme and in the development of the future programme. The network can define specific priorities each year.

In the context, the YSN will also have impact in the TCA Plan with a common strategy and creation of synergies between the involved NA's.

### III.2. Specific NA activity planning – update annually

NOTA BENE: The NA TCA activities funded under the 2019 Delegation Agreement should be carried out during the period 1/01/ 2019 – 30/06/2020.

Concerning your planned sending TCA, outline briefly your NA's approach towards sending activities, including the themes and events your NA focuses on, and how this links to the NA's overall objectives for TCA.

The approach of PT NA towards sending activities is in line with the overall strategy and objectives defined to the TCA 2019, in order to foster de implementation of the Programme and support transnational cooperation. In this context the overall objectives for sending activities are the same listed above (III.1. Overall objectives).

In terms of themes and events our NA focus will be given to activities linked with social Inclusion, participation, democratization, innovation and creativity, healthy life styles, digital youth work, employment and entrepreneurship, in order to provide more and equal opportunities for young people in integration, education, training and in the job market, to foster the European Union values, cooperation and partnerships and to encourage young people to be active participants in society. All the TCA Plan will have special emphasis in Intercultural Dialogue, Inclusion of young migrants and refugees, prevention of exclusion and radicalisation, the Erasmus + Actions and activities quality implementation and development of competences of youth leaders, youth workers and project managers to increase participation of young people in decision-making and European citizenship and to highlight the paper of youth worker at municipal level. In the frame of activities linked with evidenced-based analysis of programme results PT NA is part of RAY Research Based Analysis and monitoring of Erasmus+ project and will send participants to his activities. PT NA is part of the Democracy Reloaded Long Term project and will send participants to the project activities in order to to contribute to strengthen democracy on local and regional level through the development of democratic participation of young people in decision making.

The target group for sending TCA activities is the same of all the strategy designed to Portugal: activities focus on new applicants, newcomers, youngsters with fewer opportunities or coming from rural areas or those who are economically or socially less supported or youth workers, trainers, youth workers, youth leaders, multipliers, researchers who works with this target groups. PT NA intends to implement activities that could contribute to the development of competences of potential applicants, beneficiaries of the programme, youth organizations, and other eligible institutions. We want also upgrade the quality of PT NA Pool of Trainers in order to implement the Portuguese Training strategies' successfully and with the best benchmark course models. This plan is trying also to improve the quality of projects submitted by applicants to the KA's of the Programme and help the applicants with non granted to projects in the improvement of their skills, competences and proposals.

This links to the NA's overall objectives for TCA in the way PT NA tried to develop a strong and innovative plan of activities with focus on supporting the quantitative and qualitative implementation of Erasmus + YiA, it's different Key Actions and activities, priorities, objectives and targets groups thought the hosting of international activities and the sending of several Portuguese participants to activities in other countries, networks and partnerships, promoting the added value of involvement and participation in this kind of activities. PT NA would like to promote opportunities for young people to train, work and develop skills and competences, giving focus to the added value that is the participation of young people in sending TCA activities.

Please indicate an estimation of the total budget in EUR, earmarked for planned sending activities.

127500.00

Concerning your planned hosting TCA, please use the Excel templates provided to include your TCA planning in the WP. The Excel templates should be filled in and imported using the import section at the bottom of the cover page of this WP. Please use the correct template for each sector (KA220 for Higher Education, KA215 for School education, KA216 for VET, KA217 for Adult education and KA 218 for Youth). If a cross-sectoral TCA is funded from the TCA budgets of several sectors, please include the TCA in the planning of each of the contributing sectors with the appropriate share of the budget.

**ATTENTION!**  
**THE EXCEL FILE TO BE DOWNLOADED INTO LIFECARD (1 FILE PER FIELD: HE, SE, AE, VET, and YOUTH)**

KA220-Higher Education

Field	Title	Aim of the activity	TCA area supported	Target group	No of participants	Coordinating NA or SALTO	Partner NA(s)	Indicative calendar 2019-2020 (month/quarter of the year)	Hosting country	Role of NA	Grant request (EUR)	Scope
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KA215-School education

Field	Title	Aim of the activity	TCA area supported	Target group	No of participants	Coordinating NA or SALTO	Partner NA(s)	Indicative calendar 2019-2020 (month/quarter of the year)	Hosting country	Role of NA	Grant request (EUR)	Scope
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KA216-Vocational education and training

Field	Title	Aim of the activity	TCA area supported	Target group	No of participants	Coordinating NA or SALTO	Partner NA(s)	Indicative calendar 2019-2020 (month/quarter of the year)	Hosting country	Role of NA	Grant request (EUR)	Scope
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KA217-Adult education

Field	Title	Aim of the activity	TCA area supported	Target group	No of participants	Coordinating NA or SALTO	Partner NA(s)	Indicative calendar 2019-2020 (month/quarter of the year)	Hosting country	Role of NA	Grant request (EUR)	Scope
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KA218-Youth

Field	Title	Aim of the activity	TCA area supported	Target group	No of participants	Coordinating NA or SALTO	Partner NA(s)	Indicative calendar 2019-2020 (month/quarter of the year)	Hosting country	Role of NA	Grant request (EUR)	Scope
		The Strategic Partnership between NA's aims to include more young people with fewer opportunities and special needs in the Erasmus+ youth programme and European Solidarity Corps, in line with the										

KA218	NA's STRATEGIC PARTNERSHIP ON INCLUSION (SPI)	<p>Erasmus+ Inclusion and Diversity Strategy in the field of Youth. The partners will set up new approaches to foster sustainable engagement and capacity building of organizations that are either already working with or who want to start to work with young people with fewer opportunities and special needs in international activities. The SPI partners will, through 3 different strands, implement a coherent set of national and transnational capacity building activities. The 2019-2020 SPI CYCLE is focusing on 3 strands: I. Young people with disabilities &amp; health issues; II. Young people from disadvantaged areas and III. Young people in NEET situation. The PT NA acts as hosting and sending partner within SPI.</p>	THO	Organisations that work actively in the inclusion field and with/for young people with fewer opportunities	30	SABE2	AT02,CZ01,DE04,EE01,FR02,HU02,IE02,IS02,IT02,LV02,PL01,PT02,RO01,SAS11,SI02,UK01	TCA 2019 Period	PORTUGAL	Hosting	15000.00	Transnational
		This activity will be implemented within the SPIs Sub-group -Youth from disadvantage										



KA218	SPI - Project LAB E+	d areas and has the aim to encourage organisations to use Erasmus+ within their contexts and increase the participation of young people in international youth work through the Erasmus+ youth in action programme. The project LAB will create the necessary working environment for organizations/informal groups that are active locally in the youth field to create sustainable networks and partnerships for the development of future projects, and support and facilitate cooperation, project ideas, designing, writing and implementation of projects	THO	Organisations that work actively in the inclusion field and with/for young people with fewer opportunities	25	IE02	EE01,IE02,SAS11	2019 (Q4)	PORTUGAL	Hosting	15000.00	Transnational
<b>Total</b>											<b>30000.00</b>	

**PART A.IV - SUPPORT AND NETWORK FUNCTIONS**

**IV.1. ECVET**

Update only where necessary

[to be completed by NAs in charge of the area of Vocational education and training. Sections IV.1.1 and IV.1.2 should be completed by all VET NAs, even if no ECVET Team is active or no support is requested for it.]

**IV.1.1 ECVET national team organisation and composition**

Please briefly describe the composition of the ECVET national team of experts in VET credit and qualifications and the way in which the NA will monitor and support its work, including number of NA staff (full time equivalent) involved. If no ECVET team (national team of experts in VET credit and qualifications) is set up or no support is requested for it, please use this field to briefly explain why.

N/A

**IV.1.2. Framework and background**

Please describe the situation of ECVET implementation in your national context – with reference to cooperation with Europass, EQF/NQF, EQAVET, validation arrangements and other instruments or initiatives related with learning outcomes and qualifications – and explain the identified needs for further action.

N/A

**IV.1.3. Overall objectives – update annually [Sections IV.1.3 and IV.1.4 to be completed by all NAs implementing ECVET with an ECVET Team]:**

Please describe the overall aim of the ECVET national team and the related objectives it intends to pursue in the contractual period, in particular to address the needs identified in section IV.1.2.

