



PORTUGAL

To: European Commission

PT02 - Erasmus+ Juventude/Desporto e Corpo Europeu de Solidariedade  
Fields Covered: Sport, Youth

DG EAC

ERASMUS+ PROGRAMME AND THE EUROPEAN SOLIDARITY CORPS  
NATIONAL AGENCY YEARLY REPORT  
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**Declaration of the National Agency legal representative:**

*I hereby declare that the information contained in the present report and its annexes is accurate and true.*

National Agency	Legal Representative
PT02 - Erasmus+ Juventude/Desporto e Corpo Europeu de Solidariedade	Luís André Mendes Alves

## I. PROGRAMME IMPLEMENTATION

### I.1. HORIZONTAL PRIORITIES AND ACTIONS

#### I.1.1. Inclusion and diversity

In this section, the National Agency is asked to provide a description of the ways in which it has so far implemented its strategy to make the programme(s) more inclusive and diverse, as described in its approved work programme for the year 2022 (see section I.1) and in light with the Inclusion and Diversity Plan that all National Agencies should have in place starting 2022. In light of the indicators and targets set for 2022 (see section below), the description should in particular focus on how the relevant target groups and territories were reached (e.g. organisations dealing with participants with fewer opportunities, balanced geographic spread of institutions and organisations). Any issues in implementing the measures planned for inclusion and diversity should also be highlighted. *See also the specific section related to outermost regions below (relevant for Spain, France and Portugal only).*

Following the long-term objectives of the multi-annual plan and the indicators and targets set for 2022, the NA worked to make the programme more inclusive in Portugal. In summary we highlight some of these actions:

- Disclosing the measures of the programmes and the Agency in I&D and clarifying potential beneficiaries about the existing mechanisms. Networking with relevant PT institutions that work with YPWFO and special needs, such as CAIS; ACM; CASES and others were maintained.
- The Ukraine situation also guided our I&D actions. Concrete initiatives such as information sessions, support provided to organizations with projects/participants involving this country were carried out. A specific TC was implemented with the aim of increasing knowledge about ESC Solidarity Projects and encouraging participants to use the Youth Programmes as a tool to implement projects in their contexts with strong focus in solidarity and inclusion.
- In TCA/NET, NA maintained its focus on dissemination of various activities from NA network among different underrepresented audiences in the context of the programme in PT such as disability, LGBTI+ and Mental Health. We reached new organisations and focus on the improvement the quality of projects and the work of youth workers. NA actively participated in long-term partnerships with other NAs and with Salto Inclusion. We maintained our work at SPI-NEET, fulfilling the purpose of this partnership. An international SV was organized involving local organisations and Municipalities with recognized performance in this area and others with no experience in the programme. This strategy, applied in some TCA activities, aims to directly involve new organisations in the network.
- NA staff and ID Officer were always available to support beneficiaries and Organisations/ participants providing information and support.

In general, the participation of YPWFO's increased 60%, in global numbers, from 2021 to 2022. We also increased investment in areas with low representation in the programme and with low population density, which in 2022 was set at 27.4%.

Regarding geography and bringing newcomers to the different actions of the programmes, the NA maintained its policy of valuing projects in the countryside. For the outermost regions, NA maintained the policy of publicizing the programme and training opportunities. Concrete initiatives were also implemented, involving the authorities of these regions, NA Staff and NA trainers with a view to strengthening of programmes opportunities for these regions.

Areas that we are still working and did not fully materialize in 2022:

- Mapping of Inclusion organisations were reassessed, and its implementation is expected in 2023, in conjunction with other mappings required within the scope of our participation in the Ray network;
- Internal audit to the methodologies and processes in the NA regarding Inclusion is in progress and should be concluded in the 1st semester of 2023.

## I.1.2. Communication and dissemination

This section should provide an overview of the main communication and information activities undertaken to promote the launch of the new programmes and the different actions in relation to the 2022 Call year, as well as to disseminate and exploit project and programme results from the previous Call years in general for Erasmus+ and, if applicable, the European Solidarity Corps. In particular, the report should explain ways in which the plan described in the approved work programme (see section II.1) was fulfilled.

When outlining the different types of activities, the following elements should be included: specific objective; target groups reached (e.g. potential applicants; newcomer organisations; EU citizens in general; etc.); a very brief description of how they were implemented, including the channels used (e.g. websites; social media;); as well as a very short qualitative and/or quantitative assessment (key results and outputs; e.g. numbers reached; etc.).

*See also the specific section related to outermost regions below (relevant for Spain, France and Portugal only).*

### Overview of the main activities implemented:

TITLE/TYPE OF ACTIVITY*	SPECIFIC OBJECTIVE	TARGET GROUPS	DESCRIPTION	KEY RESULTS AND OUTPUTS
Social Media: Facebook	To spread information on the programmes	Young people Organisations General public	The national agency daily posts relevant information on the programmes on youth themes and other relevant European topics.	778 posts Followers: 18 000
Social Media: Instagram	To spread information on the programmes	Young people Organisations General public	The national agency daily posts relevant information on the programmes on youth themes and other relevant European topics.	291 posts Followers: 2600
Newsletter	The news letter is used for disseminate important information related with the programmes, actions, opportunities and events targeting applicants and beneficiaries	Young People Youth Workers Organisations stakeholders	The newsletter is sent regularly, one for month, the content has to do mainly with topics/subjects related to deadlines for events and opportunities, changes in programs and respective regulations, good practices, news in programmes and topics related to community building in different areas of the programs.	12 newsletters 18787 receivers
Websites	The websites contain all the relevant information of the programmes and the objective is to provide official information to stakeholders	Young People Youth Workers Organisations stakeholders	The National Agency has two websites, one dedicated to Erasmus+ and other dedicated to ESC. The websites are updated regularly with official documents, news, tutorials, contacts, events information, important links, etc.	61 updates ESC website: 2 800 new users Erasmus+ Website: 1.900 new users

TITLE/TYPE OF ACTIVITY*	SPECIFIC OBJECTIVE	TARGET GROUPS	DESCRIPTION	KEY RESULTS AND OUTPUTS
Roadshow	The road show aimed to foster the strategic and qualitative implementation of Erasmus+ and ESC, contributing to fulfilling its objectives/priorities, into the direction of the strategy defined the workplan.	Young People Youth Workers Organisations stakeholders	The Road show was an informational space, with playful and pedagogical tools, such as games, informational materials and personalized information about the programmes. The mobile structure was 14 meters long, 3 meters deep and high. The space was prepared to respond to the expectations of the different target groups, involving them in a set of dynamics arranged by the stand. The topics covered, in addition to practical information about the programmes, were also Non-Formal Education, human rights education, European values, international cooperation and strategic development.	The Roadshow toured by the country, passed by all the continental regions and stopped on 30 different places, reaching 20.663 young people, directly involving 7050 participants, in 21.150 pedagogical interactions
Communication activities on the Islands	To complement the roadshow and with the same objective, informative activities were organized in the autonomous regions of the country.	Young People Youth Workers Organisations stakeholders	9 information events were held in the Azores, which took place simultaneously on its 9 islands, where the programmes and their actions were presented, followed by clarification sessions. In Madeira, the Agency participated in a meeting of youth and student associations and it was also an opportunity to spread information on the programmes and their actions.	10 info sessions 306 participants
AgoraEU	Training on program rules, opportunities and procedures; Hold the annual meeting of former volunteers; Hold the annual event for accredited entities. Hold the DiscoverEU Ambassadors Meeting Hold the ESC best practices and inspiring projects ceremony	Young People Youth Workers Organisations Stakeholders Beneficiaries Ex-participants on the DiscoverEU Trainers Youth Leaders	This activity brought together a wide range of programme stakeholders and, in addition to specific training for each of the target groups, also had a strong informative component, as well as intercultural moments and of team building. As for former DiscoverEU participants, it was also an opportunity to train them as programme ambassadors, recognizing and motivating them to be the main promoters of the initiative. At the moment they are in fact a group of DiscoverEU ambassadors and work with organizations, carry out activities in schools and participate in other actions of the program. This work is also carried out in cooperation with the Eurodesk network.	500 participants

TITLE/TYPE OF ACTIVITY*	SPECIFIC OBJECTIVE	TARGET GROUPS	DESCRIPTION	KEY RESULTS AND OUTPUTS
Conference "The future of participation seen by young people"	This conference was dedicated to the civic and political participation of young people, bringing together traditional forms, such as volunteering and youth and student associations, and new forms of participation, such as activism in social networks and spontaneous, informal movements.	Young People Youth Workers Organisations Stakeholders Ex-participants on the DiscoverEU Trainers Youth Leaders	This conference took place in parallel with the AgoraEU initiative and was organized in partnership with the Presidency of the Portuguese Republic, had a group of experts in the themes of civic participation as speakers, had two different panels and also had the presence of the President of the Republic, Marcelo Rebelo de Sousa. It was also an important space for sharing between specialists, young people and organizations around these themes.	500 participants
Big Fairs for Youth: "Futurália" and "Qualifica"	Spread information on the programmes and opportunities	Young People Youth Workers Organisations Stakeholders Youth Leaders	The National agency participated in the two major fairs that take place in the country on education and training, one in the south, in Lisbon, and another in the north, in Porto. It was an opportunity to spread information about the programs to a large number of young people.	30726 participants
Participation on seminars, conference and other events	Spread information on the programmes and opportunities	Young People Youth Workers Organisations Stakeholders Youth Leaders	The National Agency participated as a guest in various seminars, conferences, round tables and other initiatives in schools, universities, organizations, etc.	N/A
Webinars	Spread information and support applicants to the programmes	Young People Youth Workers Organisations Stakeholders Youth Leaders	Several webinars were held with different dimensions to disseminate thematic and specific information on the actions of the programs. These actions were carried out by agency technicians and Eurodesk multipliers	45 webinars
Activities related with the European Year of Youth and the Conference on the future of Europe	To involve young people on the themes of the EYY	Young People Youth Workers Organisations Stakeholders Youth Leaders	The National Agency together with the multipliers of the Eurodesk network developed several activities of local and regional scope with different formats and dimensions that took place throughout the year.	306 activities
Best practices ESC	To spread information on the ESC programme	Vollunteers ESC organisations	This initiative is the recognition of ESC beneficiary organizations with the aim of making known examples of projects that can serve as a model of good practices. The ceremony was a festive and intercultural space that brought together young volunteers, organizations and beneficiaries.	500 participants
Best practices Erasmus+	To spread information on the Erasmus+ Youth	Young People Beneficiaries Organisations	Organized in cooperation with the National Agency Education and Training in Portugal, its was a moment to show case best practices of projects from the different areas of the Erasmus+ Programme.	110 participants

TITLE/TYPE OF ACTIVITY*	SPECIFIC OBJECTIVE	TARGET GROUPS	DESCRIPTION	KEY RESULTS AND OUTPUTS
Production of marketing and information material to the communication activities	To spread information on the programmes	Young People Youth Workers Organisations Stakeholders Ex-participants on the DiscoverEU Trainers Youth Leaders	On 2022 the National Agency improved its corporative identity creating a new logo and producing new materials around it. These materias were used on the different activities of training, information and dissemination. Materials produced: notebooks, pens, lanyards, tote bags, post-it rulers, smart phone water proof cases, hats, t-shirts, bags, folders, etc.	N/A
Production of contents to social media (videos and photos)	To produce quality contents to the social media	Young People Youth Workers Organisations Stakeholders Ex-participants on the DiscoverEU Trainers Youth Leaders	The national agency produced thematic videos on the programmes to use on the websites and social media as inspirational tools. During 2022 videos on the best practices were produced, as well as other videos on different topics. There were also produced thematic photos for the social media.	44 videos 100 photos

(\*) Types of communication activities can be: events, integrated campaigns, social media, videos/photos, publications, etc.

Comments (as appropriate):

If relevant, the National Agency is asked to provide any additional comments on the implementation of its communication plan, in particular as regards any issues or deviations from the approved work programme for 2022 (e.g. activities cancelled, delayed or modified; etc.) and remedial actions considered and taken.

The implementation of the NA communication plan in 2022 was completely archived and we are able to develop much more activities and reach different and broader audiences.  
The great achievement in the area of Communication in 2022 was the roadshow that toured all regions of the country from north to south, with 30 stops and with 7050 visitors and other stakeholders contacted. Islands/remote areas were not excluded from this itinerary. Since it was not possible to take the structure that covered the continent, special information and dissemination actions were carried out in the autonomous regions of the country. In Madeira, the NA participated in several actions organized by the regional government. In Azores, the National Agency organized an action to disseminate the program that took place at the same time in all 9 islands of this archipelago.  
Other important initiative was "AgoraEU", with the most important stakeholders of the programmes, that count on more than 500 PAX.

### I.1.3. Support and guidance

This section should describe how and to what extent the National Agency implemented its plan to provide support and guidance to beneficiaries throughout the project lifecycle, in line with the approved work programme for 2022 (see section II.2). In particular, it should highlight how the different target groups for the Erasmus+ and, as appropriate, the European Solidarity Corps programme, were reached and supported (including small beneficiary organisations or informal groups of young people). A very short qualitative and/or quantitative assessment (key results and outputs; e.g. numbers reached, etc.) should be provided. If applicable, the National Agency should also provide a specific assessment of activities implemented within the framework of the DiscoverEU Learning Cycle for DiscoverEU participants (Erasmus+) and the Training and Evaluation Cycle (European Solidarity Corps).

*See also the specific section related to outermost regions below (relevant for Spain, France and Portugal only).*

Overview of the main activities implemented:

TITLE/TYPE OF ACTIVITY	SPECIFIC OBJECTIV	TARGET GROUP	DESCRIPTIO	KEY RESULTS AND OUTPUT
AgoraEU	to train beneficiaries to spread information of the opportunities of the programmes to spread information on the novelties of the programme to capacitate organisations to promote quality projects	Beneficiaries Erasmus + and ESC organisations eurodesk multipliers youth workers youth leaders newcomers	Generic and specific trainings on procedures, rules and opportunities of the programmes and its different actions. Particular attention was given to the novelties and new actions of the programmes.	247 participants on different sessions.
DiscoverEU Learning Cycle	To train and prepare participants before their participation to organise meet-ups in order to give opportunity to young people to meet and share experiences to capacitate organisations to support participants to share experiences of the participation on the initiative	young people	Pre-departure: It was a moment of training , sharing and learning, with the participation of hundreds of discoverEU participants, but also a cultural moment. The opening featured a moment of Stand Up Comedy and the closing featured a Dj Set by the artist DJ Glue . The programme was mainly aimed at preparing the participants for the trip, reflecting on the expectations of young people and sharing ideas and tips. More than 300 young people signed up for this initiative. Infokit The NA developed an info-kit on the action and sent to the participants before the pre-departure meeting. Meet-ups The National agency in cooperation with the Eurodesk network organized and disseminate information of 5 meet-ups spread form the country. During the AgoraEU initiative, the NA agency had a session dedicated to DiscoverEU. Special highlight to the meeting with young people during this event. As former DiscoverEU participants, it was also an opportunity to train them as programme ambassadors.	227 participants
Training and Evaluation Cycle	Improve the quality of the volunteering activities; To assure a plane integration of volunteers; To exchange good practices; To assure the safety and well-being of volunteers.	Volunteers and Organisations with Quality Label	organisation of pre-departure, on arrival, mid-term and national events with volunteers and meetings with ESC promoters	In 2022 these sessions permitted to beneficiaries to adapt their practices to the new rules of the programmes. he PT NA carried out face-to-face trainings, 15 ON Arrival sessions, 8 Mid Term, 1 Annual Event and 1 ESC Quality Label Event for organisations, 461 participants in total, covering all the needs of participants in 2022.



TITLE/TYPE OF ACTIVITY	SPECIFIC OBJECTIV	TARGET GROUP	DESCRIPTIO	KEY RESULTS AND OUTPUT
Kick-off/project management meetings	Covering all the good management of the projects: contractual issues, visibility, data protection, covid measures, relationship with the NA, National regulations, etc.	Beneficiaries with approved projects - Erasmus+ and European Solidarity Corps.	Whenever necessary and whenever requested by the organizations, the National Agency organizes these meetings with the beneficiaries that take place face to face or online and serve to clarify all questions related to the management of the projects	These activities permitted to reduce the previous contacts of the beneficiaries with questions and a smooth development of the projects.
Help Desk and nomination of "project owner"	To help beneficiaries in all the stages of the projects	All the applicants and beneficiaries	Permanent support by phone, email, webinar, etc. organisation in monthly basis of open web sessions for questions and support nomination of a "project owner" from the NA staff responsible for follow all the live cycle of each project.	Good implementation of the projects anticipation of any issues during the implementation.
Lists of frequently asked questions,	To support applicants and beneficiaries in the life cycle of the projects	All the applicants and beneficiaries	FAQs updated regularly and published on our webpages to support beneficiaries	Quality of the applications Good implementation of projects
on-site visits to beneficiaries	monitoring the implementation of individual projects	beneficiaries	Visits made by the project owners to support beneficiaries	Good implementation of projects
Support to small organisations and informal groups of young people	to improve the quality of the projects of these targets	informal groups of young people and small organisations	The NA has in place mechanisms to support informal groups of young people, namely a tutorial for the informal group creation and specialized support through helpdesk	we could in fact increase the number of newcomer for some actions of the programmes
Meeting with organisations with Quality Label	to improve the quality of project to help the organisation to share good practices	Organisations with Quality Label	This meeting was organised during the AgoraEU initiative together with other trainings and inf sessions	A better quality on the management of the programme resulted from these meetings
Annual Event/ Meeting with ex-participants on volunteering projects	to share good practices and experiences to support the integration of ex volunteers	Ex-participants on Volunteering projects	During the initiative AgoraEU this meeting was one of the organised sessions. We also have promoted contacts between the ex-volunteers and the organisations and provide information on the different actions of the programmes	This activity contribute to the integration of ex-participants and, in some cases, to promote their participation on other actions of the programme.
Meeting with trainers and multipliers of Eurodesk	to develop the network of multipliers and its actions	Eurodesk multipliers	These meeting that gather more than 70 participants in Azores was used to provide information to the multipliers, to design the next action and to motivate, through team building activities, the participants to be active on the network	It is important to foster the network that is an important resource to support the stakeholders of the programme at regional and local level.

DiscoverEU Learning Cycle for DiscoverEU participants (Erasmus+) - assessment of implementation:

Note: National Agencies are invited to structure the overview per activity type; i.e. Pre-departure meeting/info-kit; Meet-ups; Meeting with stakeholders

#### Pre-departure meeting

Porto, 4/07/2022

The June 4th event that took place on an emblematic spot of Porto, "Alfandega do Porto", was a moment of training, sharing and learning, with the participation of hundreds of discoverEU participants, from all over the national territory, who benefited from this action in 2022, but also a cultural moment. The opening featured a moment of Stand Up Comedy and the closing featured a Dj Set by the artist DJ Glue.

The NA organised a team of 10 elements from the pool of trainers who develop the training and organized the sharing moments and the interaction between participants.

The programme was mainly aimed at preparing the participants for their travels, reflecting on the expectations of young people and sharing ideas and tips. More than 300 young people signed up for this initiative. The participants were divided in three different groups and supported by two trainers in each one of the groups.

#### Infokit

The NA developed an info-kit on the action and sent

The National agency in cooperation with the Eurodesk network organized and disseminate information of 5 meet-ups spread form the country. The meet-up offered a programme, lodging and meals during for the participants and support of the local organisers. The adheren

#### Training and evaluation cycle (European Solidarity Corps) - assessment of implementation:

The ESC Training Cycle activities were organised in full compliance with the provisions of the Guide for NAs.

The PT NA carried out face-to-face trainings, 15 ON Arrival sessions, 8 Mid Term, 1 Annual Event and 1 ESC Quality Label Event for organisations, covering all the needs of participants and organisations in 2022.

The training strategy was designed with 3 central objectives:

- 1 – Respond to the training needs for young participants, national and international, within the scope of ESC with modernity, agility and efficiency.
- 2 – Respond to training needs, fostering a strategy of complementarity in action, training, knowledge and good practices that are useful and relevant to the various audiences.
- 3 – Allow access to produced knowledge, good practices and training processes to other organizations and young people, in addition to the participants in the programmes, namely in the area of volunteering in Portugal.

The training process had 3 fundamental characteristics:

- 1 – Holistic: that, fu

Comments (as appropriate):

If relevant, the National Agency is asked to provide any additional comments on the implementation of its activity plan, in particular as regards any issues or deviations from the approved work programme for 2022 (e.g. activities cancelled, delayed or modified; etc.) as well as remedial actions considered and taken. In particular, please report cases - if any - where there is a deviation from the guidelines as set in the Guide for National Agencies (section 10.2.3) and the minimum quality standards as defined in the European Solidarity Corps guide.

N/A

***\*Activities targeting the Outermost regions (specific section for National Agencies in Spain, France and Portugal)***

In this section, the National Agencies in Spain, France and Portugal are asked to provide details on specific activities organised in 2022 targeting outermost regions , including on communication, guidance and direct support. Please be aware that the European Commission may share the information provided with its Directorate-General for Regional Policy and in the context of its internal service group on Outermost Regions.

TITLE/TYPE OF ACTIVITY*	SPECIFIC OBJECTIVE	TARGET GROUPS	DESCRIPTION	KEY RESULTS AND OUTPUTS
Road Show Açores	To spread and disseminate information on the programmes, especially to newcomers of the region	Young People Organisations youth leaders youth workers staff of municipalities	9 information events were held in the Azores, which took place simultaneously on its 9 islands, where the programmes and their actions were presented, followed by clarification sessions.	9 info-sessions 210 participants
Road show Madeira Meeting of youth and student organisations of Madeira	To complement the roadshow and with the same objective, informative activities were organized in the autonomous regions of the country.	Young people youth workers students youth leaders	In Madeira, the Agency participated in a meeting of youth and student associations and it was also an opportunity to spread information on the programmes and their actions.	1 workshop 96 participants

**I.2. TARGETS ACHIEVED FOR KEY PROGRAMME INDICATORS**

This section should provide values on the targets achieved as at end 2022 against values planned as part of the approved work programme for 2022 (see section I.3):

Erasmus+

ID	INDICATOR	ANNUAL TARGETS PER SECTOR:										COMMENTS(*)
		HIGHER EDUCATION		SCHOOL EDUCATION		ADULT EDUCATION		VET		YOUTH		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
E01	Number of participants in learning mobility activities under Key Action 1									3084	10484	The number of participants far exceeds the target achieved, since the number of participants in Youth Participation Activities was considered. If the participants of the Youth Participation Activities were not considered, the target would still be reached, with 5,162 participants

ID	INDICATOR	ANNUAL TARGETS PER SECTOR:										COMMENTS(*)
		HIGHER EDUCATION		SCHOOL EDUCATION		ADULT EDUCATION		VET		YOUTH		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
E02	Number of participants in virtual learning activities under key action 1									465	1935	The platforms do not reflect the real data due to difficulties in extracting the data. As we mentioned in the previous YR and in the October report, we found another instrument to measure these data. The instrument was a questionnaire to our beneficiaries, whose result was 1935 participants in different virtual learning activities.
E03	Number of organisations and institutions taking part in the Programme under Key Action 1									101	113	the results are in line with our best expectations and with the stage of the program cycle

ID	INDICATOR	ANNUAL TARGETS PER SECTOR:										COMMENTS(* )
		HIGHER EDUCATION		SCHOOL EDUCATION		ADULT EDUCATION		VET		YOUTH		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
E04	Share (%) of participants with fewer opportunities taking part in activities under Key Action 1									55	28	<p>With the inclusion of Youth Participation Activities in KA1, formerly KA3, it caused a reduction in the % of young people with fewer opportunities. To better understand, in 2022, we have 44% in Mobility Activities, however, in Youth Participation Activities, the percentage is fixed at 5%. As a result of this fact, the indicator should be adjusted to better fit the current reality. Added to this is the fact that we registered a high number of participants in Youth Participation Activities, 5.322, causing an even greater decrease in this indicator.</p>

ID	INDICATOR	ANNUAL TARGETS PER SECTOR:										COMMENTS(*)
		HIGHER EDUCATION		SCHOOL EDUCATION		ADULT EDUCATION		VET		YOUTH		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
E05	Number of organisations and institutions taking part in the Programme under Key Action 2									44	34	This indicator was slightly below expectations, due to the high financial values of the Cooperation Partnerships, which resulted in a relatively low number of approved projects, and consequently, in a low number of organizations supported. the allocation of funds to different "actions" is based on demand.