N/A

**IV.1.4 Activity planning – for 2019**

Please list the activities of the ECVET national team including the grant request (see Specifications on ECVET)

**Training and advice (national task)**

Activity (Type, title, topic)	Target group	Planned outputs (if applicable)	Indicative calendar ( 2019)	Place, country (if applicable)	Budget position
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**Assist in policy making(national task)**

Activity (Type, title, topic)	Target group	Planned outputs (if applicable)	Indicative calendar ( 2019)	Place, country (if applicable)	Budget position
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**Promotion and awareness raising(national task)**

Activity (Type, title, topic)	Target group	Planned outputs (if applicable)	Indicative calendar ( 2019)	Place, country (if applicable)	Budget position
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**ECVET community of practice(national task)**

Activity (Type, title, topic)	Target group	Planned outputs (if applicable)	Indicative calendar ( 2019)	Place, country (if applicable)	Budget position
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**Participation in European meetings and events (international tasks)**

Activity (Type, title, topic)	Target group	Planned outputs (if applicable)	Indicative calendar ( 2019)	Place, country (if applicable)	Budget position
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**IV.1.5. Budget forecast – for 2019**

Reference period:01.01.2019 - 31.12.2019

**Table 1 : Overview of expenditure**

Budget headings	Costs per Subheading (EUR) <i>info</i>	Costs per heading (EUR) <i>info</i>
<b>1. National Agency staff costs</b>		
1.1 National Agency staff costs (max 15% of total eligible costs)	0.00	0.00
<b>2. National Agency travel and subsistence costs</b>		
2.1 National Agency travel and subsistence costs	0.00	0.00
<b>3. ECVET Experts: daily rates, travel and subsistence for participating in national and international seminars</b>		
3.1 Daily rates for the members of the ECVET Experts team	0.00	0.00
3.2 Participation in NATIONAL conferences and seminars	0.00	
3.3 Participation in INTERNATIONAL conferences and seminars	0.00	
<b>4. Equipment and materials (max 10% of total eligible costs)</b>		
4.1 Equipment and materials (max 10% of total eligible costs)	0.00	0.00
<b>5. Sub-contracting, consultancy and other external services (max 30% of total eligible costs)</b>		
5.1 Sub-contracting, consultancy and other external services (max 30% of total eligible costs)	0.00	0.00
<b>6. Conferences and seminars</b>		
6.1 For direct organisation costs such as rent of rooms, rent or purchase of materials, interpretation booths, local transport	0.00	0.00
6.2 For travel and subsistence costs of participants and speakers who are NOT National Agency staff or ECVET Experts	0.00	
6.3 For interpreters	0.00	
<b>7. Other direct costs</b>		
7.1 Other direct costs	0.00	0.00
<b>Total</b>		<b>0.00</b>

NB: at least 75 % of the project budget is expected to concern tasks at national level

Table 2 – Overview of sources of financing

Sources	Amounts (EUR)
1) Grant requested from the Erasmus+ programme (max 90% of total eligible cost)	0.00
2) Contribution from the regular budget of the National Agency	0.00
3) Support expected from other European Union programmes provided specifically for this project	0.00
4) Support from public (national, regional, etc) sources, provided specifically for this project	0.00
5) Support from the private sector or foundations, provided specifically for this project	0.00
6) Other sources	0.00
<b>Total</b>	<b>0.00</b>

<b>Control box: TOTAL COSTS</b> (must be equal with TOTAL of sources of financing-Table 2)
0.00

**Details for table heading 1.1: National Agency (NA) staff costs**

National Agencies (NA) can budget their staff costs up to a maximum of 15% of the total eligible costs

Staff by category	Total number of days (a)	Average cost per day (b)	Total staff cost (axb)
Staff Category 1 Manager	0.00	0.00	0.00
Staff Category 2 Researcher, Teacher, Trainer	0.00	0.00	0.00
Staff Category 3 Technical	0.00	0.00	0.00
Staff Category 4 Administrative	0.00	0.00	0.00
<b>Total</b>			<b>0.00</b>

<b>Total of heading 1</b>
0.00

**Details for table heading 2.1: National Agency travel and subsistence costs for participating in conferences and seminars:**

Purpose of journey	Number of NA Staff (a)	Number of days by person (b)	Daily subsistence costs by person (EUR) (c)	Average travel costs by person (EUR) (d)	Total cost (EUR) (axbxc)+(axd)
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<b>Total of heading 2</b>
0.00

Details for table heading 3: ECVET Experts - daily rates, travel and subsistence for participating in national and international seminars

3.1 Daily rates for the members of the ECVET Experts team:

Number of ECVET Experts (a)	Number of days by ECVET Expert (b)	Average costs per day (EUR) (c)	Total cost (axbxc)
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3.2 Participation in NATIONAL conferences and seminars:

Purpose of journey	Number of ECVET Experts (a)	Number of days by ECVET Expert (b)	Daily subsistence costs by ECVET Expert (EUR) (c)	Average travel costs by ECVET Expert (EUR) (d)	Total cost (EUR) (axbxc)+(axd)
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3.3 Participation in INTERNATIONAL conferences and seminars:

Purpose of journey (please indicate the country of destination if known)	Country of destination	Number of ECVET Experts (a)	Number of days by ECVET Expert (b)	Daily subsistence costs by ECVET Expert (EUR) (c)	Average travel costs (EUR) (d)	Total cost (EUR) (axbxc)+(axd)
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<b>Total of heading 3</b>
0.00

Details for table heading 4.1: Equipment and materials

Equipment and materials costs up to a maximum of 10% of the total eligible costs

Description (specify also Purchased/Rented)	Number of items (a)	Cost of purchase or rent (EUR) (b)	Usage rate % (c)	Depreciation rate % (info) (d)	Total cost (axbxcxd)
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<b>Total of heading 4</b>
0.00

Details for table heading 5.1: Sub-contracting, consultancy and other external services

Sub-contracting, consultancy and other external services up to a maximum of 30% of the total eligible costs

Subcontract	Task description	Number of person days (a)	Cost per day (EUR) (b)	Other costs to be included in the Subcontract (EUR) (c)	Total cost (axb)+c
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<b>Total of heading 5</b>
0.00

Details for table heading 6: Conferences and Seminars

6.1 For direct organisation costs such as rent of rooms, rent or purchase of materials, interpretation booths, local transport

Description	Number of items (a)	Cost per item (EUR) (b)	Total cost (axb)
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6.2 For travel and subsistence costs of participants and speakers who are NOT National Agency staff or ECVET Experts:

Purpose of journey	Country of destination	Number of participants/speakers (a)	Number of days by participant (b)	Daily subsistence costs by participant (EUR) (c)	Average travel costs by participant (EUR) (d)	Total cost (EUR) (axbxc)+(axd)
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6.3 For interpreters

Description of languages (Interpretation from)	Description of languages (Interpretation to)	Number of interpreters (a)	Number of days (b)	Average costs per day (EUR) (c)	Total cost (axbxc)
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<b>Total of heading 6</b>	0.00
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**Details for table heading 7.1: Other direct costs**

Description (please try to be as specific as possible)	Number of items (a)	Cost per item (EUR) (b)	Total cost (axb)
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<b>Total of heading 7</b>	0.00
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**IV.2 EURODESK**

To be completed by NAs in charge of the area of youth

**IV.2.1. Eurodesk organisation (please provide the updates for 2019)**

The NA is invited to provide a brief description of the structure and organisation of the national Eurodesk centre with regard to the following points in particular:

- Organisation in which the Eurodesk is hosted and legal status (separate or common with the National Agency);
- Eurodesk's internal organisation chart; (to be attached)
- Number of staff employed in the Eurodesk (full time equivalent);
- Subcontracting arrangements, if applicable;
- Regional/local structure, if applicable (formal contact points, structures, coordinators).

Eurodesk Portugal is an enquiry and advisory service for young people and those working with them. It relies on information about programmes available throughout the EU which are relevant to the youth, training and education fields. It also includes additional information relevant to young people related to mobility issues (working, living and studying abroad) plus other relevant topics. The information and advisory services are available free of charge to the main target groups, specifically young people, youth workers, non-governmental organizations and others. Eurodesk Portugal aims at improving access to European information for young people and those working directly with them. National information will also be made available, regularly, to all parts involved. Regarding Eurodesk's internal organization. Eurodesk National authority is the Secretary of State of Sports and Youth, Mr. João Paulo Rebelo. Mr. Luis Alves, Director of Erasmus + Youth in Action National Agency, is its legal representative. Internally, Eurodesk Portugal is hosted by Erasmus+ Youth in Action National Agency department for the transversal department [TCE] training, communication and Eurodesk. The team is made of 2 full time officers, representing 1 PTE exclusively dedicated for Eurodesk. Eurodesk has no subcontracting arrangements at the current moment but it is an open option in order to reorganize the working flow to provide the needed support. PTNA will make use of traineeships, internships and volunteering activities cooperating in Eurodesk through long term partnerships with universities, youth organizations and research centres. Additionally, PTNA will foster new partnerships with civil society and enterprises (CSR departments) to foster innovative solutions at Eurodesk platform. Finally, PTNA will reinforce the local presence of Eurodesk with new hotspots near Youth centres of interest. The overall national organization of Eurodesk Portugal is the same of previous years. Major developments have been done in the multipliers network. The selection process started in July 2016 and in September 2016 a national training for multipliers as been delivered for 58 potential multipliers selected. A reinforcement of multipliers has been done in September of 2018. Eurodesk Portuguese Multipliers network is not expected to grow in 2019. The selected multipliers are from different geographic locations and organizational backgrounds. From youth associations to schools, from municipalities to social organizations, we assured multiplicity of actors in the field. An agreement contract was signed by Eurodesk Portugal and each one of the multipliers in order to formalize the partnership and the expected results.