ID	INDICATOR	ANNUAL TARGETS PER SECTOR:										COMMENTS(*)
		HIGHER EDUCATION		SCHOOL EDUCATION		ADULT EDUCATION		VET		YOUTH		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
E06	Number of newcomer organisations and institutions taking part in the Programme under Key Actions 1 and 2									35	95	It is very significant and surprising that a consolidated programme, with 9 years of implementation, demonstrates this extraordinary ability to reach new territories and organizations. The permanent action of disseminating and communicating the programmes, in a decentralized manner, and the constant search for new synergies that leverage our ability to reach young people explain the result.



ID	INDICATOR	ANNUAL TARGETS PER SECTOR:										COMMENTS(*)
		HIGHER EDUCATION		SCHOOL EDUCATION		ADULT EDUCATION		VET		YOUTH		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
E07	Share (%) of projects addressing climate objectives under Key Action 2									10	18	The climate agenda is one of the causes that most motivate young people's ability to participate. Youth organizations, youth workers and entities responsible for the implementation of projects show positive signs of corresponding to the interests of young people and a central priority of the EU and the programmes.

(\*) Comments should cover among others challenges faced by the National Agency and mitigating actions set up, as well as on trends for the indicators in cases where the selection rounds are not completed yet or the data not yet available.

### European Solidarity Corps

ID	INDICATOR	ANNUAL TARGETS PER STRAND(AS APPLICABLE):				COMMENTS(*)
		VOLUNTEERING		SOLIDARITY PROJECTS		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	
ESC01	Number of participants in solidarity activities	201	440	270	284	The figures in volunteering are in fact extraordinary and are a challenge to maintain on the next years. The results of solidarity projects are in line with our best expectations and with the stage of the program cycle
ESC02	Share (%) of participants with fewer opportunities	87	82	N/A	N/A	The target was not achieved, however, the Share (%) of participants with fewer opportunities achieved was quite high.
ESC03	Number of organisations who have received the European Solidarity Corps Quality Label	50	56	N/A	N/A	the results are in line with our best expectations and with the stage of the program cycle

ID	INDICATOR	ANNUAL TARGETS PER STRAND(AS APPLICABLE):				COMMENTS(*)
		VOLUNTEERING		SOLIDARITY PROJECTS		
		PLANNED	ACHIEVED	PLANNED	ACHIEVED	
ESC04	Share of activities that address climate objectives	50	69	N/A	N/A	The climate agenda is one of the causes that most motivate young people's ability to participate. Youth organizations, youth workers and entities responsible for the implementation of projects show positive signs of corresponding to the interests of young people and a central priority of the EU and the programmes.

(\*) Comments should cover among others challenges faced by the National Agency and mitigating actions set up, as well as on trends for the indicators in cases where the selection rounds are not completed yet or the data not yet available.

### I.3. ASSESSMENT OF SELECTION ROUNDS FOR THE CALL YEAR 2022

In the sections below, the National Agency is asked to provide a brief quantitative and qualitative overview of the outcome of the application selections, on the basis of data to be extracted from the Erasmus+ dashboard and, if applicable, the European Solidarity Corps dashboard (i.e. inter alia number of applications received/selected; priorities and themes addressed; geographical spread; types of institutions/organisations; types of activities; quality of applications and success rate). National Agencies are also asked to upload a data report for each sector/field/strand. As far as possible, comments should be included on the general trends compared with previous call years, as well as on any specific issues, areas for improvement. Overall, the description should remain synoptic (bullet-point style).

#### I.3.1. Erasmus+ Education and Training

#### I.3.2. Erasmus+ Youth

Key Action 1 - Mobility in the field of youth and youth participation activities

Note: National Agencies are invited to structure the overview per activity type under KA1, covering Youth Exchanges, Youth Workers Mobility and Youth Participation activities. National Agencies are also asked to indicate the proportion of budget (%) allocated to activities with partner countries (per activity type).

In KA1 the number of applications increased from 327 in 2021 to 385 (including 13 Accredited projects for youth mobility) in 2022.

The average score of projects approved under KA1 was 75,8 points, compared to 78,0 points, in 2021.

Nevertheless, only 37% of applications were approved, due to the lack of funds available to support all the quality projects submitted to the PT02NA.

However, we would like to stress that 279 (77%) submitted applications had the required quality to be approved out of the total of 361.

In KA1 the number of projects approved were: 62 Youth Exchanges, 31 Youth Workers Mobilities and 23 Youth Participation activities.

Analysing the objectives, priorities and topics addressed in the applications, we can notice that, in submitted applications - Youth Exchanges, Environment and climate change was the leading topic, addressed in 35,2% of the applications. Green skills rank second, representing 23,5% of the applications. Physical and mental health, well-being come in third place, being addressed in 18,3% of the proposals submitted.

Regarding Youth Workers Mobility, in first place Quality and innovation of youth work, addressed in 38,6% of the submitted projects. In second place, Inclusion of marginalised young people, representing 23,9% of the

submitted applications. Key competences development come in third place, being addressed in 20,5%. In submitted applications - Youth Participation activities, Democracy and inclusive democratic participation was the leading topic, addressed in 47,7% of the applications. Creativity, European identity, citizenship and values ranks second, representing 31,8% of the applications. Promotion of alternative forms of participation, come in third place, being addressed in 25,0%.

Regarding the amount allocated to projects involving partner countries, 21,1% of the approved budget was allocated to Youth Exchange and 20,2% to Youth Workers Mobilities.

The distribution of projects and the geographic distribution of participants (interior of the country, coastal area/seaside and urban centres) is presented in the tables below:

Approved Projects

Region - %

Urban Centres - 28

Coastal area/ seaside - 33

Interior - 39

Participants

Region - %

Urban Centres - 31

Coastal area/ seaside - 30

Interior - 39

## Key Action 2 - Cooperation partnerships and small-scale partnerships in youth

In KA2 the number of applications increased from 86 in 2021 to 126 in 2022.

The average score of projects approved in KA2 was 74,7 points, comparing to 75,3 points in 2021. The average score of the submitted applications in KA2 was 67,0 points, comparing to 68,8 points in 2021.

Regarding 2022, 22,2% of applications were approved, due to the lack of funds available to support all the quality projects submitted to the PT02NA. 83 submitted applications in 2022 had the required quality to be approved out of the total of 126.

In KA2 the number of projects approved were: 15 Small-scale Partnerships and 13 Cooperation Partnerships.

Analysing the objectives, priorities and topics addressed in the applications, we can notice that, in submitted applications KA2 - Small-scale Partnerships, Inclusion, promoting equality and non-discrimination and European identity, citizenship and values were the leading topics, addressed in 21,8% of the applications.

Creativity, arts and culture ranks second, representing 20,5% of the applications. Environment and climate change come in third place, being addressed in 19,2% of the proposals submitted.

Regarding KA2-Cooperation Partnerships, in first place Entrepreneurial learning - entrepreneurship education addressed in 20,8% of the submitted projects. In second place, Environment and climate change; Digital skills and competences; Green skills and Inclusion of marginalised young people, representing 16,7% of the submitted applications. Employability; Inclusion, promoting equality and Quality and innovation of youth work come in third place, being addressed in 14,6%.

The geographic distribution of awarded projects (interior of the country, coastal area/seaside and urban centres) is presented in the table below,

Approved Projects

Region - %

Urban Centres - 60

Coastal area/seaside - 29

Interior - 11

We can notice an interesting diversity in the type of organizations that apply, such as non-governmental

organisation/association, Youth organisation and Small and medium sized enterprise.

### I.3.3. European Solidarity Corps

#### Volunteering

In Volunteering projects, the number of applications increased from 42 in 2021 to 72 in 2022. Regarding Volunteering projects, 64 applications were approved, representing a success rate of 88.9%. Analysing the priorities in the applications and in the granted projects, we can notice that, in submitted applications, Inclusion and diversity was the leading topic in Volunteering projects, addressed in 84,7% of the applications. EU youth goals ranks second, representing 70,8% of the applications. Environmental protection, sustainable development and climate action come in third place in the applications, being addressed in 62,5% of the proposals submitted.

The geographic distribution of awarded projects (interior of the country, coastal area/seaside and urban centres) is presented in the table below,

Approved Projects

Region - %

Urban Centres – 45

Coastal area/seaside – 38

Interior – 17

#### Solidarity projects

In Solidarity projects the number of applications increased from 73 in 2021 to 77 in 2022. The average score of projects approved in Solidarity projects was 71,1 points, comparing to 69,9 points in 2021. The average score of the submitted applications in Solidarity projects was 69,0 points, comparing to 66,7 points in 2020.

Regarding Solidarity projects, 55 applications were approved, representing a success rate of 71,4%.

Analysing the objectives, priorities and topics addressed in the applications and in the granted projects, we can notice that, in submitted applications, Community development was the leading topic in Solidarity projects, addressed in 33,8% of the applications. Creativity, arts and culture ranks second, representing 22,1% of the applications. Bridging intercultural, intergenerational and social divide and Physical and mental health, well-being come in third place in the applications, being addressed in 20,8% of the proposals submitted.

The geographic distribution of awarded projects (interior of the country, coastal area/seaside and urban centres) is presented in the table below,

Approved Projects

Region - %

Urban Centres – 51

Coastal area/seaside – 16

Interior – 33

Participants

Region - %

Urban Centres - 51

Coastal area/ seaside - 16

Interior - 33

We can notice an interesting diversity in the type of organizations that apply, such as non-governmental organisation/association, Youth organisation and Group of young people in the youth field.

#### I.4. ANALYSIS OF SECTORAL PROGRAMME IMPLEMENTATION TO DATE

In the sections below, the National Agency is asked to provide a brief analysis of the state of play of programme implementation to date, in particular on the basis of the analysis of project final reports and in relation to closing delegation agreements (highlighting achievements, difficulties encountered, areas for improvement and mitigating actions taken). In addition, it should also include a general analysis of the feedback received from beneficiaries and participants. Overall, the description should remain synoptic (bullet-point style).

##### I.4.1. Erasmus+ Education and Training

##### I.4.2. Erasmus+ Youth

The programme is perfectly consolidated in Portugal, has a stable, informed and interested public as target audience, with a special emphasis on youth organizations, and has a series of national and international strategic organizational partnerships Achievements of 2022.

Achievements:

- presence of National Agency on several long term partnerships levelling the knowledge and needs analyses of the programme;
- total support of the Portuguese National authorities, given a clear legal framework and mandate to the NA;
- stabilization and motivation of the work team and rapid adaptation to the implementation requirements of the programme;
- smooth transition to the new rules, actions and procedures of the new programme;
- more than enough quality applications to absorb programme funds;
- young people's interest in the programmes' actions;
- significant incorporation of the priorities established by the new programmes and visible on the applications;

Difficulties:

- the new framework of IT Tools continue to difficult the implementation of the programme;
- difficulties in sizing the team

The feedback from beneficiaries:

- complaints and difficulties leading with the new IT tools;
- understanding and adapting the priorities, new actions;
- adherence to the National Agency's information and training actions;
- presentation of a large number of proposals for the various actions of the programme;
- boost of the visibility of the programme with several appearances on National news;

Mitigating actions taken

- we are trying to overcome staffing issues with mobility calls;
- resizing the number of external evaluators;
- reinforcement of the team of facilitators and trainers;
- strengthening cooperation with Eurodesk;
- an internal organization that provides for the creation of task forces which has translated into greater quantitative and qualitative productivity.

##### I.4.3. European Solidarity Corps

With regard to the development of programme actions:

Achievements:

- there was a smooth transition to the new rules associated with Quality Label;
- the NA managed to implement the funds with efficiency, transparency and fairness to the applicant organizations;
- the NA managed to boost the execution of Solidarity Projects, increasing the number of applications submitted and supporting more projects than in previous years;
- fulfilment of the delegation agreements;
- The percentage of final reports reaching the minimum quality threshold for acceptance without grant reduction, was actually 100%
- The number of registrations of Portuguese young people on the ESC Portal continues to be one of the biggest in Europe – 13.356;
- Candidates were able to incorporate the programme priorities in their Projects;

The feedback from organizations:

- that there is in fact an increase in the Quality of the Projects;
- that the conditions of volunteers in the Projects are adequate;
- that the solidarity and learning components in the Projects have a harmonious and complementary presence;
- that the process of simplifying the financing schemes pleases the organizations and allows them to carry out the Projects in a more flexible, efficient and quality way.
- complaints and difficulties leading with the new IT tools;

Difficulties:

- the new framework of IT Tools continue to difficult the implementation of the programme;
- difficulties in sizing the team

Mitigating actions taken

- we are trying to overcome staffing issues with mobility calls;
- resizing the number of external evaluators;
- reinforcement of the team of facilitators and trainers;
- strengthening cooperation with Eurodesk;
- an internal organization that provides for the creation of task forces which has translated into greater quantitative and qualitative productivity.

## II. PROGRAMME MANAGEMENT

### II.1. BUDGET MANAGEMENT

#### I.1.1. Fund management

The European Commission will use its monitoring tools to assess the National Agency's performance on key budget implementation indicators for both Erasmus+ and the European Solidarity Corps, i.e. mainly commitment rate in relation to the latest Call year and the realisation rate for final financial reports.

With reference to the National Agency's financial reports, please comment on the budget commitment level for the Call year 2022 and on the budget realisation level for 2018 and 2019. The National Agency is invited to describe any issues it faced in terms of effective fund management and the measures undertaken to address those issues (e.g. transfers; etc.). In addition, if applicable, please provide also information on the use of national funds or issues related to the negative interest avoidance strategy, etc.

##### a) Commitment level for Call year 2022 per field

Erasmus+: the budget commitment rate for 2022 is 58,6% per field. The reason for this level of commitment is due to the fact that 2<sup>nd</sup> round projects are not considered, since the KA1 and KA2 projects only had grant agreements issued at the beginning of 2023, as provided for in the calendar of funds. When all grant agreements will be signed in the beginning of the year of 2023 the budget commitment rate will be 102,9%.  
European Solidarity Corps: the budget commitment rate for 2022 is 71,3%. The reason for this level of commitment is due to the fact that 2<sup>nd</sup> round projects are not considered since they were only had grant agreements signed in the beginning of the year 2023. When all grant agreements will be signed in the beginning of the year of 2023 the budget commitment rate will be 100,6%.

The PT National Agency made some budget transfers in 2022, in compliance with the Contribution Agreement, such as:

- In the Erasmus + Programme, funds allocated to KA2 Cooperation Partnerships and KA1 DiscoverEU Inclusion Action that are not expected to be executed, was transferred to KA2 Small-scale Partnerships and KA1 Mobility Projects in the field of Youth and Youth Participation Activities;
- In the European Solidarity Corps, funds allocated to Network Activities and Training and Evaluation Cycle, which are not expected to be carried out, was transferred to volunteering activities.

The budget transfers were carried out to maximize the execution of programmes, responding positively to the needs and expectations of our stakeholders.

##### b) Realisation level for 2018 and 2019 per field

Erasmus+: the budget realisation rate for 2018 is 91,6% per field being over 90%. The budget realisation rate for 2019 is 89% per field slightly below 90%. However, the DA 2019 is not yet closed, will be completed by 30/06/2023 according to the calendar of funds, so the realisation rate may still be higher. Although our expectations were to attain a 100% realisation rate and despite all of our efforts this rate is the result of frequent and common changes to the projects (e.g. changes in the number of participants, real costs etc..) and 4 cancelled KA1 project and 1 cancelled KA3 project.

European Solidarity Corps: The budget realisation rate for 2018 is 86,9% slightly below 90%. The budget realisation rate for 2019 is 88,4% slightly below 90%. However, the DA 2019 is not yet closed, will be completed by 30/06/2023 according to the calendar of funds, so the realisation rate may still be higher. Although our expectations were to attain a 100% realisation rate and despite all of our efforts this rate is the result of frequent and common changes to the projects (e.g. changes in the number of participants, real costs

etc..). These changes result not only in the non-execution of budget approved but also in recoveries. It also adds a 1 cancelled Volunteering project. The committed budget in ESC61 – Network activities was not fully realised because we efficiently managed the respective budget which translated in lower costs.

### II.1.2. Allocation policy

In the textbox below, the National Agency is asked to highlight any major deviations in all Key Actions and all programme areas as regards the grant allocation policy (i.e. planned % vs. actual %) and explain the reasons for deviating from the allocation policy as included in the approved work programme for 2022 (see section III.1.2).

In the Accredited organisations, the realised was 38% and the other projects was 64%. The reasons are the analysis made of the number of submitted applications, the budget awarded and executed and the expectations of applicants. We realise that although there are many organisations with experience, in conditions and with interest, the fact is that the number of applications was lower than expected, in contrast to the significant number of applications in the other projects. According to the approved 2022 WP, WP the PT NA distributed the funds for E+ across 2 rounds and an additional round for Youth Participation Activities following the guidelines concerning support of young people from Ukraine. The realised was R1 53%, R2 5% and R3 42%. Our performance was in line with the approved. In KA1 in the R1 and 3 and in KA2, In the Small scale partnerships, the realised was R1 73% and in R2 was 27% and in the Cooperation partnerships the realised was R1 28% and in R2 was 72%. We assumed the deviation between the approved and the performed. The reasons are the number of submitted applications, number of applications rejected for lack of funding and number of granted projects regarding to their budget awarded, combined with the optimization of funds execution for the action. We ensure that this distribution better meets the expectations of stakeholders and interested parties and is a better response to the needs of applicants. According to the approved 2022 WP the PT NA distributed the funds for ESC across 2 rounds and an additional round for Solidarity Projects following the guidelines concerning support of young people from Ukraine. In the Solidarity Projects the realised was R1 47%, the difference between planned and realised is practically non-existent. In the Optional Round, the realised was 12% and in the R2 was 41%. We assumed the deviation between the approved and the performed. In the case of the optional round, the reasons are related to the number of applications submitted and the number of applications rejected for lack of quality. We approve all applications with enough quality to get a grant. In the R2, the reasons are the number of applications submitted, number of projects awarded in relation to their allocated budget, combined with an optimisation of the implementation of funds for the action, including the implementation of the remaining budget from the optional round. In the Volunteering, the realised was R1 69% and R2 32%. We assumed the deviation between the approved and the performed. The reasons are the number of submitted applications, the number of new candidates and new accredited organisations after the first round that only could apply to one round per year, combined with the optimization of funds execution for the action. This distribution meets the expectations of organizations and gives a better response to the needs of applicants.

## II.2. PROJECT LIFECYCLE MANAGEMENT

The European Commission will use the project monitoring dashboard to assess the National Agency's performance, i.e.

- proportion (%) of first pre-financing payments within 30 days of the grant agreement signature (measured on the basis of payments processed during the Call year);
- proportion (%) of final payments processed within 60 days (measured on the basis of payments processed during the calendar year);



- proportion (%) of final reports reaching the minimum quality threshold for acceptance without grant reduction (measured on the basis of reports processed during the calendar year);
- proportion (%) of timely received final beneficiary reports (measured on the basis of reports received during the calendar year).

In addition, the National Agency is invited to provide information on the main positive aspects/good practices, as well as areas for future improvements in the way the National Agency manages the project lifecycle. Any issues or derogations from the established rules and the description provided in the approved work programme (see section III.2.1) for 2022 should also be highlighted. Regarding the selection process for the 2022 Call year, please describe in detail the measures used to assign applications to experts, any problems encountered, and plans for future improvement.

During 2021 and 2022 the NA has been struggling with difficulties related to IT Tools. PMM is not fully developed to manage the projects, in many cases delaying the reports analyses. Beneficiary Module has several bugs that prevent organisation to run the projects and to submit interim and final reports. The communication between platforms does not work at all. All these factors add pressure, consume time, and create difficulties both to NA and beneficiaries.

Beside this, the NA put in place a management system that assures at maximum possible the compliance of the deadlines of the life cycle of the projects are met and all the rules concerning to the relevant compulsory dates of the calendar of funds are respected.

Payments have been made in due time, with few exceptions arising from failure of beneficiaries in sending needed documents that allow timely payment, such as proof of bank accounts or documents, required by national law, assuring that the beneficiary has no debt to the State.

The percentage of final reports reaching the minimum quality threshold for acceptance without grant reduction, both Erasmus + and European Solidarity Corps, was actually 100% in 2022.

The system involves coordinators responsible for controlling the different phases of the project life cycle, project owners responsible to accompany each project and control systems (both IT systems and internal audits) to assure the compliance of all the process.

In case of approval of the application, the AN assigns a project owner who is responsible for ensuring that the coordinator has the necessary monitoring and support to develop its project in the best possible way.

The project owner is in charge for controlling deadlines, accompany the execution and monitoring the submission of the final report in due time. The final report must be evaluated in 45 days, allowing the final payment to be made up to 60 days after its submission.

The PT NA ensures that deadlines are supervised through internal control maps, reconciled with Epluslink and PMM. Under the Quality Management system, the deadlines set in the calendar of funds are also measured and monitored with quarterly meetings.

Relevant efforts are also put in the dissemination phase, with management of the official platforms of dissemination and to the communication area of the NA with permanent actions to give visibility to the project results.

The NA will continue the internal innovation and quality management system path started with Erasmus+ Youth in Action and extended to the European Solidarity Corps.

The Quality Management System of The NA covers all the relevant aspects of the project lifecycle and have the necessary tools to be monitored and improved throughout the years.

The systems we have installed and that are in constant improvement will, when IT tools normally allow a efficient project management, enough instruments to guarantee full compliance with all deadlines in the execution of the project life cycle.

### II.3. CHECKS OF GRANT BENEFICIARIES

The National Agency is asked to provide information about the main findings of the checks of beneficiaries carried out during the year. Indications should also be given as regards any checks of beneficiaries that could

not be realised as initially planned, including explanations. The National Agency should also report on any constraints and challenges to obtain a reasonable assurance on the eligibility of the activities carried out by the beneficiaries.

During the year 2022, the NA carried out the following primary checks for 2018, 2019, 2020, 2021 and 2021 Delegation Agreements.

Erasmus+ and ESC Programmes:

50 procedures

27 Desk Checks, 17 risk based

2 monitoring visits to an Entity

4 monitoring visits to quality labels

15 on the spot checks during implementation, 5 risk based

2 system checks

2018

5 Erasmus+ Desk Checks, 4 risk based

2 ESC desk checks, risk based

1 monitoring visit to quality label

2019

10 Erasmus+ Desk Checks, 6 risk based

10 ESC Desk Checks, 5 risk based

2020

1 ESC on the spot check during implementation, risk based

1 Erasmus+ monitoring visit to an Entity

1 ESC monitoring visit to an Entity

2021

5 Erasmus+ on the spot check during implementation, 2 risk based

2 ESC on the spot check during implementation

3 monitoring visits to quality label

2022

5 Erasmus+ on the spot check during implementation, 1 risk based

2 ESC on the spot check during implementation, 1 risk based

In general, the implementation of primary checks confirmed the correct implementation of the projects, corresponding to the information available at the National Agency and permanently updated by the project officers and the monitoring team.