**IV.2.2. Framework and background (please provide the updates for 2019)**

Current situation regarding the provision of information to young people:

To help inform discussions around the successor to the present EU Youth Strategy, the NA shall describe the current situation regarding the general provision of youth information at national, regional and local levels, including the relevant policy context(s), and the role of the Eurodesk centre within this situation.

In the field of youth information, in the national context, there is the need to make the updated, relevant information more and easily available to all targets. In order to address that issue and promote quality information to all targets, throughout all channels available and following the common aims and objectives proposed regarding access to quality information, as well as the necessary overall coherence of the Eurodesk and the use of the Quality Catalogue elaborated by the Eurodesk network. Eurodesk Portugal shall ensure that citizens are provided with relevant information, advice and support concerning the EU activities, in particular through cooperation with other EU information networks - such as Euroguidance, Europass, ENIC/NARIC and EURES. Eurodesk Portugal will also maintain a close cooperation with the National Agency designated for the field of youth under Erasmus+ and establish the relevant contacts with Erasmus+ National Agencies responsible for other fields of the programme in the country. Eurodesk Portugal main challenge will be to involve local multipliers (youth organizations, youth workers, youth policy-makers, or events where the number of young people is high enough to have a collective impact) in order to disseminate European Eurodesk information at local level. Eurodesk Portugal will focus its resources in providing high quality information throughout the Erasmus + Youth in Action website (www.juventude.pt), the European Youth Portal, newsletters, and also through personal advising. The overall framework and background of Eurodesk Portugal are the same of previous years. In 2019, Eurodesk Portugal will try to settle several agreements with partners and stakeholders to build and deliver an "online meeting point" of information to young people about national and European opportunities. Also, the NA is the Portuguese correspondent for the Youth WIKI project enhancing information and legal data for young people thru Eurodesk platforms and multipliers on youth policy. The European Youth Week 2019 and the European Solidarity Corps will be important priorities in 2019, as well as the maintenance and reinforcement of the European Youth Portal content updates.

**IV.2.3. Overall objectives – update annually**

Please describe the overall aim of the national Eurodesk centre and the related objectives it intends to pursue in the contractual period, in particular to address the needs identified in section IV.2.2.

Considering the overall priorities for 2019 regarding Eurodesk, main objectives for Portugal are:  
 Reinforce and provide further specific training for the Eurodesk Multipliers Network.  
 Improve quality and promotion of Eurodesk at national level, building multi-sector partnerships and projects in order to reach a greater number of young people;  
 Promote European Youth Portal: Promotion of the Portal, organisation of training sessions, participation in external events and training sessions;  
 Participate consistently in the development of the EYP: keeping up with the pace of work of managing and providing national content as well as the necessary translations;  
 Participate actively in the European network as part of specific working groups and in the network meetings.  
 Promote www.erasmusmais.eu , www.juventude.pt and www.europasolidaria.pt portals, providing updated information.  
 Celebrate the European Youth Week.

#### IV.2.4. Activity planning – for 2019

Please list the activities of the national Eurodesk centre including the grant request (Specifications on Eurodesk)

Activity (Type, title, topic)	Target group	Planned outputs/results	Indicative calendar 2019 (month/quarter of the year)	Place, country (if applicable)	Budget position
Eurodesk RoadShow	Universities, Schools, Youth Organizations, Eurodesk Multipliers	Share information and promote Eurodesk mission and platform in all the country	Permanent	Portugal	A+C+D
Participation in regional and national events (fairs, music festivals, universities and municipalities events)	Young people and organizations	Share information and promote Eurodesk mission and platform in all the country	2nd and 3rd quarter	Portugal	C
Partnership with other support and information networks around the world and in Portugal, such as EURES and Europa Direct, as well as with the National Europass Center (PTNA Education and Training).	Young people and organizations	Share information and promote Eurodesk mission and platform in all the country	Permanent	Portugal and Partner Countries	N/A
Multipliers Network Meeting	Eurodesk Multipliers	Work on the youth information strategy for the country; prepare plans and evaluate activities	1st meeting: Quarter 1 or 2 2nd meeting Quarter 3 or 4	Portugal	B+E
Time to Move campaign	Young people and organizations	Promote Time to move Campaign, activate Eurodesk Brand, promote sessions on youth information	4th quarter	Portugal	B
European Youth Week	Young people and organizations	Promote the activity and its priorities, promote sessions on youth information	May	Portugal	B

#### IV.2.5. Budget forecast - for 2019

Reference period: 1 January 2019- 31 December 2019

Please enter in the "Forecast" column the figures appearing in the budget attached to the agreement both for the expenses and resources.

##### I. EXPENDITURES

A. STAFF	Number of person/month	Gross Salary per month	Forecast
A.1 Staff salaries (including salary related charges)	1.00	2063.20	24758.35
A.2 Staff training	0.00		2500.00
A.3 Fees (experts, audits)	0.00		2500.00
<b>Total</b>			<b>29758.35</b>

##### I. EXPENDITURES

B. MISSIONS	Forecast
B.1 National missions	8000.00
B.2 International missions	3500.00
<b>Total</b>	<b>11500.00</b>

##### I. EXPENDITURES

C. INFORMATION	Forecast
C.1 Information activities (meetings, exhibitions...)	24500.00
C.2 Publications: production and dissemination costs	24301.65
<b>Total</b>	<b>48801.65</b>

##### I. EXPENDITURES

D. OPERATING COSTS	Forecast
D.1 Rental of office space - by definition ineligible unless the NA receives the derogation from EC (see text underneath the table)	0.00
D.2 Data processing (hardware, software, maintenance)	5000.00
<b>Total</b>	<b>5000.00</b>

<b>TOTAL DIRECT COSTS(sub-total A + sub-total B + sub-total C + sub-total D)</b>
95060.00

## II.RESOURCES

Resources	Forecast
1. Contribution from the Member State or its representative	40000.00
2. Other national resources ( <i>info</i> )	0.00
3. EU contribution requested ( <i>info</i> )	55060.00
<b>Total</b>	<b>95060.00</b>

<b>Control Box: TOTAL COSTS</b> (must be equal with TOTAL of II.RESOURCES)
95060.00

Please be aware that the rental costs are ineligible (as per annex 2 to the ToR), but the NA can have the possibility for a derogation, which will be a subject to justification. If this is a case of your NA, please explain below why this expenditure is covering a cost in connection with the performance of the additional tasks (the networks) and the NA doesn't cover the rental of its own office space from this amount. Additional justifying supporting documents can be provided in the section with the annexes.

N/A

## IV.3 SALTO

Update only where necessary.  
[to be completed by NAs that are designated as SALTO resource centre for the Erasmus+ Programme].

### IV.3.1. SALTO organisation

Please provide a brief description of the structure and organisation of the SALTO with regard to the following points in particular:

- SALTO's internal organisation chart; (to be attached)
- Number and profile of staff employed in the SALTO (full time equivalent);
- Subcontracting arrangements, if applicable;
- Regional/local structure, if applicable (formal contact points, structures, coordinators).

n/a

### IV.3.2. Framework and background

Please describe the general situation in your field of work and the identified needs.

n/a

### IV.3.3. Overall objectives – update annually

Please describe the overall aim of the resource centre and the related objectives you intend to pursue in the contractual period, in particular to address the needs identified in section IV.3.2.

n/a

**IV.3.4 Activity planning – for 2019**

Please list the activities of the SALTO resource centre including the planned grant request (see Specifications on SALTO)

Trainings

Activity (Type, title, topic)	Target group	Planned outputs/results	Indicative calendar 2019 (month/quarter of the year)	Place, country (if applicable)	Budget position
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Seminars and events

Activity (Type, title, topic)	Target group	Planned outputs/results	Indicative calendar 2019 (month/quarter of the year)	Place, country (if applicable)	Budget position
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Tools and publications

Activity (Type, title, topic)	Target group	Planned outputs/results	Indicative calendar 2019 (month/quarter of the year)	Place, country (if applicable)	Budget position
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Other support activities

Activity (Type, title, topic)	Target group	Planned outputs/results	Indicative calendar 2019 (month/quarter of the year)	Place, country (if applicable)	Budget position
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**IV.3.5. Monitoring the impact and multiplier effects of training courses, seminars and events mentioned above – update annually**

Please outline the methodology and indicators to be used.

n/a
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**IV.3.6. Horizontal activities and coordination with other SALTO Resource Centres – update annually**

Please describe, if applicable, the horizontal tasks (organised for the SALTO network) you will perform in the contractual period and describe their relevance for the programme and its users. Please refer also to networking/coordination activities with other SALTO RC in this section. Please indicate the share of time and resources that these horizontal activities would make up in comparison with your specific thematic/geographical activities.

n/a
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**IV.3.7. Budget forecast - for 2019**

Reference period: 1 January 2019- 31 December 2019

Please enter in the "Forecast" column the figures appearing in the budget attached to the agreement both for the expenses and resources.