The desk checks helped the verification after analysing the final reports, consolidating the assessment processes.

The monitoring of the work in 2022 was carried out by the project management teams, with an increase in the execution of mobility and with a lot of commitment from the Organizations and all partners involved, in accordance with the rules.

## II.4. RISK MANAGEMENT

The National Agency is asked to provide a brief assessment of the way in which its risk management and prevention plan as outlined in its approved work programme for 2022 (see section III.2.2) has been effective.

Information on any unexpected risks that occurred during the year (and how the National Agency managed them) should also be described.

Potential risks related to the realisation of the National Agency's operational objectives and targets:

RISK DESCRIPTION, INCLUDING CAUSE	POTENTIAL CONSEQUENCES	MITIGATING ACTIONS	DEADLINE FOR IMPLEMENTATION	COMMENTS ON THE STATE OF PLAY
Bureaucracy, complexity of the Programme, consecutive changes, adaptations and adjustments	Errors submitting the applications. Loss of quality and consequent ineligibility of projects.	Information for the beneficiaries and potential beneficiaries - Training sessions	During the year	The mitigating actions proved to be effective. During 2022 the AN had a high rate of successfully applications
Poor project execution / Differences between applications and Implementation / Inexperience managing the applications	Low or inadequate execution on a financial and/or qualitative level, may cause refunds at National/European level	Project Implementation - Accomplishment of primary controls	During the year	During 2022 we had more than expected cancelled projects. To avoid these on the next years we are going to invest more on the verification of the operational capacity of the organisations.
Big number of beneficiaries very experienced applying for the programmes	Programme's access limited to usual users. Lack of capacity to new users / new beneficiaries.	Guarantee proportionality between budget distribution/beneficiary Training sessions for new users/new beneficiaries - Continuous actions of awareness and dissemination	During the year	Given the number of years of the last generations of the programmes, the National Agency maintain a high number of newcomers: 95 of new organisations on KA1 and KA2. This is the result of several actions: communication and strategy for inclusion, support to applicants.

Potential risks related to the management of the programmes:

RISK DESCRIPTION, INCLUDING CAUSE	POTENTIAL CONSEQUENCES	MITIGATING ACTIONS	DEADLINE FOR IMPLEMENTATION	COMMENTS ON THE STATE OF PLAY
Internal Operational Risks, some clerical errors may be performed in a wrong way by staff members	Non-compliance with the manual of procedures and the manual of quality management system	Enhance the role of Internal Auditor/ and improve the communication between staff, internal staff training	in an annual basis	The experience of the staff is contributing to detect and mitigating this risk. The management and control system based on quality is also a important factor.
Internal Operational Risks - Internal Awareness (staff self-protection)	Some errors may be performed in a wrong way or hided to avoid personal responsibilities by staff member	External accreditation of PTNA accountings and external supervisory to IT systems	in an annual basis	The National Agency is on the process of developing a system of verify IT and Accounting systems in order to detect hidden errors.
Quality Internal Standards - Process Bureaucracy instead of Implementation Quality	Employees overloaded with non-essential bureaucratic processes with no room to focus on core administrative issues and quality management matters	Automatic standards for emails, alerts, notifications, to-do work lists, share of responsibilities, project owners end - to - end focused on implementation	in an annual basis	This risk still exist on the the management of the programmes. The NA is working on the mentioned mitigating actions, as well as on hiring new staff members to avoid this risk.
Unexpected risk: it was unexpected that at the 3rd year of the programmes national agencies, and stakeholders were still	lost of credibility and prestige of the programme and its institutions. Des-interest of important stakeholders on the	We are deeply involved on the resolution of the issues, joining the network of NAs and giving suggestions to resolve the problems; we double the	permanent action	we are on the process of contribute with solutions and help all the involved to solve the issues as soon as possible

struggling with severe IT problems at application level but also at management of the projects.	programmes; Difficulties and time-consume of energies of all the involved on the projects.	support to beneficiaries in order to mitigate the problems during the life cycle of the projects. Signalling all the issues and report them to the Commission through the available channels		
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Other comments (additional risks, etc.):

N/A

## II.5. EU ACADEMY ONLINE LANGUAGE SUPPORT (OLS)

The National Agency is invited to provide information on the use of the EU Academy which replaced the Online Language Support (OLS) as of 2022, including achievements, challenges and best practices, as appropriate.

For our agency, the EU ACADEMY ONLINE LANGUAGE SUPPORT (OLS) is only relevant to the volunteer projects of the European Solidarity Corps.

With regard to this action, the National Agency organized the following activities:

- inclusion in the training and kick-off meeting of module beneficiaries on the subject;
- sending detailed information about the new linguistic support for organizations with the Quality Label in the European Solidarity Corps;
- publication of information on websites and social networks.

There were no major problems using these platforms. However, the feedback we have from organizations that manage volunteer projects is that the mediation and control components of this new support should be developed as quickly as possible, in order to be able to take better advantage of this support, encouraging participants to use it and having effective control over its actual updating in each of the volunteer projects.

## II.6. STAFF MANAGEMENT

The National Agency is asked to highlight any important internal organisational changes that deviate from the information provided in its approved work programme for 2022 (see section III.4). In particular, details on staff turnover, staff shortages, number of vacancies, among others, should be provided.

In 2022, it was still not possible to fill the vacant positions in the National Agency. As the National Agency is a public organization, the rules for hiring new members are very complex and time consuming. The National Agency is obliged to resort to a recruitment process within the public system, which has several stages and takes a long time. This process is ongoing respecting all the national laws applicable to our organisation.

However we are mitigating the issues with in order that the management of the programmes did not suffered with staff shortages. The affected areas by the vacant posts are, beyond the life cycle of projects, Communication and Accounting of the two programmes Erasmus+ and ESC. Even so we have been able to manage to perform the management of the programmes with quality, compensating the shortage of staff and its high workload with a greater involvement of external experts in the evaluation process and the pool of trainers in information and dissemination activities.

We will make all the efforts to fulfil the vacancies during 2023.

## II.7. DATA PROTECTION

This section aims at outlining if relevant measures have been taken and implemented by the National Agency to meet its obligations as data processor in line with Regulation (EU) 2018/1725, in compliance with articles II.7.4-6 of the Contribution Agreement and section 6 of the Guide for National Agencies, in particular on the following aspects:

Security and confidentiality of processing: the appropriate technical and organisational measures have been put in place by the National Agency in order to ensure that processing meets the requirements of Regulation (EU) 2018/1725 and the protection of the rights of the data subject, including specific authorisations to National Agency staff to process the personal data.

- YES  
 NO  
 PARTIALLY

Please provide details on implementation and justifications in case of no or partial implementation:

Assistance to the controller: the appropriate technical and organisational measures have been taken, insofar as this is possible, for the fulfilment of DG EAC's obligation, as controller, to respond to requests for exercising the data subject's rights laid down in Chapter III IDPR.

- YES  
 N/A

If the answer is YES, please provide details:

The Portuguese National Agency provides the data protection officer with the necessary and possible tools so that he can fulfill, as far as possible, the functions inherent to this topic. In fact, whenever an email or phone call is received in which the topic is data protection, it is immediately forwarded to this person in charge in order to clarify existing doubts. In this way, the data protection officer has knowledge of the main difficulties and obstacles that the beneficiaries face, which will allow him to improve his knowledge in this area and, in this way, better respond to what is asked. Likewise, the data protection officer is provided with the frequency of training actions and clarification sessions on this topic, contributing to the continuous improvement, not only of their training and knowledge in this area, but also for a better quality of the work developed.

Data retention: measures have been put in place for deletion or return of all the personal data to the controller after the end of the provision of services relating to processing, and for deletion of existing copies unless Union or Member State law requires storage of the personal data.

- YES  
 NO  
 PARTIALLY

Please provide details on implementation and justifications in case of no or partial implementation:

In fact the replay to the question is Yes and not Partially. We only choose this option to be able to encode a comment.

Following the observation on the October report we further explain the data retention process put in place by the NA:

The period of time during which the data is stored and maintained varies according to the purpose for which the information is processed. The retention time of personal data is always dependent on all legal obligations to which AN is bound, as well as all audits of a National or European scope to which it is subject and are kept only for the time necessary to fulfilment of the purpose for which they are intended, the data subjects may request the alteration or removal of their personal data at any time, through the address [protecao.dados@juventude.pt](mailto:protecao.dados@juventude.pt). For this purpose, the following data, among others, are analysed:

- personal data linked to the organizations participating in the projects;
- the personal data present in the application forms;
- the personal data contained in the projects that are managed by the NA;
- personal data present in mobilities related to projects approved by AN.

Contribution to audits has been ensured, including inspections, conducted by DG EAC or another auditor mandated by DG EAC.

- YES  
 N/A

If the answer is YES, please provide details:

Supervision of beneficiaries has been performed in order to ensure that beneficiaries have implemented appropriate technical and organisational measures to comply with the requirements of IDPR.

- YES  
 NO  
 PARTIALLY

Please provide details on implementation and justifications in case on no or partial implementation:

In fact the replay to the question is Yes and not Partially. We only choose this option to be able to encode a comment.

In the visits or training provided, we always mention the importance of complying with the GDPR in the documentation used, however, there are Portuguese authorities that comply as a supervisory authority. In order to assist the beneficiaries of the Program, on the AN website, a document with some useful indications was attached so that the entities can comply with what is foreseen in the RGPD. Despite this, before implement or support any project or activity, directly or promoted by the beneficiaries in the scope of Erasmus+ and European Solidarity Corps Programmes, PT NA always certify that the documents produced, as for example surveys, videos, photos are in accordance with data protection rules, by checking those documents before they were use or published.

Data breaches: the National Agency has identified cases of data breaches and has communicated them to the data controller without undue delay after becoming aware of a personal data breach.

- YES  
 NO

If the answer is yes, please provide details, including on how follow-up was organised:

## II.8. COMPLIANCE - MINIMUM REQUIREMENTS

Please confirm that the National Agency was able to comply with the minimum requirements resulting from the Guide for National Agencies and National Agency work programme. Please ensure coherence between this section and all other relevant parts of the 2022 yearly report.

1 - Has the National Agency followed the minimum requirements regarding checks and controls on the grant award procedure (ref. section 4.3 of the Guide for NAs)?

- YES  
 NO

2 - Has the National Agency followed the minimum requirements regarding checks on grant beneficiaries (ref. section 5.4 of the Guide for NAs)?

- YES  
 NO

3 - Has the National Agency followed the minimum requirements regarding controls on recoveries (ref. section 5.5 of the Guide for NAs)?

- YES  
 NO

4 - Has the National Agency followed the minimum requirements regarding follow-up of cases of irregularity and fraud (ref. section 5.7 of the Guide for NAs)?

- YES  
 NO

5 - Has the National Agency followed the minimum requirements regarding monitoring and support to beneficiaries (ref. section 5.6 of the Guide for NAs)?

- YES  
 NO

6 - Has the National Agency followed the minimum requirements regarding segregation of duties (ref. section 2.3.2 of the Guide for NAs)?

- YES  
 NO

7 - Treasury management (ref. sections 7.3.2 of the Guide for NAs):

7.1) Are all bank accounts [called the 'NA bank accounts' hereafter] on which EU indirect management action funds - for both the current and predecessor programme - which have been kept in the course of 2022 listed in this report?

- YES  
 NO

7.2) Is the NA (or its hosting organisation) the formal bank account holder for all the listed NA bank accounts?

- YES  
 NO

7.3) Are all Erasmus+/European Solidarity Corps funds placed on one single bank account that is not used for any other funds?

- YES  
 NO

7.4) Are all payments to beneficiaries made from the single bank account used for Erasmus+/European Solidarity Corps programme funds and are all refunds made by grant beneficiaries paid into this single bank account or in one of the single bank accounts used for the previous programme actions funds?

- YES  
 NO

7.5) Have all payments/recoveries to/from grant beneficiaries been made by bank transfer?

- YES  
 NO

7.6) Has the National Agency placed temporarily unused funds on savings and/or term deposit accounts according to the most advantageous market conditions?

- YES  
 NO

7.7) Were all savings (and (term) deposit accounts) used called in Euro?

- YES  
 NO

7.8) Have all National Agency bank accounts yielded interest?



- YES  
 NO

7.9) Are all interests generated on EU pre-financing declared as gross amounts (i.e. total amount of interest earned before deduction of any bank charges or taxes)?

- YES  
 NO

7.10) In case bank charges and/or taxes have been levied on National Agency bank accounts, have these charges/taxes been paid from the National Agency operating budget?

- YES  
 NO

7.11) Has the National Agency used a transit account?

- YES  
 NO

7.12) Has the National Agency made quarterly reconciliations between the bank balances in bank statements and the National Agency accounting records? If not, please explain/justify

- YES  
 NO

7.13) Has the National Agency made at least quarterly reconciliations between its accounting records and PMM (and EPlusLink for previous programmes)?

- YES  
 NO

7.14) Are all bank transfers either to grant beneficiaries or to other National Agency accounts made by the National Agency from the National Agency bank accounts listed in this report?

- YES  
 NO

8 - Has the National Agency respected the deadlines with regard to the management of the project lifecycle, in particular relating to the grant award procedure, issuing of grant agreements, grant payments, checks on grant beneficiaries, recovery of EU funds (ref. sections 4.8 to 5.5 of the Guide for NAs).

- YES  
 NO

9 - Has the National Agency followed the Public procurement rules (ref. section 8 of the Guide for NAs)?

- YES  
 NO

10 - Has the National Agency acted with respect of the guidelines on financial management (ref. section 7.3 of the Guide for NAs)?

- YES  
 NO

11 - Has the National Agency used the IT tools according to Commission's requirement (ref. section 9 of the Guide for NAs)?

- YES  
 NO

12 - Were all the minimum required activities implemented in the area of 'Communication, information, dissemination and exploitation of programme's results' and 'Monitoring and support to programme beneficiaries'? (ref. II.1 and II.2 sections of the Specifications to the 2022 NA Work Programme)

- YES  
 NO

13 - Were the European Solidarity Corps Training Cycle activities organised in full compliance with the provisions of the Guide for NAs (ref. section 10.3 of the guide for NAs)?

- YES  
 NO

**In case of negative replies to the questions above (or positive reply for 7.11), please explain the reasons and include a reference to the requirement number above.**

7.6 / 7.8 / 7.9 / 7.11: The NA is obliged to use an official public bank account that do not permit such operations.

### III. TRAINING AND COOPERATION ACTIVITIES (TCA) AND NETWORKING ACTIVITIES (NET)

#### III.1. TRAINING AND COOPERATION ACTIVITIES (TCA)

This section should provide a description of the strategy for the Training and Cooperation Activities (TCAs) so far implemented by the National Agency.

In light of the indicators and targets set in the approved work programme for 2022 (see part IV), the description should in particular report on how the TCAs were used to effectively support the quality implementation of the Erasmus+ programme and its impact at systemic level. It should also explain the rationale of the National Agency's intervention, the policy/programme objectives pursued, the target groups reached and any lesson learnt during the monitoring of TCA activities

When relevant, please describe the synergies between TCA and NET activities implemented under the European Solidarity Corps, as well as synergies across sectors, if any.

The main goal was to foster the strategic and qualitative implementation of E+, contributing to fulfilling its objectives/priorities, into the direction of the strategy defined the workplan.

This strategy is being implemented through online and residential activities, single activities, cooperation's, networks and SNACS/long term projects/activities, with national and transnational scopes and processes, creating a solid and strong basis for the next years, investing time and resources in the preparation of participants and activities, monitoring progress and results and working on the qualitative follow up, in order to increase and maximise the impact of the Programme and TCA.

The implemented activities and processes promoted development of knowledge and competences, exchange of experiences and best practices, increased the quality of projects, both to increase the organizational and pedagogical skills to holder projects and facilitated the process of building and animation of networks and partnerships, increased the competences of participants, newcomer's participation and the reinforcement of cooperation between NA's, fostering by this way, the overall quality of Programme implementation.

TCA followed a strategic vision, framed in the overall objectives, priorities and target groups of the Programme aiming to foster youth work quality and support transnational cooperation, in the field of inclusion and diversity, participation and citizenship, democratization, creativity and innovation, employment, entrepreneurship, in order to provide more and equal opportunities for young people in integration and to foster EU values and Youth Goals. Gave also emphasis to the green dimension, mental health and well-bein, digital youth work, sports, intercultural dialogue and human rights.

Some of the TCA activities have been implemented in synergy with NET, in cases where common topics, focus, objectives and target groups are tackled, maximising resources, impact and outcomes.

TCA targeted the practitioners, potential applicants and beneficiaries of the programme, trainers, youth workers, youth leaders, decision makers, staff / representatives of organisations actives on the field, stakeholders, multipliers and researchers, with a particular focus on reaching out to newcomers and participants with fewer opportunities. The monitor of effective implementation and impact is being held through contribution to RAY projects, several cooperation's, needs collections, reports, tools and activities. The results are used beyond the lifetime of activity, mainly to develop the quality of future activities/partnerships, design strategies, becoming inspiring and creative tools for the development of new ideas and explore possibilities both in learning with mistakes and also in the use of success as an engine for new challenges. The strategy of TCA was implemented towards high-level performance, untending to highlight the added value of the participation in the Programme.

#### Realisation of 2021 and 2022 TCA versus NA Work Programmes

With reference to the TCA financed under the 2021 and 2022 Contribution Agreements (TCA respective eligibility period 01.01.2021 - 30.06.2022 and 01.01.2022 - 30.06.2023), please report on how the National

Agency used the available budget, complied with the ceiling(s), and ensured the required co-financing. Please provide explanations in case the National Agency either did not use this budget opportunity or could not comply with the TCA requirements.

The NA is requested to report on any major differences and deviations from the initial planning or budget and provide explanations. Please include, if applicable, also any deviation to the planned participation in activities organised by other NAs/SALTOs (sending of participants, contribution to single activities, financial contribution to long-term activities).

**2021 Contribution Agreement** (remaining reporting period: 01.01.2022 - 31.12.2022)

PTNA used the available budget in the preparation and implementation of hosting activities, national/transnational processes/activities linked with LTAs coordinated by other NAs, sending participants and cofounding activities, outputs and processes, linked with the general objectives, priorities and target groups of the Programme and specific aims/objectives and strategy defined by PTNA, considering the context of the country, his participants and potential applicants.

The budget was used to support the high quality implementation of E+, the quality of youth work, promote development of competences of programme target-groups, potential organisations/participants, in agreement with priority topics, target groups, through the implementation of training/support activities, partnerships building and research-based analysis of Programme results, in the frame of different cooperations.

PTNA complied with the ceiling(s) following the Guide for NAs and other Notes, guidelines and/or instructions received by the Commission, not using more budget than the available and eligible, following the rules, complying with the procedures, instructions and requirements, assuring the good quality of budget planning, of activities implementation and their results. PTNA ensured the required co-financing through: partnerships; participants/organizations contribution (deducting a percentage from travel costs reimbursement, local travel costs and other costs) and the national contribution to staff costs.

Covid19 and the current situation in different Program and Partner countries influenced (and continue to influence) the implementation of the work plans in the various NA's, which, therefore, impacted the execution of the activities planned for the year 2021 and 2022 at the level of the hostings, sendings, strategic partnerships/long and short term cooperation's. This impact resulted the adaptation, cancellation or postponement of activities, which also had an impact on the planned time-frame for implementation and financial execution. Delay in the execution of previous TCA plans meant the delay in the implementation of TCA2021.

The National Agency, like the various European National Agencies, made adjustments to the level of its activities, but maintained its strategic objectives, the applicable rules and the various existing possibilities. These adjustments mean that some activities have been postponed or cancelled to avoid overlapping activities with the same theme, objective or target group in different countries or adapted to an online format. 2022 represented a return to a "new normal" and to the implementation of more residential activities, Having the overall conditions in account and the way how there are faced and over-crossed, PT NA consider the implementation of TCA 2021 successful.

**Important note:** for the year 2020, and the year(s) for which the National Agency is closing Delegation Agreements, the National Agency is requested to download the relevant tables from EPlusLink and upload them as annexes to NAM.

**2022 Contribution Agreement** (reporting period: 01.01.2022 - 31.12.2022)

PTNA used the available budget in the preparation and implementation of hosting activities, national/transnational processes/activities linked with LTAs coordinated by other NAs, sending participants and cofounding activities, outputs and processes, linked with the general objectives, priorities and target groups of the Programme and specific aims/objectives and strategy defined by PTNA, considering the context of the country.

The budget was used to support high quality implementation of E+, quality of youth work, promote development of competences of programme target-groups, potential organisations/participants, through the implementation of training/support activities, partnerships building and research-based analysis of Programme results.

In what refers to TCA2022, during 2022 the budget was used mainly to implement processes connected with the research-based analysis of Programme results/RAY projects, to implement 2 national activities, sending participants and cofounding activities, outputs and processes. In what refer to transnational thematic activities under TCA 2022 they are planned to be implemented during 2023 year.

Covid19 and the current situation in different countries influenced (and continue to influence) the implementation of the workplans in the various NA's, which, therefore, impacted the execution of the activities planned for the year of 2022 at different levels. This impact resulted in the adaptation, cancellation or postponement of activities, which also had an impact on the planned timeframe for implementation and financial execution. Delay in the execution of previous TCA plans meant the delay in the implementation of TCA2022 activities, specially at transnational level. PTNA, like other NAs, made adjustments in the activities, but maintained its strategic objectives, the applicable rules and the various existing possibilities. These adjustments mean that some activities have been postponed or canceled to avoid overlapping activities with the same theme, objective or target group in different countries or adapted to an online format. 2022 represented a return to a "new normal" and to the implementation of more residential activities. Having the overall conditions in account and the way how there are faced and overcrossed, PT NA consider the implementation of TCA2022, so far, successful.

PTNA complied with the ceiling(s) following the Guide for NAs and other Notes, guidelines and/or instructions received by the Commission, not using more budget than the available and eligible, following the rules, complying with the procedures, instructions and requirements, assuring the good quality of budget planning, of activities implementation and their results. PTNA ensured the required co-financing through: partnerships; participants/organizations contribution (deducting a percentage from travel costs reimbursement, local travel costs and other costs) and the national contribution to staff costs.