I. EXPENDITURES

A. STAFF	Number of person/month	Gross Salary per month	Forecast
A.1 Staff salaries (including salary related charges)	0.00	0.00	0.00
A.2 Staff training	0.00	0.00	0.00
A.3 Fees (experts, audits)	0.00	0.00	0.00
<b>Total</b>			<b>0.00</b>

I. EXPENDITURES



B. MISSIONS	Forecast
B.1 National missions	0.00
B.2 International missions	0.00
<b>Total</b>	<b>0.00</b>

I. EXPENDITURES

C. INFORMATION	Forecast
C.1 Information activities (meetings, exhibitions)	0.00
C.2 Publications: production and dissemination costs	0.00
<b>Total</b>	<b>0.00</b>

I. EXPENDITURES

D. OPERATING COSTS	Forecast
D.1 Rental of office space - by definition ineligible unless the NA receives the derogation from EC (see text underneath the table)	0.00
D.2 Data processing (hardware, software, maintenance)	0.00
<b>Total</b>	<b>0.00</b>

<b>TOTAL DIRECT COSTS(sub-total A + sub-total B + sub-total C + sub-total D)</b>
0.00

II. RESOURCES

II. RESOURCES	Forecast
1. Contribution from the Member State or its representative	0.00
2. Other national resources ( <i>info</i> )	0.00
3. EU contribution requested ( <i>info</i> )	0.00
<b>Total</b>	<b>0.00</b>

<b>Control Box: TOTAL COSTS</b> (must be equal with TOTAL of II.RESOURCES)
0.00

Please be aware that the rental cost are ineligible (as per annex 2 to the ToR), but the NA can have the possibility for a derogation, which will be a subject to justification. If this is a case of your NA, please explain below why this expenditure is covering a cost in connection with the performance of the additional tasks (the networks) and the NA doesn't cover the rental of its own office space from this amount. [Additional, justifying supporting documents can be provided in the section with the annexes.](#)

n / a

## PART B - European Solidarity Corps - to be filled-in only by NAs implementing the programme

### PART B.1 - PROGRAMME IMPLEMENTATION STRATEGY

The aim of the strategy is to reflect on how to achieve the objectives of the European Solidarity Corps taking into account the national context in the fields of youth and solidarity (specifically volunteering, traineeships and employment). It should therefore be developed in close cooperation with the National Authority.

#### NA strategy for the implementation of the European Solidarity Corps in 2019

##### I.1. National policy context for the objectives of the European Solidarity Corps

Overall description of the state of play of national policy context in view of the specific objectives of the European Solidarity Corps the field of youth, volunteering, traineeships and jobs.

Article 63 (5) of the Constitution of the Portuguese Republic, as well as the principles inscribed in the subsystem of Social Action, defined in Law no. 4/2007, of January 16, as amended by Law no. 83- A / 2013, of December 30, which approves the bases of the social security system, recognize the strategic importance of the social and solidarity sector, as well as the need for it to be supported by the State, attending to the fulfillment of its own social solidarity objectives of rule of law.

The Basic Law on Social Economy - Law no. 30/2013, of May 8 - formally empowered social economy entities with the necessary tools to develop a set of other initiatives, beyond their traditional areas of activity, fostering innovation and entrepreneurship, reinforcing the country's growth potential and contributing to the reinforcement of social cohesion.

The entities of the social and solidarity sector, located throughout the national territory, constitute a fundamental pillar in the support and support to all those who, due to various vicissitudes, are in a situation of vulnerability, thus assuming itself as a closer instrument of citizens in the pursuit of actions aimed at minimizing situations of social deprivation or inequality.

State policies in the area of solidarity are governed by the following guiding principles:

- a) Subsidiarity - it is a compromise between the State and the institutions in adopting decisions that guarantee social protection that is more adequate, efficient and close to the citizens, taking into account the respective level of intervention;
- b) Proportionality - implies an adjusted balance in the actions developed, with a view to contributing to a better quality of life and a full citizenship of all;
- c) Solidarity - it is based on reciprocal responsibility between members of a group or a community, reinforcing the social ties that unite them for the common good in achieving the aims of cooperation;
- d) Participation - implies commitment, appreciation and accountability of institutions, people and the community, in a perspective of mutual collaboration.

In this context, cooperation between the State and the institutions aims to:

- a) To develop services and / or equipment, in a logic of proximity, quality and sustainability;
- b) Optimize human and technical resources;
- c) To support and stimulate the initiatives of the institutions;
- (d) supporting the sustainable development of institutions;
- e) To guarantee the stability of relations between the State and the institutions;
- (f) deepen dialogue, promoting mutual understanding and dissemination of good practice;
- (g) promote a system based on enhanced multilateral collaboration.

Having this legal framework, today, providing public service, institutions act in the manner of social enterprises in which profit is the integral growth of the people who are their users. The sector is deployed, organized and solidified. And it is responsible for 67% of the equipment with social responses.

They are associations, cooperatives and foundations of social solidarity, mutuals, parish social centers, institutes of religious organization or mercies, with answers for institutional reception for children and young people in danger, of social emergency accommodation, social canteens, shelters, daycare centers, integrated care facilities, kindergartens, homes (childhood, youth or the elderly), home support services, among many other answers.

Its action is transversal to the whole of society and is, axiologically and preferably, centered on the population groups that most need and have the least.

As well as being non-profit institutions, they have answers for institutional reception for children and young people in danger, emergency social housing, social canteens, shelter houses, centers (shelter, socializing, day and night for the elderly, life and substance abuse, family support and parental, community and protocol counseling, occupational and leisure activities), crèches, integrated continuing care, kindergartens, homes (in particular children, youth or the elderly), home-based support services and a set of (almost) tailor-made responses to community problems and needs. In the area of disability, for example, almost everything that is done in Portugal is the direct responsibility of the IPSS.

In terms of Social Responses typified, according to the Social Charter of 2015, the Social Solidary Sector registered: 2,673 Day care centers; 409 Occupational Activity Centers (disability); 283 Residential Homes (deficiency); 2,086 Day Centers; 2,418 Residential Structures for the Elderly; and 2,707 Domiciliary Support Services.

But the action these organisations go further, touching all the population bands through the numerous social responses that respond to target populations: Children and youth; children, young people and adults with disabilities; old people; family and community; people addicted; people infected with HIV / AIDS; or people with mental illness.

There is a concerted effort and a series of programmes and policy measures to promote employment and entrepreneurship among young people, with particular attention to policies to combat youth unemployment, the precarity of hiring and types of employment relationships, and policies to answer to the significant number of young NEET (not in education, employment, or training). Under the scope of the Ministry of Labour, Employment and Social Security, there is a public services network that implements the policies in this field. The inter-ministerial collaboration is crucial to combat youth unemployment. For example, within the scope of action of the Youth Guarantee Programme, and according to the type of measures, there must be a coordination between the sectors of education, economy, youth, the Ministry of Foreign Affairs (for international mobility) and the Presidency of Council of Ministries, which integrates the Directorate General for Local Authorities. Also, the involvement of the representatives of workers and employers in the creation of policies and search for solutions through a social dialogue must be highlighted. This involvement takes place through the Standing Council for the Social Dialogue. Non-government Organisation are also active participants, contributing in various areas. For example, the National Association of Young Entrepreneurs and the Youth Foundation are active in the field of entrepreneurship. The Commission for Equality in Labour and Employment (CITE) acts as a national mechanism for non-discrimination (see section 3.2)

Youth Volunteering in Portugal is governed by the Law 71/98, which provides the legal framework for volunteering in general and aims to promote and ensure all citizens the participation in volunteering activities. This law defines volunteering as the "set of actions of social and community interest carried out unselfishly (...), within the framework of non-profit projects, programmes and other forms of assistance to individuals, families and the community (...)."

This context shows us that the State and Social Portuguese structures are prepared to embrace in fully the implementation of ESC in all its strands.

## 1.2. NA Operational objectives, indicators and targets linked to the implementation of the European Solidarity Corps

Overall description of the NA strategy in reaching the indicators and targets.

Concerning the volunteering placements, we rely on a very motivated group of organisations, most of them, with large experience in EVS and Erasmus + volunteering projects, as well as a big demand from young people searching for solidary activities, which is expressed on the statistical data of ESC Portal, with Portugal, since 2016 put in the 5 top places with more registrations. Furthermore, Portugal have a strong solidarity sector, well organised and supported by national policies and ESC can be an add value for these organisations too. The idea of volunteering placements is to have in 2019 more 10% of participants than we had in 2018. Even so we aim to train organisation with approved project to develop high quality projects.

Our expectations related with the occupational strand is that we can involve in 2019 at least 8% of the number of participants involved in volunteering projects. For that efforts will be put in strong partnerships already established in 2018 with the employment public services and motivating the organisation to apply to the actions concerned as a complement to other national and European measures related with trainingships and jobs. Furthermore, through orientation and awareness actions, NA intends that a big part of the occupational activities can be implemented by youth organisations on their natural evolution to professionalization.

The strategy to solidarity projects is to reach target groups from rural regions, as a way to bring new comers to the Programme, once these projects can be an entry point through the capacitation of young people.

Given the experience of 2018 with several application to the Quality Label, including the applications of new organisations interested in explore the Occupational strand, we foresee that around 50 new requests can be archived, as a result of the information and training activities organised by the National Agency.

The strategy for the involvement of young people with fewer opportunities will follow the guide lines and the strategy implemented under the Erasmus + programme. The Portuguese National agency counts on a solid plan for inclusion and the idea is to adapt, coordinate and develop this plane according to the objectives and characteristics of the European Solidarity Corps.

NA intention related to the strategy to reach as much as possible young people with fewer opportunities in all the strands will take in account all the good practices used within the Erasmus + programme, defining clear and strong quality criteria and develop actions in order to involve these young people in the new opportunities provided by ESC, such as:

- developing concrete action of information and awareness in geographic areas where, traditionally, the youth programmes have low expression;
- prioritizing the dissemination of the new opportunities given by ESC that can motivate the participation of young people with few opportunities;
- activating the networks of information to put the necessary emphasis on these groups (Eurodesk multipliers, national network for youth, run by Portuguese Youth and Sports Institute, Europe Direct centres, pool of trainers, federations of youth organisation, among other);
- stimulating the groups and the organizations of young people to take the measures adjusted to prevent the specific exclusion of group-target, having to developing all the efforts to include young people with specific necessities;
- working closely with entities working in the field of the social inclusion with youngsters with socially problems in order to motivate their participation in the programme.

The features of the new programme can reach new fringe of young people that traditionally are out of the range of the European programmes, either because the information of these programmes is not easy to access or because, normally for cultural reasons, is very difficult to convince young people with people few opportunities to appropriate the mobility's opportunities.

In this sense, volunteering, namely the volunteering teams, and the solidarity projects, can constitute a new window for the participation of this specific target group. Both actions can be a motivation to those do not feel ready to participate in mobility experiences.

#### 1.2.1. Outputs indicators and targets

Note that these targets concern the number of participants that will be selected in each type of action by the NA in 2019

##### 1.2.1.1. Foster participation in European Solidarity Corps Actions

Indicator ID	Indicators	Indicative annual targets for 2019
I.2.1.1.a	Number of participants Volunteering Activities (individual + team) in awarded Volunteering projects	450
I.2.1.1.b	Number of participants in Traineeships in awarded Traineeships and Jobs projects	25
I.2.1.1.c	Number of participants in Jobs in awarded Traineeships and Jobs projects	25
I.2.1.1.d	Number of participants in awarded Solidarity Projects	200

##### 1.2.1.2. Number of organisations who have received the European Solidarity Corps Quality Label

Indicator ID	Indicators	Indicative annual targets for 2019
I.2.1.2.a	Number of organisations who have received the European Solidarity Corps Quality Label - Volunteering	30
I.2.1.2.b	Number of organisations who have received the European Solidarity Corps Quality Label - Traineeships	20
I.2.1.2.c	Number of organisations who have received the European Solidarity Corps Quality Label - Jobs	15

##### 1.2.1.3. Foster participation of young people with special needs or with fewer opportunities in the European Solidarity Corps

Indicator ID	Indicators	Indicative annual targets for 2019
I.2.1.3.a	% of participants with fewer opportunities participating in Volunteering Activities	63
I.2.1.3.b	% of participants with fewer opportunities participating in Traineeships	60
I.2.1.3.c	% participants with fewer opportunities participating in Jobs	60
I.2.1.3.d	% share of young people with fewer opportunities participating in Solidarity Projects	50

**1.2.1.4. Effective programme management**

Indicator ID	Indicators	Indicative annual targets for 2019
1.2.1.4.a	% share of applications for Volunteering reaching the minimum quality threshold for selection	90
1.2.1.4.b	% share of applications for Traineeships and Jobs reaching the minimum quality threshold for selection	70
1.2.1.4.c	% share of applications for Solidarity Projects reaching the minimum quality threshold for selection	65
1.2.1.4.d	% share of final reports reaching the minimum quality threshold for acceptance without grant reduction based on quality grounds	80
1.2.1.4.e	% share of timely received final beneficiary reports	85
1.2.1.4.f	% share of final beneficiary reports with financial adjustments below 2%	60

In the section below, please comment on all the defined targets and describe the activities that will be organised to ensure that the targets are reached. Please ensure coherence with Part B.II of this work programme.

<p>% share of applications for Volunteering reaching the minimum quality threshold for selection:</p> <p>At this moment, concerning Erasmus+ project, the share of application reaching the minimum quality threshold for selection is 94%. Given the facts that most of the organisations applying for volunteering are the same that used to apply to Erasmus + projects and the concepts requested on the application forms does not constitute a radical to that ones requested for Erasmus+ projects we do not foresee that this share can decrease significantly. We also counts on the measures also implemented and the ones we have planed related with the training of potential applicants: we have already organized 3 webinars and a training, that reached about 400 people.</p> <p>% share of applications for Traineeships and Jobs reaching the minimum quality threshold for selection% share of applications for Traineeships and Jobs reaching the minimum quality threshold for selection:</p> <p>Although the measures foreseen to train organisations and youth workers are the same described to volunteering, we have no historic record on the share for Trainingships and Jobs reaching the minimum quality threshold for selection. Prudently we have set the share in 70% once on the first rounds the structure of the applications can be a problem in special to the newcomers looking for this strand in particular. However, adding the measures already described we intend to monitor carefully the first projects submitted, to identify the main weaknesses of the applications and improved the awareness and training activities on the identified issues. We intend also to give extensive feedback to the applicants on the weaknesses of the projects in order to improve the applications on the subsequent rounds.</p> <p>% share of applications for Solidarity Projects reaching the minimum quality threshold for selection:</p> <p>We foresee that a big share of application of this action will be designed by informal groups of young people without the same level of experience of the organization and some of them can be incomplete or not well developed. To tackle eventual lack of quality of these applications we intend to organize specific trainings and info activities on the geographical areas (the rural ones) where we intend to implement the project.</p> <p>Reports:</p> <p>The experience of the last 10 years concerning youth in action and Erasmus + programmes showed us that are not big oscillations concerning the share of final reports reaching the minimum quality threshold for acceptance without grant reductions based on quality grounds. We do not anticipate a different situation concerning ESC. The monitoring system put in place to follow the projects avoid big parts of the problematic situation that could be a risk to the project's implementation.</p> <p>Concerning the share of timely received final beneficiary reports we are going to adopt the same scheme we have to Erasmus + projects setting NA project contact persons and managers that should monitor the main phases of the projects and using the available tools to these tasks, namely the Epluslink and its functionalities.</p> <p>To improve the % share of timely received final beneficiary reports PTNA will develop awareness-raising actions specifically to address this need and it will be a subject to be more recalled in other scheduled information and training sessions. The close contact between project owners and beneficiaries will continue and will also have a strong focus on this propose.</p>
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**1.2.2. Additional NA operational objectives**

The NA may develop any additional operational objectives, which should be outlined below.

Additional NA operational objectives	Indicator ID	Indicators	Indicative annual targets for 2019
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Please add below any comments if necessary, concerning your additional objectives

N/A
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**1.3. Monitoring and evaluation of progress and realisation of objectives (optional)**

Please describe, if different from the system established under Erasmus+, how the NA will, in close cooperation with the NAU, monitor and evaluate its progress towards reaching the defined targets and raising the policy relevance of the programme results in the country?

N/A
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#### I.4. Synergy with other programmes and initiatives (including Erasmus+)

The list of programmes and initiatives in synergy with Erasmus+ was provided in the NA Work Programmes of previous years. If there are any changes or update to this section, please introduce them in the below table.