#### i. Education and Training

TYPE	REALISED NUMBER OF SINGLE ACTIVITIES	SHORT DESCRIPTION OF THE ACTIVITIES AND OF THE ACHIEVED RESULTS	TOTAL NUMBER OF PARTICIPANTS INVOLVED IN THE ACTIVITIES	REALISED BUDGET
a. Transnational thematic activities, training, support and contact seminars				
b. Transnational evaluation and analysis (*)				
c. National activities				
Total				0

*(\*) In the case of 'Transnational evaluation and analysis', in the column 'Total number of participants involved', the National Agency should indicate the number of researchers/experts hired to conduct the activity.*

#### ii. Youth

TYPE	REALISED NUMBER OF SINGLE ACTIVITIES	SHORT DESCRIPTION OF THE ACTIVITIES AND OF THE ACHIEVED RESULTS	TOTAL NUMBER OF PARTICIPANTS INVOLVED IN THE ACTIVITIES	REALISED BUDGET
a. Transnational thematic activities,	0	Covid 19 and the current situation in different Program and Partner countries influenced the	0	0

training, support and contact seminars		implementation of different workplans towards the adaptation, cancellation or postponement of activities, which also had an impact on the planned timeframe for implementation and financial execution. The delay in the execution of TCA 2021 and previous TCA plans meant the delay in the implementation of TCA 2022, especially in transnational hosting activities are planned to be implemented in 2023.		
b. Transnational evaluation and analysis (*)	1	As complement to the general TCA strategy, in this topic PT NA is part of several cooperation's aiming to assess and monitor the effective implementation and impact of the Programme (their projects and activities) in general and TCA in particular: RAY projects, connected studies, surveys activities and outcomes, needs collections, tools and activities for impact assessment. PT NA has been cooperating and contributing to the following RAY projects, that are in progress: RAY COR, RAY DIGI, RAY SRAT, RAY MON and RAY COMP. As results this projects aim to explore a broad scope of aspects of European youth programmes, in order to contribute to the development and qualitative implementation of Erasmus+ Youth and European Solidarity Corps.	1	20546.38
c. National activities	2	PTNA implemented national activities linked with the overall strategy defined in the workplan. European added value had been assured through the link with the strategy but also through with LTAs, priorities/topics, objectives and target groups for the Youth and E+. Activities intended to improve the qualitative implementation of E+, it's projects and activities and also to make it more strategic by building closer links with relevant elements of policy development at European and national level. One of the activities explore the ETS Competence Models and the other was implemented in a Rodashow that grouped a set of activities/initiatives on the frame of European Year of Youth. This activity implemented several activities throughout all the country reaching around 20.000 young people, directly involving 7356 participants, in more than 21.000 pedagogical interactions. This activity highlighted the importance of European youth to build a better future, shared visions, meet people, engage i	7411	107833.22
Total				128379.60

*(\*) In the case of 'Transnational evaluation and analysis', in the column 'Total number of participants involved', the National Agency should indicate the number of researchers/experts hired to conduct the activity.*

#### Activities organised by other National Agencies/SALTOS

OUTPUTS	E&T	YOUTH
Number of realised activities		22
Number of participants selected and sent by your National Agency		35
Realised budget		23158.22

Long-term activities (only for the coordinating National Agencies):

Please provide for each Long-term TCA coordinated by your National Agency an overview of the main achievements of this reporting period, including in particular:

- Type and number of single activities organised in the framework of the Long-term activity
- Main milestones, lessons learnt and outputs, if any
- Synergies and cooperation with other long term activities and initiatives in the same field
- Any major deviation or change from the initial planning, in terms of priorities and/or activities, and provide explanations
- Realised budget in the reporting period

N/A

### III.2. NETWORKING ACTIVITIES (NET)

This section should provide a description of the strategy for the Networking Activities (NET) so far implemented by the National Agency.

In light of the indicators and targets set in the approved work programme for 2022 (see part IV), the description should in particular report on how the NETs were used to effectively support the quality implementation of the European Solidarity Corps programme and its impact at systemic level. It should also explain the rationale of the National Agency's intervention, the policy/programme objectives pursued, the target groups reached and any lesson learnt during the monitoring of NET activities.

When relevant, please describe the synergies between TCA and NET activities implemented under the European Solidarity Corps, as well as synergies across sectors, if any.

The main goal was to foster the strategic implementation of the Programme, its objectives, priorities, themes, activities and target groups, with strong focus on Solidarity, Inclusion and Diversity, promote employ and social entrepreneurship, support the Green and Digital dimensions, quality of youth work, mobilize target groups and promote the development of their competences.

With NET strategy so far implemented, PT NA intended to mobilise organisations and individuals, promote intercultural dialogue, social economy and entrepreneurship, inclusion and solidarity, encourage participation, active citizenship and commitment to European values; stimulate exchange of practices; support community building; promote opportunities for target groups, to train and develop skills and competences; support the quality of youth work and explore the role of youth worker; support the learning process, its certification and recognition; promotion of ETS competence models; fosters Programme awareness and incentive organisation's participation and development of new projects, offering quality activities and experiences.

This strategy is being implemented through online and residential activities, cooperations, networks and LTAs, with national and transnational scopes and processes, creating a solid and strong basis for the next years, investing time and resources in the preparation of participants and activities, monitoring progress and results and working on the qualitative follow up, in order to increase and maximise the impact of the Programme.

Monitor of the effective implementation and impact is being done through participation in RAY project, several cooperation's, needs collections, tools and activities.

Some of the NET activities have been implemented in synergy with TCA, in cases where common topics, focus, objectives and target groups are tackled, maximising resources, impact and outcomes.

However, Covid 19 and current situations/context in different Programme and Partner countries influenced the implementation of different years workplans by PTNA and connected strategy. Having in account the

lessons learned, the results of NET activities from previous years are being used to develop the quality of future activities, design strategies, becoming inspiring and creative tools for the development of new ideas and explore possibilities both in learning with mistakes and also in the use of success as an engine for new challenges.

NET targeted the practitioners, potential applicants/beneficiaries, trainers, youth workers, youth leaders, decision makers, representatives of organisations active on the field, stakeholders, multipliers, researchers, other ESC actors, with a particular focus on reaching out newcomers and participants with fewer opportunities.

### **Realisation of 2021 and 2022 NET versus NA Work Programmes**

With reference to the NET financed under the 2021 Contribution Agreement (NET eligibility period 01.01.2021 - 30.06.2022), please report on how the National Agency used the available budget, complied with the ceiling(s), and ensured the required co-financing. Please provide explanations in case the National Agency either did not use this budget opportunity or could not comply with the NET requirements.

The NA is requested to report on any major differences and deviations from the initial planning or budget and provide explanations. Please include, if applicable, also any deviation to the planned participation in activities organised by other NAs/SALTOs (sending of participants, contribution to single activities, financial contribution to long-term activities).

#### **2021 Contribution Agreement** (remaining reporting period: 01.01.2022 - 31.12.2022)

PTNA used the available budget, in the implementation of hosting activities, National and Transnational processes linked with LTAs coordinated by other NAs, sending participants or cofounding activities, in cooperation with other NA's, SALTO's and stakeholders, linked with the general objectives of the Programme and NET and specific aims and objectives defined by PTNA considering the context of the country, his participants and potential applicants.

PTNA used the budget to: support the high quality implementation of ESC; promote development of knowledge and competences of potential organisations and participants, foster exchange of experiences and best practices, in agreement with priority topics and target groups, through the sending to different activities in another countries (online or in a residential format) and research-based analysis of Programme results, in the frame of different cooperation's between NA's.

PTNA complied with the ceiling(s) following the Guide for NAs and other Notes, guidelines and/or instructions received by the Commission, not using more budget than the available and eligible, following the rules, complying with the procedures, instructions and requirements, assuring the good quality of budget planning, of activities implementation and their results. PTNA ensured the required co-financing through: partnerships; participants/organizations contribution (deducting a percentage from travel costs reimbursement, local travel costs and other costs) and the national contribution to staff costs.

Covid19 and the current situation in different Program and Partner countries influenced (and continue to influence) the implementation of the workplans in the various NA's, which, therefore, impacted the execution of the activities planned for the year 2021 and 2022 at the level of the hostings, sendings, strategic partnerships/long and short term cooperation's. This impact resulted the adaptation, cancellation or postponement of activities, which also had an impact on the planned timeframe for implementation and financial execution. Delay in the execution of previous NET plans meant not only the delay in the implementation of NET2021 but also the cancellation or adaptation of some activities.

The National Agency, like the various European National Agencies, made adjustments to the level of its activities, but maintained its strategic objectives, the applicable rules and the various existing possibilities. These adjustments mean (as mentioned above) that some activities have been postponed or canceled to avoid overlapping activities with the same theme, objective or target group in different countries, adapted to an online format or postponed not only in terms of year of execution but also from one NET budget year to next years. Slowly, 2022 represented a return to a "new normal" and to the implementation of more residential



activities.

**Important note:** for the call year 2020, and the year(s) for which the National Agency is closing Delegation Agreements, the National Agency is requested to download the relevant tables from EPlusLink and upload them as annexes to NAM.

**2022 Contribution Agreement** (reporting period: 01.01.2022 - 31.12.2022)

PTNA used the available budget in the implementation of hosting activities, National and Transnational processes linked with LTAs coordinated by other NAs, sending participants or cofounding activities, in cooperation with other NA's, SALTO's and stakeholders, linked with the general objectives of the Programme and NET and specific aims and objectives defined by PTNA.

PTNA used the budget to support the high quality implementation of ESC, promote development of knowledge and competences, foster exchange of experiences/best practices, in agreement with priority topics and target groups, through the sending to different activities in another countries (online or residential) and research-based analysis of Programme results, in the frame of different cooperation's between NAs.

In what refers to NET2022, during 2022 year the budget was used mainly to implement processes connected with the research-based analysis of Programme results/RAY projects, to implement 1 transnational activity, sending participants and cofounding activities, outputs and processes. This transnational activity aimed to improve the quality of ESC Programme projects and support participants and organizations in the development of the main competences related with inclusion and diversity in Solidarity projects.

Covid19 and current situation in different countries influenced (and continue to influence) the implementation of the workplans, which, therefore, impacted the execution of the activities planned for the year of 2022 at different levels. This impact resulted the adaptation, cancellation or postponement of activities, which also had an impact on the planned timeframe for implementation and financial execution. Delay in the execution of previous NET plans meant the delay in the implementation of NET 2022 activities, in different scopes. PT NA, like other NA's, made adjustments to the level of its activities, but maintained its strategic objectives, the applicable rules and the various existing possibilities. These adjustments mean that some activities have been postponed or canceled to avoid overlapping activities with the same theme, objective or target group in different countries or adapted to an online format. 2022 represented a return to a "new normal" and to the implementation of more residential activities then in previous years.

PTNA complied with the ceiling(s) following the Guide for NAs and other Notes, guidelines and/or instructions received by the Commission, not using more budget than the available and eligible, following the rules, complying with the procedures, instructions and requirements, assuring the good quality of budget planning, of activities implementation and their results. PTNA ensured the required co-financing through: partnerships; participants/organizations contribution (deducting a percentage from travel costs reimbursement, local travel costs and other costs) and the national contribution to staff costs.

Networking Activities				
TYPE	REALISED NUMBER OF SINGLE ACTIVITIES	SHORT DESCRIPTION OF THE ACTIVITIES AND OF THE ACHIEVED RESULTS	TOTAL NUMBER OF PARTICIPANTS INVOLVED IN THE ACTIVITIES	REALISED BUDGET
a. Transnational thematic activities, training, support and contact seminars, community building and alumni networks	1	Covid 19 and current situation countries influenced the implementation of different workplans and activities which also had an impact on the planned timeframe for implementation and financial execution. This means that NET transnational activities will be implemented also during 2023. PTNA implemented 1 transnational activity linked with the overall strategy, topics, objectives and target groups described in the workplan. This activity	45	54042.77

		aimed to improve the quality of ESC projects and support participants/ organizations in the development of competences related with inclusion and diversity in Solidarity projects. As resulted the activity increased knowledge about the ESC Solidarity Projects, encouraged participants to use of youth programmes as a tool to develop, promote and implement projects within their contexts, with strong focus on solidarity, social inclusion of young migrants, refugees and of young people arriving from difficult backgrounds/ contexts to new communities.		
b. Transnational evaluation and analysis (*)	1	As complement to the general NET strategy, in this topic PT NA integrated the cooperation with other NAs aiming to assess and monitor the effective implementation and impact of the Programme (their projects and activities) in general and NET particular: RAY projects, connected studies, surveys activities and outcomes, needs collections, tools and activities for impact assessment. PT NA has been cooperating in the frame in RAY SOC projet. Integrating this project PT NA aimed to contribute to the quality assurance and quality implementation of ESC, to strengthen evidence-based and research- informed policy development, to sharpen the understanding of volunteering, working, learning, training and youth activism in the context of solidarity actions of young people.	1	1832.02
c. National activities	0	Covid 19 influenced the implementation of different workplans towards the adaptation, cancellation or postponement of activities, which also had an impact on the planned timeframe for implementation and financial execution. The delay in the execution of TCA and NET 2021 and previous TCA and NET plans meant the delay in the implementation of NET 2022, both at transnational and national scopes. National NET activities will be mainly implemented in 2023, in agreement with the objectives, priorities, target groups and overall strategy defined in the workplan.	0	0
Total				55874.79

*(\*) In the case of 'Transnational evaluation and analysis', in the column 'Total number of participants involved', the National Agency should indicate the number of researchers/experts hired to conduct the activity.*

### Activities organised by other NAs/SALTOS

OUTPUTS	EUROPEAN SOLIDARITY CORPS
Number of realised activities	
Number of participants selected and sent by your NA	27
Realised budget <sup>2</sup>	5000.0

### LONG-TERM ACTIVITIES (only for coordinating NA):

Please provide for each Long-term NET coordinated by your NAs an overview of the main achievements of this reporting period, including in particular:

- 
- Type and number of single activities organised in the framework of the Long-term activity
  - Main milestones, lessons learnt and outputs, if any
  - Synergies and cooperation with other long term activities and initiatives in the same field
  - Any major deviation or change from the initial planning, in terms of priorities and/or activities, and provide explanations
  - Realised budget in the reporting period

N/A

## IV. SUPPORT AND NETWORK FUNCTIONS

This section should describe how and to what extent the National Agency implemented its plan for each support and network function/resource centre it manages, in line with the approved work programme for 2022 (see part V).