Name of the Programme/Initiative	Description of actions ensuring synergy	Expected impact on the European Solidarity Corps	Actions taken for the prevention of double funding
Bilateral Cooperation	In particular with the Spanish NA in regards to trans-border activities, euro-regions development, Iberian youth networks, as well as training and cooperation courses;	To foster the transnational projects between the involved countries	All the rules to prevent the double funding will be applied
Becoming a Part of Europe	BPE – “Becoming a Part of Europe” – The PTNA together with 8 more national agencies is developing, since the beginning of 2017, the project “Becoming a part of Europe”(BPE) financed under the Key Action 3 that intends to develop and share non-formal education methodologies and new inclusion practices through youth work, to promote the integration and social inclusion of refugees, asylum seekers and migrants and to foster understanding, tolerance and respect amongst people.	Positively influence the youth work toward the inclusion of migrants, refugees and asylum seekers	All the rules to prevent the double funding will be applied
INFORMAL NETWORK OF SOUTH EUROPEAN ERASMUS+ YOUTH NAS	The Network of South Agencies (hereinafter referred to as "Youth South Network" or its acronym YSN) was conceived in 2007, in the framework of the activities to promote youth national policies under the Youth in Action Programme, with the main objective of promoting the European cooperation in the field of Youth, and the support in the decision-making processes, in an effort to join the various common interests of National Agencies located in the Mediterranean fringe of Europe.	The main objective of the Network of South Agencies is to promote European cooperation in the field of Youth, and the support to take common decisions, as well as to promote the information exchange from time to time between National Agencies located in the Euro Mediterranean area, for the purpose of collaborating in the Erasmus+ Programme management and implementing joint youth projects.	All the rules to prevent the double funding will be applied

#### PART B.II - PROGRAMME IMPLEMENTATION ACTIVITIES AND PROGRAMME MANAGEMENT

##### II.1. Communication, information and dissemination and exploitation of results

Please describe the NA's plan for communication, information, and dissemination and exploitation of results in terms of objectives and targets:

European Solidarity Corps is a new programme, a new brand and a new approach to volunteering and volunteer projects in Europe. Besides the large number of young people and organizations for whom volunteering and European volunteer service is known and familiar, a huge effort on communication, information, and dissemination and exploitation of results needs to be done.

In terms of objectives, the national agency fosters to:

- Communicate European Solidarity Corps and its opportunities all around the country;
- Engage and empower young people from 16 to 30 years, with special attention to youngsters with few opportunities, from rural areas, and taken in account the established priorities to participate in European Solidarity Corps;
- Build up a network and empower organizations and stakeholders of the European Solidarity Corps in order to maximize the potential of the programme in a decentralized strategy of action;

In terms of specific targets:

- The central target are youngsters from 18 up to 30 years as potential beneficiaries of the programme;
- Youth organizations, municipalities, schools, social organizations and all the potential hosting, coordinating and sending organizations of volunteers;
- Stakeholders from the government, existent networks of information;
- National Youth Council (CNJ) and the National Federation of Youth Associations (FNAJ), as well as IPDJ – Portuguese Institute for Youth and Sports. As a global perspective, PTNA is going to consider each beneficiary as a dissemination actor.

To make it concrete, PTNA will create sessions to present project outcomes at community, local, regional or national level. Each beneficiary will be given the responsibility of becoming an ambassador of the Programme and spread over project outputs. We will also be inspiring young people and organizations to be an active part of the change and improvements in Europe, specially in the youth floor.

PTNAU Secretary of State for Youth and Sports and Portuguese Institute for Sports and Youth are key actors with a role on communication and dissemination. Due to their media coverage and the relevance of their public speeches, it is possible to amplify the Programme's awareness and top-of-mind recognition.

Strategically, we'll have online strategies (website, Facebook, Instagram, e-news, (...)) as well as offline (participation in events, promoting events (...)), media coverage (sending permanently press releases and promoting the contact with inspiring projects), and having a “partners and stakeholders strategy” (Pool of trainers, Eurodesk, Europe Direct, among others.)

##### II.1.1. Yearly planning of NA communication, information and dissemination activities

Please list the concrete NA activities planned for the 2019 programme period including the minimum required activities.

\*If the NA wishes to set objectives additional to those set at European level, they should also be defined in Part B.I as Additional NA Operational Objectives.

NA activities planned for 2019 (minimum required activities in 2019)	Please provide the ref. nr of the relevant objective from Part I* including additional NA operational objectives (if applicable)	Target public	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Maintain the European Solidarity Corps website	Provide communication and information tools in order to empower the access and knowledge of this new programme	Beneficiaries and youth organizations, young people, stakeholders, general population, Press & media	We will set up a dedicated website with all the information about ESC	permanent
European Solidarity Corps information and promotion activities	European Solidarity Corps information and promotion activities/events to promote the new programme.	Provide communication and information tools in order to empower the access and knowledge of this new programme	Beneficiaries and youth organizations, young people, stakeholders, general population, Press & media	permanent
Annual selection of national good practices.	Increase quality and awareness of ESC projects and their results	Beneficiaries	We will include one new category in our yearly Best Practices public ceremonies with an award to the best ESC projects	Third quarter of the year
Establishment/use of a structured framework for Dissemination and Exploitation of programme results through press/media at national, regional and local levels.	1935 remaining characters	Press & media	Local and regional events; Partnerships	From March till the end of the year

## II.2. Monitoring and support to programme beneficiaries

In view of monitoring the implementation of the granted programme activities and providing support to the beneficiaries, please describe the NA monitoring and guidance plan, ensuring a structured and systemic approach, and taking into account the needs of the target group of the programme, covering both policy relevant and project management issues. Please detail the NA's plan for monitoring and support to programme beneficiaries in terms of:

### II.2.1 Needs, objectives and targets

<p>The focus in 2019 will be put on:</p> <p>Objective: to have a smooth and effective process in what concerns the number of submitted applications, both at Erasmus+ and ESC. Needs: Massive and wide campaign of information of the new ESC programme; proper tools to applicants (website with all the technical information, webforms, participant's portal); a help desk dedicated to clarifying all the doubts of the applicants and help them on the different processes; a Quality Label process effective. Actions: develop a proper Communication Plan, organise a meeting/ training/ workshop for the beneficiaries in order to explore all the rules, procedures and resources of the programme;</p> <p>Objective: to have a strong process of supervision Needs: verification that all the technical and financial conditions are gathered in what concerns the objectives of the Programme Actions: direct communication with the beneficiaries, through helpdesk and primary checks, assuring that there is common understanding on the necessary steps to comply with the project; put in place all the procedures related to verifications of the formal e legal conditions, especially in what concerns traineeships and jobs. In that regard, a good cooperation with other government agencies that promote employment is foreseen, namely through the exchange of information and common trainings.</p> <p>Objective: to have a proper preparation concerning the projects implementation Needs: accomplishment of the quality requirements of the projects' implementation; and efficient support to beneficiaries concerning the projects' preparation. Actions: to organise a training for the beneficiaries, covering all the relevant aspects of the project implementation (especially the support to the participants, the quality aspects of the projects, the financial rules and the visibility and dissemination); defining together with the beneficiaries the terms of monitorization and the report needs. It is also needed to contribute to a correct understanding of the European Solidarity Corps Programme and all the strands that make part of them, from who benefits from it. A correct understanding and knowledge of all the phases of the life cycle of a project is crucial for a good implementation. On this basis, the work of the National Agency will be also monitor the implementation of activities by the beneficiaries and their conformity with what are the rules of the programme. To end, in the following years the NA will developed a detailed monitoring plan, by visiting projects and making all type of primary controls not only to monitor but also to help, support and advice the beneficiaries in order to achieve the best implementation of projects.</p> <p>In terms of additional indicators to measure the quality of applications and of finalized projects the NA shall: promotion of good practices fairs, an event dedicated to the best projects of the year, visibility events with new players , as mentioned before, specific statistics concerning the correlation of employment features and the new ESC programme and reinforcement of visits to jobs and traineeships taking place above the minimum rate.</p>
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### II.2.2 Yearly planning of NA activities

Please list the concrete NA activities for the 2019 programme period to achieve the objectives and targets set under point B.II.2.1.1, including the minimum required activities.

\*If the NA wishes to set objectives additional to those set at European level, they should also be defined in Part I as Additional NA Operational Objectives.

NA activities planned for 2019 (minimum required activities in 2019)	Please provide the ref. nr of the relevant objective from Part B.I* including additional NA operational objectives (if applicable)	Target group	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Kick-off/project management meetings for the European Solidarity Corps project beneficiaries.	To train organisations and project managers in order to implement high quality projects	Beneficiaries	Training sessions through non formal educational methodologies and webinars	After of selection round of projects
On-arrival training and mid-term evaluation of European Solidarity Corps participants.	the mains objectives of these training are to prepare the participants to engage on the activities having all the information and information needed and to evaluate projects and activities, namely on the mid-term evaluation	participantes in ESC activities with more than 2 and 6 months respectively	Non Formal Education These trainings are implemented by the Nacional Agency Pool of Trainers	permanent
Inform and support beneficiaries on how to effectively organise the exploitation and dissemination of results.	To foster the impact and visibility of the projects	Beneficiaries	Non Formal Education Webinars	After each selection round, during trainings addressed to beneficiaries

### II.3. Other activities - Yearly planning of NA activities (optional)

Please list any other concrete activity on top of the minimum required activities under tables B.II.1.1. and B.II.2.2. that will be carried out by the NA in 2019 to achieve the objectives and targets set under point B.I.2.

NA activities planned for 2019	Please provide the ref. nr of the relevant objective from Part B.I* including additional NA operational objectives	Target Group	Methods/Tools	Indicative calendar 2019 (month or quarter of the year)
Inclusion of information about ESC in the app we will be doing for E+	Encourage the use	Beneficiaries and youth organizations	Online app	Third quarter of the year
ESC new contents with practical information and curiosities about the programme	Encourage applications of young people to the programme	Beneficiaries, youth organizations and young people	Flyers, Social Media	Permanent
Launch of a blog with testimonies of volunteers and their ESC experiences	Encourage applications of young people to the programme	Beneficiaries, youth organizations and young people	Blog	Permanent
Celebrate European Youth Week	Provide communication and information in order to empower the access and knowledge of this new programme	Beneficiaries and youth organizations, young people, stakeholders, general population, Press & media	Stakeholders network events and meetings;	May
Celebrate 5th of December, International Day of Volunteering	Provide communication and information in order to empower the access and knowledge of this new programme	Beneficiaries and youth organizations, young people, stakeholders, general population, Press & media	Stakeholders network events and meetings;	December
On-arrival training, mid-term evaluation and Annual event of European Solidarity participants and, training and annual event for organizations with quality label.	N/A	Volunteers and organizations with quality label.	Non formal Education	permanent
Project management meetings for the ESC beneficiaries.	Assuring and improve the quality of the project's implementation	All ESC beneficiaries.	Basically, on formal education actions /events and participation in workshops , seminars, working groups, trainings , etc. either carried out by NA or others.	After each selection round
Regarding people with less opportunities raise ESC participation using good practises projects as an example to follow	To promote the participation of young people with fewer opportunities as well as organizations working this specific target. To emphasise the role of the new tools provided by ESC such as volunteering teams and solidarity projects.	All ESC beneficiaries / news organizations / young people	Work closely with beneficiaries with these kinds of projects / invitation to organizations and participants.	Eligible period to be defined.

### II.4. European Solidarity Corps management

#### II.4.1. Allocation of funds

Please describe how the NA will distribute funds for the different actions across the various selection rounds.

Round	Volunteering Projects(%)	Traineeships and Jobs(%)	Solidarity Projects(%)
Round 1	35	20	35
Round 2	35	30	35
Round 3	30	50	30

Please stress the reasons for proposing the allocation policy indicated above.

Our proposal allocation policy is based on the existing record number of submitted applications and number of applications rejected due to lack of funding all year round but specially in the first semester. The PTNA also intends to allocate the respective funds in equal percentage in all three Key Actions to facilitate the management of the funds, meet the expectations of the potential candidates and provide equal opportunities in each round of the year. PT NA will distribute funds for Volunteering Projects and Solidarity Projects across the various selection rounds in the following way: R1 – 35%, R2 – 35% and R3 – 30%. In relation to “Traineeships and Jobs” the distribution will be different, taking into consideration the expected low number of applications in the first two rounds, where the following is aimed: R1 – 20%, R2 – 30% and R3 – 50%. Regarding “volunteering and Solidarity projects” our allocation proposal is based on the existing Erasmus + Programme which has proven to be the most appropriate in recent years.

Please describe how the NA will distribute the Volunteering funds between 'Volunteering projects' and 'Volunteering partnerships'.

% of funds allocated to Volunteering Projects (%)	% of funds allocated to Volunteering Partnerships(%)
50%	50%

Please stress the reasons for proposing the allocation policy indicated above.

Our option is to fulfill two main objectives:  
- create a stable framework for experienced organizations, allowing them to have a predictable degree of financial support, consistent with the impact already demonstrated in the community;  
- leave a reasonable funding margin for small organizations, newcomers and one-off projects

#### II.4.2. Risk management

•Please describe any potential risks which may jeopardise the realization of the NA operational objectives and targets.  
•What current and potential risks does the NA anticipate, if any, in terms of compliance with EU requirements for the NA organisation and the management of the European Solidarity Corps programme? Please detail the corresponding adequate mitigating actions.

##### Potential risks related to the realisation of the NA operational objectives and targets

Risk description	Cause	Potential consequence(s)	Mitigating actions	Responsible for implementation	Deadline for implementation
Do not reach the objectives concerning traineeships and jobs	Misperceptions how these actions are to be implemented by stakeholders, motivated by a lack of correspondence between the programme and national rulings	No implementation of the activity throughout the year	Focus in training of applicants, information's actions and communication campaigns as well as joint committees involving NA's and other authorities	NA	3rd round of the year

##### Potential risks related to the programme management

Risk description	Cause	Potential consequence(s)	Mitigating actions	Responsible for implementation	Deadline for implementation
Do not have all the necessary tools properly developed	Delays on the stakeholders concerned	Delays of the implementation Lack of condition to set projects with the necessary conditions	Cooperation with the competent services Designing ad-hoc plans to smoothly resolve the different issues	National Agency	1st quarter of the year
Do not reach target groups outside the youth sector	Do not have the right communication channels with other stakeholders	Do not accomplish with all amplitude the objectives in terms of implementation	To create a support committee with the participation of the representative bodies of social organizations, the public bodies of employment and social affairs, beside the youth organizations and the public youth bodies	National Agency	1st quarter of the year

#### II.5. NA staff development and training, training of external evaluators

##### II.5.1. Overview of NA staffing working on the implementation of the European Solidarity Corps ONLY

Please complete the table below by indicating the actual number of staff in place in the NA in full time equivalents (FTE) to be dedicated to the Corps programme management in 2019.



Activity	Number of staff /FTE for the Corps implementation
Management (to be completed ONLY for NAs where the Manager is not directly in charge of any of the below activities)	1.00
Administrative support	0.20
Communication information, dissemination and exploitation of results	0.30
Project evaluation and grant award, issuing of grant agreements	0.20
Monitoring and support to beneficiaries	0.20
Evidence-based analysis of programme results	0.10
Analysis and checking of project reports	0.00
Execution of payments, recoveries	0.20
On-the-spot checks of projects	0.10
Human resources	0.10
Finance, accounting	0.10
Archiving	0.10
Internal audit / quality verification	0.20
IT support	0.20
<b>Total</b>	<b>3.00</b>

a) Are there any vacant posts? Please indicate the number of vacant posts (FTE) (if there are no vacant posts, put 0)

3

b) If there are vacant posts, which areas of NA activity are concerned and what is the impact of the vacancy on the programme management?

The PTNA has to make adjustments in terms of the staff distribution through the different areas. At this moment we can cope with the increasing of tasks that CES has bring. However with the full implementation of the programme we have to fill the vacancies. Untill now we have not the legal conditions to do it.

c) If there are vacant posts, which measures are/will be taken to fill the vacancy?

The PTNA has to open the vacant posts on the terms of the National law, once the NA is a public organization. The Call, firstly is done to internal public servants employees and if there no one available can open a call that and go through a rigorous selection process. For that we need to legally establish the programme on the terms of the Portuguese law and get all the necessary authorization from entities governmental responsible for the NA.

#### II.5.2. NA plan for 2019 for NA staff and expert training with regard to the European Solidarity Corps.

Please detail the NA's plan for NA staff and expert training in terms of the needs and planning:

In 2018, the NA has decided to open 2 calls, where 2 training sessions were developed, addressing the most relevant aspects of the ESC Programme. These actions were complemented by evaluation sessions, namely through a webinar and through an application assessment, thus making the recruitment process more robust.  
For 2019 the PTNA will have to carry out an external expert training to update them on the revised ESC + Programme Guide and to assess the quality of their work, identify eventual needs or possibly increase or change the respective pool.

#### II.5.3. NA plan for 2019 for external evaluators with regard to the European Solidarity Corps

Given the importance of adequately trained external evaluators in relation to the assessment of Quality Label applications grant applications and final reports, please outline briefly the needs and planning:

The NA will use partially external evaluators in 2019. The idea is to combine internal and external evaluators taking in account the number of applications.  
In 2018, in order to respond to the new ESC programme, the NA has decided to open 2 calls, where 2 training sessions were developed, addressing the most relevant aspects of the ESC Programme Guide.

### PART B.III-NETWORKING ACTIVITIES

#### III.1. Overall objectives

Please describe the NA's overall objectives and strategy for the Networking Activities, in the following areas:

1. Transnational networking activities between National Agencies.
2. National activities and events organised by the National Agencies.

The strategy should describe how the networking activities will be used to effectively support overall quality implementation of the European Solidarity Corps Programme and impact at systemic level. The strategy can be multi-annual and updated when major changes occur.