### IV.1.2. Eurodesk

#### *To be completed by the NAs in charge of the youth sector*

Please describe the activities implemented by the national Eurodesk centre within each work package in the calendar year 2022, for which the National Agency requested an EU contribution.

The EU contribution for running the activities of the Eurodesk centre has the form of a single lump sum. Please demonstrate the completion of all the activities within each work package.

Particular attention should be given to the following criteria:

- activities, target groups and intended results, clearly linked to each other and presented in a coherent way in the activity plan, have remained so throughout the implementation of the plan;
- outputs/results are measurable/quantifiable and meet the expectations and indicators set out in the activity plan.

Activities				
Work packages	Description of the activities <i>Please indicate any difference between the activities actually implemented and the activities planned (taking into account, in particular, types and topics).</i>	Target group <i>Please indicate any difference with the activity plan</i>	Outputs/results <i>Please describe the outputs/results of the work package and compare them to the expected outputs/results planned, in particular to the specific qualitative and quantitative indicators set out in the plan.</i>	Evidence/justification <i>Please give explanations for potential differences between the activity plan and the activities implemented.</i>
<b>Work package 1</b> <ul style="list-style-type: none"> <li>• <b>Seminars/conferences</b></li> <li>• <b>Meetings</b></li> </ul>	The main goal of the WP is to: <ol style="list-style-type: none"> <li>1 – Assure Eurodesk Portugal is present in the main national and regional events for Youth as well as assures its presence and mission all around the country.</li> <li>2 – Assure the formal</li> </ol>	Universities, Schools, Youth Organizations, Eurodesk Multipliers, municipalities and national coordinators	This WP is mainly related to presentational events. We anticipate that due to COVID pandemic some of them have the risk to be cancelled or replaced to hybrid or online events. Nevertheless, we can build 3 main KPI's:	N/A

	<p>compliance with the need to deliver and participate in national and international Eurodesk meetings, promoting the continuous improvement of the network.</p> <p>3 – Produce and play the Time to Move Campaign (fairs, music festivals, universities and municipalities events)</p>		<p>1 – Presence in, at least, 30 seminars, conferences, youth fairs or related events</p> <p>2 – Participation in the 2 international annual meetings and general assemblies of Eurodesk Network and Promotion of, at least, 2 national network meetings</p> <p>3 – Participation in, at least, 30 events, reaching 2500 participants</p>	
	<p>1 - 609 activities were organised both by the National Agency and the multipliers fulfilling the goal of assuring the presence in the main national, regional and local youth events.</p> <p>2 - the national agency organised a national meeting with multipliers in Açores that was part of the roadshow and a meeting with multipliers during the AgoraEU initiative. Internationally the NA participated on the two Eurodesk meetings and assemblies organised by Eurodesk Brussels Link.</p> <p>3 - 108 activities organised on the framework of the Time to Move in several type of activities at regional and national level.</p>	<p>N/A</p>	<p>- 609 activities - 2 national Eurodesk meetings; 104 participants in total. - 2 international Eurodesk meetings - 108 activities on the framework of Time to Move Campaign</p>	<p>The Eurodesk network accomplished and exceed the goal of its plan to 2022. In total the activities developed by the network reached more than 38858 participants.</p>
<p><b>Work package 2</b></p> <ul style="list-style-type: none"> <li>• <b>Social media/digital activities</b></li> <li>• <b>Publications</b></li> </ul>	<p>This WP must assure that:</p> <p>1 – Eurodesk Portugal answers the EYP enquiries and participate in the content management and production to update the EYP;</p> <p>2 – Eurodesk Portugal can deliver online targeted campaigns on social media (facebook, Instagram and newsletter) of information about:</p> <p>- The Conference on the Future of Europe</p>	<p>Young people and organizations</p>	<p>The results will be clear in the dynamic of the audience in searching more opportunities and information, but 2 KPI's are especially relevant:</p> <p>1 – Answer all inquiries in, at least, 3 days</p> <p>2 - At least 1 online campaign each month and 1 newsletter each month</p> <p>3 – Produce and</p>	<p>N/A</p>

	<ul style="list-style-type: none"> <li>- The European Youth Portal</li> <li>- The European Year of Youth</li> <li>- The mobility opportunities for young people</li> <li>- The Time to Move Campaign</li> <li>- The European Youth Week &amp;/or The European Youth Event if applicable</li> <li>- DiscoverEU</li> <li>- Erasmus+ and ESC grant opportunities</li> </ul> <p>3 – Produce and spread, at least, 3 publications:</p> <p>.1 – EUreka: Where to find opportunities and information;</p> <p>.2 – The Eurodesk Network in Portugal: Who is Who?</p> <p>.3 – DiscoverEU: Find Your Way!</p>		<p>distribute (online and in paper) the 3 publications</p>	
	<p>The different is on the spreading the mentioned publications: "EUreka: Where to find opportunities and information" was not spread by the network. However the Eurodesk network spread information on different and not predicted publications, initiatives and campaigns: Youth Wiki, Ray Network; how to communicate your project from the Commission</p>	<p>N/A</p>	<ul style="list-style-type: none"> <li>- answers to inquiries on time: 3182 enquiries;</li> <li>- 12 newsletter/ campaigns promoted at national level</li> <li>- Information on the 3 publications (Eurodesk Portugal, DiscoverEU) were spread virtually;</li> <li>- Spreading information on: Youth Wiki, Ray Network,</li> </ul>	<p>The differences are minimal between the plan and the implementation. Only the discloser related Eureka publication was not made as predicted. However, the network disclosed a large quantity of publications with interest for young people, youth workers and other stakeholder, namely on Youth Wiki, Ray Network; "how to communicate your project" from the Commission, among others.</p>
<p><b>Work package 3</b></p> <ul style="list-style-type: none"> <li>• <b>Other</b></li> </ul>	<ul style="list-style-type: none"> <li>1 - National RoadShow on the Conference of the Future of Europe and European Year of Youth, with a national;</li> <li>2 – Cooperation with other organizations as Eures and Europe Direct Network, Europass, IPDJ and other national stakeholders</li> <li>3 – Link to the national and regional Media (TV, Radio and newspapers)</li> </ul>	<p>Young people, organizations, Partners and Media</p>	<ul style="list-style-type: none"> <li>1+2 - Promote ou participate in, at least 60 events reaching, at least 3000 persons</li> <li>3 – Produce a monthly newsletter to the national Media</li> </ul>	<p>N/A</p>
	<p>No differences</p>	<p>N/A</p>	<p>Roadshow - 30 different places, reaching 20.663 young people, directly involving 7050 participants, in 21.150 pedagogical</p>	<p>The Eurodesk network accomplished and exceed the goal of its plan to 2022. Much more activities were organised and joining all the activities from the 86 Eurodesk multipliers and the initiatives directly developed by the NA the network reached 46766 participants.</p>

			interactions; Events in partnership with Eures, Europe Direct, IPDJ: 30712 participants Producing and issuing 12 newsletter with 18787 annual readers	
<i>Coordination and monitoring - Optional</i>	NA	N/A	N/A	N/A
	NA	N/A	N/A	N/A

## ATTACHMENTS

ID	Category	File Name
Y.1.1	Yearly Management Declaration	Y.1.1_signed.pdf
Y.1.2	Annex 1 - List of observations and action plan	3b. YMD-annex1.pdf
Y.1.3	Annex 2 - Summary of final audit reports and controls carried out	3c. YMD-annex2.pdf
F.2a.1	Erasmus+ 2018 intermediate financial report (EP012)	F.2a.1.zip
F.2a.2	Erasmus+ 2019 intermediate financial report (EP012)	f.2a.2.zip
F.2a.3	Erasmus+ 2020 intermediate financial report (EP012)	F.2a.3.zip
F.2a.4	Erasmus+ 2021 intermediate financial report	F.2a.4.zip
F.2a.5	Erasmus+ 2022 intermediate financial report	F.2a.5.zip
F.2a.6	European Solidarity Corps 2018 intermediate financial report (ESC12)	F.2a.6.zip
F.2a.7	European Solidarity Corps 2019 intermediate financial report (ESC12)	F.2a.7.zip
F.2a.8	European Solidarity Corps 2020 intermediate financial report (ESC12)	F.2a.8.zip
F.2a.9	European Solidarity Corps 2021 intermediate financial report	F.2a.9.zip
F.2a.10	European Solidarity Corps 2022 intermediate financial report	F.2a.10.zip
F.2b.1	Erasmus+ 2018 final financial report (EP012)	f2b.1signed.pdf
F.2b.1	Erasmus+ 2018 final financial report (EP012)	Erasmus+ Financial Report_2018.xls
F.2b.2	Erasmus+ 2019 final financial report (EP012)	NOT Applicable.pdf
F.2b.2	Erasmus+ 2019 final financial report (EP012)	NOT Applicable.pdf
F.2b.4	TEC final report (EP042)	f2b.3_signed.pdf
F.2b.5	European Solidarity Corps 2018 final financial report (ESC012)	f2b.4_signed.pdf
F.2b.5	European Solidarity Corps 2018 final financial report (ESC012)	ESC Financial Report_2018.xls
F.2b.6	European Solidarity Corps 2019 final financial report (ESC012)	NOT Applicable.pdf
F.2b.6	European Solidarity Corps 2019 final financial report (ESC012)	NOT Applicable.pdf
C.3.1	Report on bank accounts and interests	C.3.1_signed.pdf
C.3.2	Report on outstanding recoveries and waivers - Erasmus+/European Solidarity Corps	C.3.2.zip
C.3.3	Report on outstanding recoveries and waivers - LLP	NOT Applicable.pdf
C.3.4	Report on outstanding recoveries and waivers - YiA	c.3.4_signed.pdf
C.3.5	Report on irregularities and fraud cases	4e. C.3.5.Report_irregularities-and-fraud.pdf



C.3.6	Report on system checks Erasmus+	4f. C.3.6.Report_Erasmus-system-checks.pdf
C.3.7	Report on system checks European Solidarity Corps	4g. C.3.7.Report_ESC-system-checks.pdf
C.3.8	Erasmus+ 2018 checks of grant beneficiaries (EP034)	EP034_2018.pdf
C.3.9	Erasmus+ 2019 checks of grant beneficiaries (EP034)	EP034_2019.pdf
C.3.10	Erasmus+ 2020 checks of grant beneficiaries (EP034)	EP034_2020.pdf
C.3.11	Erasmus+ 2021 checks of grant beneficiaries (EP034)	NOT Applicable.pdf
C.3.12	European Solidarity Corps 2018 checks of grant beneficiaries (ESC034)	ESC034_2018.pdf
C.3.13	European Solidarity Corps 2019 checks of grant beneficiaries (ESC034)	ESC034_2019.pdf
C.3.14	European Solidarity Corps 2020 checks of grant beneficiaries (ESC034)	ESC034_2020.pdf
C.3.15	European Solidarity Corps 2021 checks of grant beneficiaries (ESC034)	NOT Applicable.pdf
	Other	TCA.zip