NB. The funds allocated to the Networking Activities cannot be used for the national activities and events organised by the National Agencies supporting the implementation of the programme at national level, which should be covered from

the EU contribution to the management fee.

The main goal of Networking activities under the European Solidarity Corps for the year of 2019 is to foster the implementation of the Programme, fulfilling its objectives and priorities. PT NA Networking Activities aims also support the specific objectives of ESC, the cooperation between NAs and between organisations active in this field, calling applicants to the Programme, increase the number of participants in its activities, improving and developing competences, supporting the capacity building of the associations, the exchange of practices and the development of networks, increasing the visibility of volunteering and solidarity activities and promoting the recognition of outcomes and skills as result of the participation in the programme, achieving the aimed impact.

With the Networking Activities Plan listed below PT NA wants to give a strong focus on the strategic use and qualitative implementation of ESC, with special emphasis in Solidarity, Inclusion, Prevention of exclusion and radicalisation, Intercultural Dialogue, promotion of employ and entrepreneurship, volunteering activities quality implementation and development of competences of applicants and potential applicants of ESC, youth organisations, young people (in particular those registered in the ESC database and participants carrying out/having carried out solidarity activities), volunteers, trainees, trainers, mentors, youth workers and other organisations active in the fields of ESC, as well as stakeholders acting as multipliers in ESC areas.

Network Activities Plan wants to promote the equal access of opportunities to young people and volunteers, developing the opportunities of volunteer and youth work in the frame of ESC and certified non-formal learning, providing links between formal and non-formal learning through ESC.

The overall objectives for Network Activities are:

- To promote Solidarity, Volunteering, Inclusion and Integration, special of youngsters with fewer opportunities, refugees and migrants, foster intercultural learning, promote intercultural dialogue, prevent exclusion and radicalisation as well as encourage participation, active citizenship and commitment to European values;
- To promote Employ and Entrepreneurship;
- To foster quality implementation of the programme in general, volunteer, solidarity and youth work in particular;
- To contribute to a proper environment for a smooth transition from volunteering activities on Erasmus + and European Solidarity Corps;
- To promote the development of high quality projects and encourage strong partnerships;
- To Support the capacity building of organisations and exchange practices and concepts from different countries, regions and realities;
- To promote opportunities for young people, youth workers, trainers, volunteers, and ESC organisations representatives, to train, work and develop skills and competences, giving focus to the added value that is the participation in sending Network Activities, on ESC projects, activities and database;
- To foster volunteer certification, validation and recognition of non-formal learning, enhancing the intellectual outcomes and knowledge transferences in the frame of ESC;
- To develop the capacity of ESC applicants, potential applicants and target group in the youth field to use strategically the ESC programme;
- To stimulate community building among ESC participants, highlighting the impacts and benefits of the experience;
- To Achieve Benchmarking Activities;
- To fosters the Programme awareness and incentive organisation's participation and development of new projects, offering quality activities and experiences, and also increasing number of European Solidarity Corps participants and the number of young people registered in the database;
- To foster the quality implementation of EVS projects and activities and stimulate volunteering;

The PT NA tried to develop a strategic and innovative plan of activities with focus on supporting the quantitative and qualitative implementation of ESC, its different objectives, priorities, themes, activities, and target groups through the hosting of international and national activities and the sending of several Portuguese participants to activities in other countries, networks and partnerships, promoting the added value of involvement and participation in this kind of activities

The target group for Networking Activities is the same of all the strategy designed to Portugal: activities focus on beneficiaries of the programme and potential applicants, newcomers in the field of volunteer, youth organisations representatives, young people in general and youngsters with fewer opportunities or coming from rural areas or those who are economically or socially less supported in particular, volunteers, youth workers, trainers, mentors, project managers, youth leaders, other ESC actors, multipliers, researchers who works with this target groups.

PT NA would like to promote opportunities for young people to train, work and develop skills and competences, giving focus to the added value that is the participation of young people in sending NET activities.

PT NA already start the negotiations around the hosting activities, with the partner Na's and other interested NA's.

### III.2. Specific NA activity planning

The NA's strategy for the Networking Activities can be implemented through different transnational and national activities and events, in particular: training, support and contact seminars of potential organisations and participants, thematic awareness-raising and exchange of practices linked to the priorities and target groups of the programme, dissemination and evidence-based analysis of programme results and impact, and support for alumni networks and post-placement guidance.

Target groups involved can include organisations (public and private, social enterprises, NGOs and other) active in the fields of the European Solidarity Corps as well as stakeholders acting as multipliers in these areas, young people (in particular those registered in the European Solidarity Corps database, participants carrying out/having carried out a placement, participants awaiting placement), pupils, students, volunteers, trainees, educators, trainers, youth workers. Please list the planned Networking Activities including the related grant request per type of activity (transnational networking activities between NAs; national activities and events organised by the NA). **NOTA BENE:** The NA Networking Activities funded under the 2019 Delegation Agreement should be carried out during the period 1/01/2019 - 30/06/2020

Concerning your planned sending NET, outline briefly your NA's approach towards sending activities, including the themes and events your NA focuses on, and how this links to the NA's overall objectives for NET.

The approach of PT NA towards NET sending activities is in line with the overall strategy and objectives defined to the ESC and NET implementation, in order to foster the implementation of the Programme and support transnational cooperation. In this context the overall objectives for sending activities are the same listed above (III.1. Overall objectives). In terms of themes and events our NA focus will be given to activities linked with Inclusion, Prevention of exclusion and radicalisation, Intercultural Dialogue, promotion of employ and entrepreneurship, volunteering activities quality implementation and development of competences of applicants and potential applicants of ESC, youth organisations, young people (in particular those registered in the ESC database and participants carrying out/having carried out solidarity activities), volunteers, trainees, trainers, mentors, youth workers and other organisations active in the fields of ESC, as well as stakeholders acting as multipliers in ESC areas.

Network Activities Plan wants to promote the equal access of opportunities to young people and volunteers, developing the opportunities of volunteer and youth work in the frame of ESC and certified non-formal learning, providing links between formal and non-formal learning through ESC.

The target group for Networking Activities is the same of all the strategy designed to Portugal: activities focus on beneficiaries of the programme and potential applicants, newcomers in the field of volunteer, youth organisations representatives, young people in general and youngsters with fewer opportunities or coming from rural areas or those who are economically or socially less supported in particular, volunteers, youth workers, trainers, mentors, project managers, youth leaders, other ESC actors, multipliers, researchers who works with this target groups.

This links to the NA's overall objectives for TCA in the way PT NA tried to develop a strategic and innovative plan of activities with focus on supporting the quantitative and qualitative implementation of ESC, its different objectives, priorities, themes, activities, and target groups through the hosting of international and national activities and the sending of several Portuguese participants to activities in other countries, networks and partnerships, promoting the added value of involvement and participation in this kind of activities.

Please indicate an estimation of the total budget in EUR earmarked for planned sending activities.

57000.00

Concerning your planned hosting NET, please use the Excel templates provided to include your NET planning in the WP. The Excel templates should be filled in and imported using the import section at the bottom of the cover page of this WP.  
ESC61-ESC

Field	Title	Aim of the activity	Area supported	Target group	No of participants	Coordinating NA or SALTO	Partner NA(s)	Indicative calendar 2019-2020 (month/quarter of the year)	Hosting country	Role of NA	Grant request (EUR)	Scope
ESC61	Volunteering Market	The main aim of this Training Course is to share Volunteering Activities Tools and methodologies, share best-practices and ideas, but mainly to train the Volunteering activities actors to the use of that tools, competences related with the projects.	TRA	Volunteering activities Actors, mentors /tutors, and youth workers, youth leaders, project managers from accredited organisations, trainers and other stakeholders	40	PT02	BG01,CY02,DE04,PL01,SAPL1	Elegible period for NET 2019	PORTUGAL	Hosting	25000.00	Transnational
ESC61	Volunteering – A Bridge to Inclusion?! – II edition	An evaluation, exchange of practices & studies seminar to assess the impact of Volunteering activities on young people life, concerning the acquisition and development of personal, social and professional competences (and the recognition of non formal educational approach), leading to real inclusion.	DIS	Youth workers, Youth leaders, Volunteering mentors; Former EVS Volunteers, Project managers, Hosting and Sending (former) organisations representatives, Experts and stakeholders	30	PT02	CY02,DE04,DK01,HU02,PL01,SAPL1	Elegible period for NET 2019	PORTUGAL	Hosting	22000.00	Transnational
ESC61	JUMP INTO SOLIDARITY at National level	“Jump into Solidarity” is a Training Course (TC) that aims to enhance the quality of the Solidarity projects and support organisations on the development of the main competences related with the projects.	TRA	ESC organisations, actors and newcomers	30	PT02	PT02	Elegible period for NET 2019	PORTUGAL	Hosting	18000.00	National
<b>Total</b>											<b>65000.00</b>	